



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/22/2024 **VisitType:** LS POI Follow Up

Arrival: 10:05 AM **Departure:** 4:30 PM

CCLC-25589

Excell Preparatory Center

5105 Salem Road Lithonia, GA 30038 DeKalb County
(770) 322-5210 CD@excellprep.com

Regional Consultant

Cassandra Jakes-Beasley

Phone: (770) 357-7016

Fax: (770) 357-7015

cassandra.jakes-beasley@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/22/2024	LS POI Follow Up	Good Standing	
09/05/2024	TA Follow Up	NA	
08/28/2024	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Infants-1st Rt	Infants	2	7	C	11	C	NA	NA	Nap,Feeding
Main	B- 2nd Rt-Infants		0	0	C	12	C	NA	NA	Not In Use
Main	C- 3rd Rt- 1 y/o	Infants and Two Year Olds	2	10	C	16	C	NA	NA	Lunch,Free Play,Nap
Main	D- 4th Rt- 1 y/o	One Year Olds	2	14	C	16	C	NA	NA	Lunch,Floor Play
Main	E-5th Rt- 2 y/o	Two Year Olds	2	12	C	20	C	NA	NA	Lunch,Floor Play
Main	F-6th Right-2 y/o	Two Year Olds	3	19	C	20	C	NA	NA	Floor Play
Main	G-1st Left- 3 y/o	Three Year Olds	2	15	C	25	C	NA	NA	Lunch
Main	H- 2nd Lft- 3 y/o	Three Year Olds	2	19	C	24	C	NA	NA	Snack,Lunch
Main	I- 3rd Lft-4 y/o	Infants and Three Year Olds and Four Year Olds	2	14	C	17	C	NA	NA	Outside,Floor Play
Main	J-Back Hall-4 y/o	Four Year Olds	2	11	C	18	C	NA	NA	Lunch
Main	K-Back Hall-5 y/o	Four Year Olds	2	10	C	19	C	NA	NA	Outside
Main	L-Back Hall-6y/o	Five Year Olds	2	11	C	18	C	NA	NA	Homework
Main	M-Back Hall-End-7+	Five Year Olds and Six Year Olds and Over	1	10	C	18	C	NA	NA	Homework
Main	N-Cafeteria-5-12y/o	Five Year Olds	1	5	C	19	C	NA	NA	Free Play

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 157

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Infant - 2 year playground	55	C
Main	B: 3-4 Year Old Playground	23	C
Main	Back Playground	48	C
Main	C: School Age Playground	47	C
Main	Front Paved Playground	7	C
Main	Left Playground	19	C
Main	Right Playground	44	C

Comments

A Licensing Study was conducted on October 22, 2024. Backgrounds checks were reviewed. The Consultant completed the exit conference, and a copy of the visit report was emailed to the Director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 10/22/2024 **VisitType:** LS POI Follow Up

Arrival: 10:05 AM **Departure:** 4:30 PM

CCLC-25589

Excell Preparatory Center

5105 Salem Road Lithonia, GA 30038 DeKalb County
(770) 322-5210 CD@excellprep.com

Regional Consultant

Cassandra Jakes-Beasley

Phone: (770) 357-7016

Fax: (770) 357-7015

cassandra.jakes-beasley@dec.al.ga.gov

Mailing Address
Same

The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation diaper wipes and plastic ziploc bags were observed in cubbies in classrooms D, H and. In addition, there were plastic grocery bags in the bottom drawer of the storage container in the restroom between D and F.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/22/2024

Finding

591-1-1.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation electrical cord in use were accessible to children behind the faucets of the sink in classrooms H and M

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 10/22/2024

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation eight bottles were not labeled with the child's full name and two were not labeled. In addition, the refrigerator as not equipped with thermometer.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 10/22/2024

591-1-1-.18 Kitchen Operations**Met****Comment**

Please ensure that all food items are stored in airtight containers.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Policies and Procedures**591-1-1-.27 Posted Notices****Met****Comment**

Please make sure that all required signs are posted and up to date (communicable disease chart).

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Proper field trip documentation and regulations regarding checklists, name tags and permission forms was discussed on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director. Please use the updated transportation checklist.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on observation the infant cribs did not have a minimum of twelve inches (12") between each piece of sleeping equipment. The cribs were all occupied.

POI (Plan of Improvement)

The Center will arrange and place sleeping and resting equipment according to the requirements in the rule; will train Staff; and will monitor for continued compliance.

Correction Deadline: 10/22/2024

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff member #7 had not submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. Staff # 7 Comprehensive Records Check determination expired on September 13, 2024.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

Correction Deadline: 10/22/2024

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff # 7 did not valid and current satisfactory Comprehensive Records Check Determination on file. Staff # 7 Comprehensive Records Check determination expired on September 13, 2024.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 10/22/2024

591-1-1-.09 Criminal Records Check(CR)	Met
---	------------

Comment

Director provided three file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR	Met
--	------------

Comment

Complete first aid kits observed in center and on vehicles.

591-1-1-.33 Staff Training	Met
-----------------------------------	------------

Comment

Please ensure completed orientation checklists are documented and signed.

591-1-1-.31 Staff(CR)	Met
------------------------------	------------

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
--	------------

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)	Met
------------------------------------	------------

Comment

Adequate supervision observed on this date.