

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 8/14/2025**VisitType:** EX-CAPS-Monitoring**Arrival:** 2:25PM**Departure:** 4:20PM**EX-52295 EXMT-17083 EX-1 - Government
Gwinnett County Board of Commissioners-Rock
Springs Elementary Afterschool Program**888 Rock Springs Road, Lawrenceville GA 30043
Gwinnett County
(678) 277-0927 tania.ballou@gwinnettcountry.com**Mailing Address**

Same

Exemption Unit Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
8/14/2025	EX-CAPS-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Fives, Six and older	4	32	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 32

Comments:

The program was in compliance with their approved exemption category at the time of the visit.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

EX-HS-.A(1) - A daily planned program verified

EX-HS-.F Equipment & Toys**Met****Comment**

EX-HS-.F(1)(a-b) - Observed-Variety Throughout Program.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

EX-HS-.Q - No Swimming Activities Provided

Children's Records**EX-HS-.C Children's Records****Met****Comment**

EX-HS-.C(1)(a-d) - Observed children's files as required.

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

EX-HS-.X(1) - EX-HS-.X(1) - Required posted notices were observed at the time of the visit.

Comment

EX-HS-.X(2) - EX-HS-.X(2) - Parent agreements were observed a sample of three out of 40 children's records.

Facility**EX-HS-.B Bathrooms****Met****Comment**

EX-HS-.B(4) - Flush toilet and handwashing sink with running water observed.

EX-HS-.L Physical Plant(CS)**Met****Comment**

EX-HS-.L(3) - Observation-No Hazards Accessible

EX-HS-.M Playgrounds(CS)

N/A

Comment

EX-HS-.M - No Playground

Health and Hygiene**EX-HS-.U Diapering Areas & Practices(CS)**

N/A

Comment

EX-HS-.U - No diapered children enrolled

EX-HS-.H Hygiene

Met

Comment

EX-HS-.H(1)(a-f) - EX-HS-.H(1)(a-f) -Hand washing upon arrival to the program was discussed at the time of the visit.

EX-HS-.I Medications(CS)

Technical Assistance

Technical Assistance

EX-HS-.I(1) - The program did not have medication present on the date of the visit. Ensure the name of the medication; prescription number, if any; and dosage are documented as part of the authorization.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures**

Not Met

Finding

EX-HS-.J(2) requires programs to conduct drills for fire, tornado, severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Program; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The program shall maintain documentation of the dates and times of these drills for two years. It was determined based on the review of the emergency log for the Spring, fire drills were not documented for March and April.

POI (Plan of Improvement)

The program will conduct the drills as required and maintain the documentation of the drills on file for two years.

Correction Deadline: 8/14/2025**EX-HS-.T Required Reporting**

Met

Comment

EX-HS-.T(1)(c)(1-8) - EX-HS-.T(1)(c)(1-8) - Required reporting was discussed at the time of the visit.

Safety**EX-HS-.E Discipline(CS)**

Met

Comment

EX-HS-.E(1) - Observed-Discussion/Redirection

EX-HS-.S Field Trips

N/A

Comment

EX-HS-.S - No field trips

EX-HS-.R Transportation(CS)

N/A

Comment

EX-HS-.R - No Routine Transportation Provided

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)**

N/A

Comment

EX-HS-.V - No infants enrolled

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)	Met
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Comment

EX-HS-.D(1) - Criminal Records Check complete

EX-HS-.G First Aid & CPR(CS)	Met
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Comment

EX-HS-.G(2)(a-d) - EX-HS-.G(2)(a-d) - Pediatric First Aid and CPR certification were observed iin staff records for more than 50 percent of the staff and had been completed in the required timeframe.

EX-HS-.K Personnel Records	Met
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Comment

EX-HS-.K(1)(a-c) - EX-HS-.K(1)(a-c) - Staff records were observed complete.

EX-HS-.N Staff Requirements	Met
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Comment

EX-HS-.N(1) - EX-HS-.N(1) - An individual in charge of the program was present at the time of the visit.

EX-HS-.P Staff Training	Met
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Comment

EX-HS-.P(5) - EX-HS-.P(5) -Required training documentation was observed in staff records.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)	Met
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Comment

EX-HS-.O(1) - Observed-Appropriate Staff: Child Ratios

Comment

EX-HS-.O(3) - Observed-Adequate Supervision