



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/14/2026 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 12:25 PM

CCLC-1008
Highlands School
 9405 Nesbit Ferry Road Alpharetta, GA 30022 Fulton County
 (770) 594-1006

Regional Consultant
 Shameka Dozier
 Phone: (770) 857-7010
 Fax: (770) 357-7009
 shameka.dozier@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/14/2026	Licensing Study	Good Standing	
10/09/2024	Licensing Study	Good Standing	
08/29/2023	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L		0	0	C	13	C	NA	NA	
Building 1	1L Rear	Three Year Olds and Four Year Olds	1	6	C	13	C	NA	NA	Centers
Building 1	2L		0	0	C	26	C	NA	NA	
Building 1	3L		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 79			Total Capacity @25 sq. ft.: 256							
Building 2	Down L	GA PreK	2	10	C	32	C	45	C	Circle Time
Building 2	Down R	GA PreK	2	10	C	32	C	44	C	Centers
Building 2	Up L		0	0	C	32	C	45	C	
Building 2	Up R	GA PreK	2	8	C	31	C	43	C	Centers
Total Capacity @35 sq. ft.: 127			Total Capacity @25 sq. ft.: 256							
Total # Children this Date: 34			Total Capacity @35 sq. ft.: 206			Total Capacity @25 sq. ft.: 256				

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Playground A- Front	4	C

Building 1	Playground B	13	C
Building 1	Playground C	34	C
Building 1	Playground D - Back	74	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
0	0	0	6	0	36	7

Comments

Pediatric First Aid and pediatric CPR training within 45 days of employment, required reporting, communicable diseases, health and safety training, operational policies & procedures, initial program orientation, and two hours in evidence based/developmentally appropriate language and literacy practices and at least two hours in on-going child development and health and safety related topics were discussed with provider on this date.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



Summary Report

Date: 1/14/2026 **VisitType:** Licensing Study

Arrival: 8:40 AM **Departure:** 12:25 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities Met

Comment

Lesson Plans were observed to be posted and reflected the current weeks activities in each classroom.

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records Met

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.06 Bathrooms Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

No hazards observed accessible to children on this date.

Correction Deadline: 11/1/2024

Corrected on 1/14/2026

.25(3) - Previous citation of classroom 1LRear having an exhaust fan that was detached from the ceiling and hanging in the bathroom and the refrigerator located in the food storage closet in the kitchen had a hanging light bulb with all wires exposed was observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 10/25/2024

Corrected on 1/14/2026

.26(9) - Previous citation of a large tree branch dangling over the teal slide on playground C was observed to be corrected on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized on this date.

Health and Hygiene

591-1-1-.07 Children's Health

Technical Assistance

Technical Assistance

591-1-1-.07(3) - Communicable disease chart was discussed with the director on this date.

Correction Deadline: 1/14/2026

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 11/4/2024

Corrected on 1/14/2026

.10(1) - Previous citation of the exhaust fan for ventilation not operating in classroom 1L Rear, and the exhaust fan for ventilation not operating for the girls bathroom in Classroom Down R were observed to be corrected on this date as consultant observed all exhaust fans to be operable.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.29 Required Reporting

Met

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 10/25/2024

Corrected on 1/14/2026

.36(3)(a-b) - Previous citation of staff #3, #8. and #10 who were listed as drivers and did not have their two (2) hours of state-approved or state-accepted transportation training as the director could not produce the trainings for consultant review when asked was observed to be corrected on this date. Consultant observed all staff to have taken transportation training. Consultant discussed with the director to ensure that there is no time gap between training when staff are transporting children.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 2

Staff # 7

Not Met

Date of Hire: 04/23/2025

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 11

Not Met

Date of Hire: 07/18/2025

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 10/9/2024

Corrected on 1/14/2026

.09(1)(a) - Previous citation of staff #7 not submitting both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site was observed to be corrected on this date as the staff person is no longer employed with the facility.

Correction Deadline: 10/9/2024

Corrected on 1/14/2026

.09(1)(c) - Previous citation of staff #7 not having a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present was observed to be corrected on this date as the staff person is no longer employed with the facility.

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR(CR)

Met

Comment

At least one staff person with current and valid pediatric first aid and pediatric CPR observed in each classroom where children were present.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

Finding

591-1-1-.33(3)(a)-(k) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics:

a) prevention and control of infectious diseases (including immunizations); b) prevention of sudden infant death syndrome and use of safe sleeping practices; c) administration of medication, consistent with standards for parental consent; d) prevention of and response to emergencies due to food and allergic reactions; e) building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; f) prevention of shaken baby syndrome, abusive head trauma and child maltreatment; g) emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); h) handling and storage of hazardous materials and the appropriate disposal of bio contaminants; i) precautions in transporting children; j) recognition and reporting of child abuse and neglect; and k) child development to include all major domains: cognitive; social and emotional; physical development and motor skills; communication, language, and literacy; and approaches to play and learning. It was determined based on review of records that staff #7 and #11 did not have evidence of completing their health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 2/13/2026

Correction Deadline: 10/31/2024

Corrected on 1/14/2026

.33(5) - Previous citation was observed to be corrected on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.