



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 4/11/2022 **VisitType:** Monitoring Visit

**Arrival:** 11:25 AM

**Departure:** 1:45 PM

**CCLC-12653**

**Old Fountain Academy**

1933 Old Fountain Road Lawrenceville, GA 30043 Gwinnett County  
 (678) 376-2733 sharondw11@mindspring.com

**Regional Consultant**

Lynn Schnitzer

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Fax: (770) 344-5683

lynn.schnitzer@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 04/11/2022                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 03/24/2021                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11/03/2020                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                    |                  |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building | Room      | Age Group                 | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes               |
|----------|-----------|---------------------------|-------|----------|------|------------|--------------|------------|--------------|---------------------|
| Main     | Rm B-1L   |                           | 0     | 0        | C    | 7          | C            | NA         | NA           |                     |
| Main     | Rm C-2L   | One Year Olds             | 1     | 7        | C    | 10         | C            | NA         | NA           | Nap                 |
| Main     | Rm D-2R   | Two Year Olds             | 1     | 10       | C    | 23         | C            | NA         | NA           | Nap                 |
| Main     | Rm E-3R   |                           | 0     | 0        | C    | 17         | C            | NA         | NA           |                     |
| Main     | Rm F-4R   | Three Year Olds           | 1     | 15       | C    | 20         | C            | NA         | NA           | Nap                 |
| Main     | Rm G-5R   |                           | 0     | 0        | C    | 25         | C            | NA         | NA           |                     |
| Main     | Rm H-6R   | GA PreK                   | 2     | 22       | C    | 23         | C            | NA         | NA           | Nap                 |
| Main     | Rm I-6L   | GA PreK                   | 2     | 17       | C    | 26         | C            | NA         | NA           | Nap                 |
| Main     | Rm K-4L   | Four Year Olds            | 1     | 17       | C    | 19         | C            | NA         | NA           | Nap                 |
| Main     | Rm L-3L   | Two Year Olds             | 1     | 10       | C    | 16         | C            | NA         | NA           | Nap                 |
| Main     | Rm. J-5L  | GA PreK                   | 2     | 16       | C    | 25         | C            | NA         | NA           | Nap                 |
| Main     | Room A-1R | Infants and One Year Olds | 1     | 7        | NC   | 10         | C            | NA         | NA           | Floor Play, Feeding |

Total Capacity @35 sq. ft.: 221

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 121

Total Capacity @35 sq. ft.: 221

Total Capacity @25 sq. ft.: 0

| Building | Playground         | Playground Occupancy | Playground Compliance |
|----------|--------------------|----------------------|-----------------------|
| Main     | Infant / Toddler 1 | 20                   | C                     |
| Main     | Infant / Toddler 2 | 25                   | C                     |
| Main     | Preschool 1        | 26                   | C                     |
| Main     | Preschool 2        | 129                  | C                     |

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on March 24, 2021.

Plan of Improvement: Developed This Date 04/11/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sharon Wilson, Program Official

Date

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Lynn Schnitzer, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Pool not in use at this time, gates observed locked.

### Facility

**591-1-1.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by center.

**591-1-1.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1.25(13) - Consultant discussed with the director to ensure hazardous items are stored inaccessible to children in care.

**Correction Deadline: 4/11/2022**

**591-1-1.26 Playgrounds(CR)**

**Technical Assistance**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

591-1-1.26(4) - Consultant discussed with provider to ensure that the top rails of the fence are completely inside the rail sleeve and all wire ends are looped back on themselves.

**Correction Deadline: 4/11/2022**

### Health and Hygiene

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|                                                       |            |
|-------------------------------------------------------|------------|
| <b>591-1-1.10 Diapering Areas &amp; Practices(CR)</b> | <b>Met</b> |
|-------------------------------------------------------|------------|

**Comment**

Staff state proper knowledge of diapering procedures.

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|                               |            |
|-------------------------------|------------|
| <b>591-1-1.17 Hygiene(CR)</b> | <b>Met</b> |
|-------------------------------|------------|

**Comment**

Staff stated knowledge of proper hand washing procedures.

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1.20 Medications(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Documentation for medication dispensing observed complete.

|               |
|---------------|
| <b>Safety</b> |
|---------------|

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|                                  |            |
|----------------------------------|------------|
| <b>591-1-1.11 Discipline(CR)</b> | <b>Met</b> |
|----------------------------------|------------|

**Comment**

Staff stated knowledge of proper disciplinary practices.

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|                                      |                |
|--------------------------------------|----------------|
| <b>591-1-1.36 Transportation(CR)</b> | <b>Not Met</b> |
|--------------------------------------|----------------|

**Finding**

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on observation that the back-left third row seats and the back-right fourth row seats on vehicle tag # PB5130 were missing seat belts.

**POI (Plan of Improvement)**

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

**Correction Deadline: 4/12/2022**

**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that eight of fifty-seven emergency medical information records did not have documentation of the name and phone number of the child's doctor. Further, one of fifty-seven forms did not have documentation of any known allergies, special medical needs and conditions, and current prescribed medications that the children are required to take on a daily basis for a chronic condition.

**POI (Plan of Improvement)**

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 4/12/2022**

|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

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|                                                              |                |
|--------------------------------------------------------------|----------------|
| <b>591-1-1.30 Safe Sleeping and Resting Requirements(CR)</b> | <b>Not Met</b> |
|--------------------------------------------------------------|----------------|

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Staff stated sheets and blankets washed weekly as required.

## Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that an infant in classroom A-1R was observed to be sleeping in a swing with a fabric toy in their lap.

## POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

**Correction Deadline: 4/11/2022**

| Staff Records                         |                                               |
|---------------------------------------|-----------------------------------------------|
| Records Reviewed: 29                  | Records with Missing/Incomplete Components: 0 |
| Staff # 1<br>Date of Hire: 09/07/2021 | Met                                           |
| Staff # 2<br>Date of Hire: 09/12/2019 | Met                                           |
| Staff # 3<br>Date of Hire: 08/16/2017 | Met                                           |
| Staff # 4<br>Date of Hire: 07/29/2019 | Met                                           |
| Staff # 5<br>Date of Hire: 08/02/2021 | Met                                           |
| Staff # 6<br>Date of Hire: 08/04/2021 | Met                                           |
| Staff # 7<br>Date of Hire: 10/10/2018 | Met                                           |
| Staff # 8<br>Date of Hire: 08/14/2019 | Met                                           |

|                          |     |
|--------------------------|-----|
| Staff # 9                | Met |
| Date of Hire: 05/03/2021 |     |
| Staff # 10               | Met |
| Date of Hire: 08/29/2019 |     |
| Staff # 11               | Met |
| Staff # 12               | Met |
| Date of Hire: 07/06/2021 |     |
| Staff # 13               | Met |
| Staff # 14               | Met |
| Date of Hire: 07/17/2017 |     |
| Staff # 15               | Met |
| Date of Hire: 08/01/2017 |     |
| Staff # 16               | Met |
| Date of Hire: 08/11/2021 |     |
| Staff # 17               | Met |
| Date of Hire: 03/23/2022 |     |
| Staff # 18               | Met |
| Staff # 19               | Met |
| Date of Hire: 07/19/2021 |     |
| Staff # 20               | Met |
| Date of Hire: 07/27/2021 |     |
| Staff # 21               | Met |
| Date of Hire: 10/28/2021 |     |
| Staff # 22               | Met |
| Staff # 23               | Met |
| Staff # 24               | Met |
| Staff # 25               | Met |
| Date of Hire: 04/11/2005 |     |
| Staff # 26               | Met |

**Records Reviewed: 29**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 02/22/2022

Staff # 27 Met

Date of Hire: 11/15/2021

Staff # 28 Met

Date of Hire: 04/01/2005

Staff # 29 Met

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** Met

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided eleven files for employees hired since March 24, 2021.

**591-1-1-.31 Staff(CR)** Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** Not Met

**Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that classroom A-1R was observed to have a staff: child ratio of 1:7 (six infants and one one-year-old) when a ratio of 2:7 was required.

**POI (Plan of Improvement)**

The Center will provide adequate staff when there is a mixed-age group.

**Correction Deadline: 4/11/2022**

**591-1-1-.32 Supervision(CR)** Met

**Comment**

Adequate supervision observed on this date.