



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/22/2022 VisitType: Licensing Study

Arrival: 9:40 AM

Departure: 10:30 AM

FR-53004

Gallagher, Kirrena N

325 Bray Street Athens, GA 30601 Clarke County
(706) 352-0540 kirrenanicole@yahoo.com

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/22/2022	Licensing Study	Good Standing	
11/04/2021	Monitoring Visit	Good Standing	
01/27/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	5	6	0	0	0
3 & 4 Years	1	2	0	0	0
School Age(5+) Years	0	1	0	0	0
Total Under 13 Years	6	9	0	0	0
Total Under 18 Years	6				
Children Present: 6 Total Children: 9 Caregivers/Helpers Present: 6 Total Caregivers/Helpers: 4					

Comments

The Consultant completed the exit conference via telephone and a copy of the licesing study report was electronically emailed to the Program.

Plan of Improvement: Developed This Date 04/22/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kirrena Gallagher, Program Official

Date

Kelly Jones, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/22/2022 **VisitType:** Licensing Study

Arrival: 9:40 AM

Departure: 10:30 AM

FR-53004

Gallagher, Kirrena N

325 Bray Street Athens, GA 30601 Clarke County
(706) 352-0540 kirrenanicole@yahoo.com

Mailing Address
Same

Regional Consultant

Kelly Jones

Phone: (770) 357-7062
Fax: (770) 357-7061
kelly.jones@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Care is not provided for any infant required to be in a crib

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

Comment

Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 4

Child # 1

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1),Release Person Information - (.08)(10)

Child # 2 Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1)

Child # 3 Not Met

"Missing/Incomplete Components"

Mom Home # Missing -(.08)(1),Dad Work # Missing -(.08)(1)

Child # 4 Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(10),Physician & Emergency Contact Information - (.08)(1)

Child # 5 Met

Child # 6 Met

290-2-3-.08 Children's Records

Technical Assistance

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that parent work numbers, parent work address, emergency contact and whom the child may be released was missing from seven of nine files reviewed.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 4/22/2022

Technical Assistance

290-2-3-.08(2) - Consultant reviewed requirements that the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. All children had evidence of current immunizations all file reviewed with provider immunization form accepted by the Department.

Correction Deadline: 4/22/2022

Technical Assistance

290-2-3-.08(9) - Consultant reviewed requirements that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date, the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request.

Correction Deadline: 4/22/2022

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(2)(c) - Discussed with the provider requirements that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years.

Correction Deadline: 5/22/2022

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

290-2-3-.13(1) - The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained. Provider is in the processes of screening in the porch play area.

Food Service

290-2-3-.10 Food Service & Nutrition**Technical Assistance****Technical Assistance**

290-2-3-.10(6) - Consultant reviewed with the provider the Home to provide a menu listing all meals and snacks to be served during the current week. Substitutions shall be recorded on the posted menu. Menus shall be retained at the Home for six (6) months. Consultant discussed beverages should be listed on the menu.

Correction Deadline: 4/22/2022

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

Comment

There are no diapered children currently enrolled in the program.

290-2-3-.11 Medications(CR)**Met****Comment**

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)	Met
---	------------

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals	Met
----------------------------	------------

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)	Met
-----------------------------------	------------

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 First Aid Kit	Met
----------------------------------	------------

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

290-2-3-.11 Transportation(CR)	Met
---------------------------------------	------------

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)	Met
---	------------

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit 11/4/2021.

Comment

Six of six Criminal records checks were observed to be complete.

Correction Deadline: 11/4/2021

Corrected on 4/22/2022

.21(1)(d) - The previous citation was observed to be corrected. Evidence of six of six satisfactory criminal record checks on file with the department.

290-2-3-.07 First Aid & CPR	Met
--	------------

Correction Deadline: 12/4/2021

Corrected on 4/22/2022

.07(8) - the previous citation was observed to be corrected on this date. 100% staff CPR/first aid on file.

Comment

Evidence observed that the provider and 100% of staff was certified in First Aid and CPR.

Comment

Please be mindful of training expiration dates.

290-2-3-.07 Staff Qualifications(CR)	Met
---	------------

Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training**Met****Correction Deadline: 12/4/2021****Corrected on 4/22/2022****.07(7) - The previous citation was observed to be corrected on this date. Evidence of all staff completion of the health and safety orientation on file.****Comment**

Annual training requirement and documentation observed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.