Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/28/2022 **VisitType:** Monitoring Visit **Arrival:** 11:50 AM **Departure:** 4:30 PM

CCLC-13781

SLCM Child Development Center

1616 Columbia Drive Decatur, GA 30032 DeKalb County
(770) 896-2022 teressadouglas@gmail.com

Mailing Address
Same

Regional Consultant

Jessica Johnson

Phone: (770) 357-5090
Fax:
jessica.johnson@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation		
12/28/2022	Monitoring Visit	Good Standing
06/22/2022	Licensing Study	Good Standing
11/30/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Total # Children this Date:	Total Capacity @35 sq. ft.: 0			Total Capacity @25 sq. ft.:					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-6 wks-12 yrs	44	C

Comments
An on-site inspection was conducted on December 28, 2022 with the Assistant Director Angel Calloway. Background checks were all reviewed on December 28, 2022.

Plan of Improvement: Developed This Date 12/28/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Teressa Douglas, Program Official	Date	Jessica Johnson, Consultant	Date

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Findings Report

Date: 12/28/2022 **VisitType:** Monitoring Visit **Arrival:** 11:50 AM **Departure:** 4:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities — **Technical Assistance**

Technical Assistance
591-1-1-.03(7)(a) - Consultant discussed with the Assistant Director a Center that operates five hours or more per day to provide at least one and one-half hours of outdoor activity per day, weather permitting, for each child who is not an infant and at least one hour daily for infants.

Correction Deadline: 12/28/2022

591-1-1-.12 Equipment & Toys(CR) — **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) — **Met**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 5 **Records with Missing/Incomplete Components: 5**

Child # 1 — Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing

Child # 2 — Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing,.08(1)(a)-Work Number Missing

Records Reviewed: 5 **Records with Missing/Incomplete Components: 5**

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing,.08(1)(a)-Work Number Missing

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing,.08(1)-Emergency Contact information Missing,.08(1)-Doctor, Clinic, Phone Numbers

591-1-1-.08 Children's Records **Not Met**

Finding
591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that the following items were missing from the children enrollment form:

- Four out of five children were missing the parent work numbers.
- Four out of five children files were missing the telephone number of the child's primary source of health care.
- Three out of five children files were missing the emergency contact information.

POI (Plan of Improvement)
Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 1/12/2023

Recited on 12/28/2022

Evening Care

591-1-1-.32 Staffing/Supervision(CR) **Met**

Comment
No children currently enrolled in the evening care program.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Comment
Consultant discussed with the Assistant Director storing the broom and dust pan to be inaccessible to children in care.

Finding
591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that a broken floor tile was observed between the two toilets in the restroom in classroom D-1R.

POI (Plan of Improvement)
Floors will be maintained to be safe and sanitary.

Correction Deadline: 1/12/2023

Finding
591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that a heater was stored on the shelf on the left side of the classroom near the television accessible to children in care.

POI (Plan of Improvement)
The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 12/28/2022

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

Classroom D-1R
- A teacher's purse was observed in the cubbies.
-Two plastic grocery bags were observed in the cubbies.
-Sanitizer and petroleum jelly were observed on the red and yellow cabinets.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 12/29/2022

Technical Assistance
591-1-1-.25(3) Consultant discussed with the Assistant Director replacing the unraveling red tape around the pipe in the restroom in classroom C-2R. Classroom currently not in use.

Correction Deadline: 12/28/2022

Technical Assistance
591-1-1-.25(8) Consultant discussed with the Assistant Director that protective caps must be on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children in classroom D-1R.

Correction Deadline: 12/28/2022

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance
591-1-1-.26(4) Consultant discussed with the Assistant Director filling in a two inch space under the back fence.

Correction Deadline: 12/28/2022

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were observed on the playground:

- Chipped paint on the blue climbing dome.
- Chipped paint on the first red merry-go-round at the front of the playground.
- Chipped paint on the red airplane structure.
- Chipped paint on the yellow duck rocker.
- A broken seat on the second red merry-go-round at the far back of the playground.

POI (Plan of Improvement)
The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 1/12/2023

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed:

- Two discarded bottles of bleach observed on the front right side of the playground.
- A wheelbarrow, shovel, broom, and discarded trash can observed on the right side of the playground.

POI (Plan of Improvement)
The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 1/12/2023

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Correction Deadline: 6/22/2022

Corrected on 12/28/2022
.15(5) - Citation corrected. Menu reviewed on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing of children and staff were discussed with the director on this date.

591-1-1-.20 Medications(CR) **Met**

Comment
The Provider currently does not dispense/administer medication.

Organization

591-1-1-.04 Admission and Enrollment **Met**

Correction Deadline: 6/22/2022

Corrected on 12/28/2022
.04(1) - Citation corrected. Consultant reviewed five children enrollment files.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 6/27/2022

Corrected on 12/28/2022
.21(p) - Citation corrected. Emergency Preparedness plan reviewed on this date.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment
Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding
591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that five out of nine cribs had loose-fitting sheets. One out of nine cribs were in use.

POI (Plan of Improvement)
The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 12/28/2022

Staff Records

Records Reviewed: 6 **Records with Missing/Incomplete Components: 5**

Staff # 1 Not Met

Date of Hire: 03/28/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Records Reviewed: 6	**Records with Missing/Incomplete Components: 5**

Staff # 2 — Not Met

Date of Hire: 08/29/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.33(5)-10 Hrs. Annual Training

Staff # 3 — Not Met

Date of Hire: 01/07/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4 — Met

Date of Hire: 05/26/2022

Staff # 5 — Not Met

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 6 — Not Met

Date of Hire: 05/20/2022

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) — **Not Met**

Finding

591-1-1-.09(1.)(b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff #2 did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will check to ensure that the Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will check to ensure the CRC rules are maintained.

Correction Deadline: 12/29/2022

Finding
591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of records that staff # 2 did not submit a new Comprehensive Records Check Determination as of this date.

POI (Plan of Improvement)
IMMEDIATE CORRECTION - The Center will check to ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will check to ensure CRC rules are maintained.

Correction Deadline: 12/28/2022

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 7/22/2022

Corrected on 12/28/2022
.14(1) - Citation corrected. Consultant reviewed all staff first aid and CPR certifications.

591-1-1-.24 Personnel Records **Met**

Correction Deadline: 6/29/2022

Corrected on 12/28/2022
.24(2) - Citation corrected. Consultant reviewed all staff files on this date.

591-1-1-.33 Staff Training **Defer**

Defer
591-1-1-.33(5)- Consultant will review the required ten (10) clock hours of training during the upcoming Licensing Study.

POI (Plan of Improvement)
The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 7/29/2022

591-1-1-.31 Staff(CR) **Not Met**

Finding
591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that staff # 6 did not meet the minimum academic requirements at the time of employment.

POI (Plan of Improvement)
A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 1/12/2023

Recited on 12/28/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.