



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/22/2021 **VisitType:** Monitoring Visit

Arrival: 3:00 PM

Departure: 4:45 PM

CCLC-52951

Youth Life Center

216 Valley Hill Rd SW Riverdale, GA 30274 Clayton County
 (770) 272-5086 cwinston@clubxhell.org

Mailing Address
 Same

Regional Consultant

Jennifer Bailey

Phone: (770) 357-7024

Fax: (770) 357-7023

jennifer.bailey@decal.ga.gov

Joint with: Brionne Higgins, Jessica Johnson, tomekia sherman

Quality Rated: No

<u>Compliance Zone Designation</u>		
12/22/2021	Monitoring Visit	Good Standing
05/12/2021	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 13-15 yrs		0	0	C	9	C	NA	NA	Not In Use
Main	B 10-11 yrs		0	0	C	15	C	NA	NA	Not In Use
Main	C 11-12 yrs		0	0	C	15	C	NA	NA	Not In Use
Main	E 8-9 yrs		0	0	C	25	C	NA	NA	Not In Use
Main	G 7-8	Six Year Olds and Over	3	9	C	15	C	NA	NA	Story
Main	H 6-7yrs		0	0	C	5	C	NA	NA	Not In Use
Main	I 5-6yrs		0	0	C	5	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 89			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 9			Total Capacity @35 sq. ft.: 89							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A 7-12yrs	28	C
Main	B 5-6yrs	30	C

Comments

Background checks were all reviewed on December 21, 2021. A virtual inspection was conducted on December 22, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant sent the Center sample transportation forms and blank transportation forms.

Plan of Improvement: Developed This Date 12/22/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kiana Upshaw, Program Official	Date
Brionne Higgins, Consultant	Date
tomekia sherman, Consultant	Date

Jennifer Bailey, Consultant	Date
Jessica Johnson, Consultant	Date



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Findings Report

Date: 12/22/2021 VisitType: Monitoring Visit

Arrival: 3:00 PM

Departure: 4:45 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Second outdoor area was observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(4) - During the virtual visit Consultant was shown outdoor area that was not fenced. Per Director outdoor area not in use until a fence is put back up.

Correction Deadline: 12/22/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	N/A
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Comment

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff stated proper handwashing procedures.

591-1-1-.20 Medications(CR)	Met
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Comment

The Provider currently does not dispense/administer medication.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Not Met
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Comment

Two vehicles were observed onsite on this date clean and in good repair. Consultant discussed all aspects of transportation with the Director on this date including ensuring that an operable fire extinguisher and first aid kit are on each vehicle. Additionally discussed ensuring that transportation training and first aid/CPR certification are completed for the Drivers and Director who stated they are complete.

Technical Assistance

591-1-1-.36(4)(a) - Consultant discussed the annual inspection form with the Director on this date.

Correction Deadline: 12/27/2021

Finding

591-1-1-.36(7)(c) requires the center to use passenger transportation checklists, in a format approved by the Department, to account for each child during transportation. A separate passenger checklist must be used for each vehicle. It was determined based on a review of records that the Center was using an unapproved passenger transportation checklists.

POI (Plan of Improvement)

The Center will maintain a passenger checklist as required.

Correction Deadline: 12/23/2021

Technical Assistance

591-1-1-.36(7)(c)2. - Consultant discussed ensuring that a mark or symbol is documented for each child on the transportation checklists for each load and unload.

Correction Deadline: 12/23/2021

Technical Assistance

591-1-1-.36(7)(c)3. - Consultant discussed documenting arrival and departure times with the Director on this date for each load and unload of the vehicle.

Correction Deadline: 12/23/2021

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that first checks of the vehicle were not signed for during the weeks of November 29, 2021 through December 3, 2021 and December 6, 2021 through December 10, 2021 for all transportation conducted.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/23/2021

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that second checks of the vehicle were not signed for during the weeks of November 29, 2021 through December 3, 2021 and December 6, 2021 through December 10, 2021 for all transportation conducted.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/22/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

N/A

Comment

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 05/12/2021	
Staff # 2	Met
Date of Hire: 08/06/2021	
Staff # 3	Met
Date of Hire: 08/06/2021	
Staff # 4	Met
Date of Hire: 05/12/2021	
Staff # 5	Met

Records Reviewed: 10**Records with Missing/Incomplete Components: 0**

Date of Hire: 09/20/2021

Staff # 6

Met

Date of Hire: 05/12/2021

Staff # 7

Met

Date of Hire: 10/29/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8

Met

Date of Hire: 07/06/2021

Staff # 9

Met

Date of Hire: 05/12/2021

Staff # 10

Met

Date of Hire: 05/12/2021

Staff Credentials Reviewed: 1**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.