



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/10/2022 **VisitType:** Monitoring Visit

Arrival: 8:45 AM

Departure: 1:35 PM

CCLC-157

The Sunshine House #8

330 N. Belair Road Evans, GA 30809 Columbia County
 (706) 860-8507 center08@sshhouse.com

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

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melyn.smith@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/10/2022	Incident Investigation/Monitoring Visit	Good Standing	
02/21/2022	Licensing Study	Good Standing	
12/21/2021	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Right Rear	Infants	1	3	C	7	C	NA	NA	Floor Play
Main	1st Left Rear	PreK	2	22	C	32	C	NA	NA	Centers
Main	2nd Left Rear	One Year Olds and Two Year Olds	2	16	C	21	C	NA	NA	Centers,Art
Main	2nd Right Rear	Infants	2	10	C	19	C	NA	NA	Floor Play,Diapering,Nap
Main	3rd Left Rear	Three Year Olds	3	17	C	34	C	NA	NA	Outside
Main	Front Left	One Year Olds and Two Year Olds	2	13	C	30	C	NA	NA	Centers,Art
Main	Front Right	Three Year Olds and Four Year Olds	2	12	C	31	C	NA	NA	Circle Time
			Total Capacity @35 sq. ft.: 174			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 93			Total Capacity @35 sq. ft.: 174			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Back Right Playground	126	C
Main	PG- Front Playground	105	C
Main	PG- Infant Playground	10	C
Main	PG- Left Playground	84	C

Comments

The purpose of this visit was to conduct Incident Investigation and a Monitoring Visit on this date and to follow up on the previous visit. Investigative findings were not concluded on this date.

Plan of Improvement: Developed This Date 11/10/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Michelle Williams, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 11/10/2022 **VisitType:** Monitoring Visit

Arrival: 8:45 AM

Departure: 1:35 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined, based on review of records, that the infant feeding plans were lacking required information, as the Center was not using the updated Infant Feeding Plan form on this date. The consultant provided the Center with the updated Infant Feeding Plan form.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 11/16/2022

Recited on 11/10/2022

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures**591-1-1-.27 Posted Notices****Met**

Correction Deadline: 3/25/2022

Corrected on 11/10/2022

.27 - Previous citation corrected, based on observation, that the Center had all required posted notices posted on this date.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Please be mindful of voice tone in redirecting children.

Finding

591-1-1-.36(7)(c) 3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined, based on review of records, that the driver or other designated person failed to document in writing the times the vehicle returned to the Center from Evans Elementary during afternoon routine transportation on November 3, 2022 and November 4, 2022.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 11/10/2022

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

Comment

Pleasant naptime environment observed.

Correction Deadline: 3/25/2022

Corrected on 11/10/2022

.30(4) - Previous citation corrected, based on observation, in that each child's bedding was observed to be stored separate from the cots on this date.

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 05/19/2022

Staff # 2 Met

Date of Hire: 10/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3 Met

Date of Hire: 06/07/2022

Staff # 4 Met

Date of Hire: 06/26/2020

Staff # 5 Met

Date of Hire: 08/20/2012

Staff # 6 Met

Date of Hire: 08/02/2010

Staff # 7 Met

Date of Hire: 08/11/2015

Staff # 8 Met

Staff # 9 Met

Date of Hire: 05/15/2020

Staff # 10 Met

Date of Hire: 11/03/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 11/07/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 11/09/2020

Staff # 13 Met

Date of Hire: 09/20/2021

Staff # 14 Met

Date of Hire: 01/30/2018

Staff # 15 Met

Date of Hire: 09/07/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met

Date of Hire: 01/24/2019

Staff # 17 Met

Date of Hire: 10/17/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18 Met

Date of Hire: 09/02/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19 Met

Date of Hire: 08/24/1997

Staff # 20 Met

Date of Hire: 09/19/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21 Met

Date of Hire: 01/18/2021

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Staff # 22 Met
Date of Hire: 05/31/2022

Staff # 23 Met

Staff # 24 Met
Date of Hire: 09/20/2021

Staff # 25 Met
Date of Hire: 10/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 26 Met
Date of Hire: 10/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Correction Deadline: 2/21/2022

Corrected on 11/10/2022

.32(4) - Previous citation corrected, based on observation, in that children under three-years-old were observed to housed in separate physical areas from older children on this date.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.