



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/18/2024 **VisitType:** Complaint Investigation & Monitoring **Arrival:** 10:45 AM **Departure:** 3:00 PM
Visit

CCLC-14930

Brookfield Academy

409 Brookfield Road Valdosta, GA 31602 Lowndes County
(229) 253-1329 nholder@brookfield-academy.com

Regional Consultant

Lindsey Ray

Phone: (404) 478-4441

Fax:

lindsey.ray@decal.ga.gov

Joint with: Rena Keene

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/18/2024	Complaint Investigation & Monitoring Visit	Good Standing	
10/18/2023	Licensing Study	Good Standing	
03/06/2023	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm A	Infants	2	6	C	12	C	NA	NA	Floor Play
Main	Rm B	Infants	2	6	C	12	C	NA	NA	Nap,Floor Play
Main	Rm C	Three Year Olds	2	20	C	20	C	28	C	Art,Circle Time
Main	Rm D	Three Year Olds	2	20	C	24	C	34	C	Circle Time
Main	Rm E	One Year Olds	2	13	C	17	C	NA	NA	Lunch
Main	Rm F	Two Year Olds	2	16	C	23	C	NA	NA	Transitioning,Outside,Lunch
Main	Rm G	Two Year Olds	2	13	C	18	C	NA	NA	Lunch
Main	Rm H	Four Year Olds	1	11	C	23	C	32	C	Music,Outside
Main	Rm I	Four Year Olds	1	11	C	23	C	32	C	Outside,Music
Main	Rm J		0	0	C	42	C	60	C	
Main	Rm K	Two Year Olds	2	18	C	20	C	NA	NA	Outside
Main	Rm L	Infants	2	7	C	17	C	24	C	Floor Play
Main	Rm M	One Year Olds	2	14	C	15	C	NA	NA	Transitioning,Lunch
Main	Rm N	One Year Olds	2	11	C	17	C	NA	NA	Lunch
Main	Rm O	Infants	2	11	C	18	C	NA	NA	Floor Play,Feeding
Total Capacity @35 sq. ft.:			301		Total Capacity @25 sq. ft.: 362					
Total # Children this Date: 177			Total Capacity @35 sq. ft.: 301		Total Capacity @25 sq. ft.: 362					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground 1	357	C

Comments

The purpose of today's visit was to conduct a monitoring visit and complaint investigation.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Nicole Holder, Program Official

Date

Lindsey Ray, Regional Consultant

Date

Rena Keene, Regional Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 4/18/2024 **VisitType:** Complaint Investigation & Monitoring **Arrival:** 10:45 AM **Departure:** 3:00 PM
Visit

CCLC-14930

Brookfield Academy

409 Brookfield Road Valdosta, GA 31602 Lowndes County
(229) 253-1329 nholder@brookfield-academy.com

Regional Consultant

Lindsey Ray

Phone: (404) 478-4441

Fax:

lindsey.ray@dec.al.ga.gov

Joint with: Rena Keene

Mailing Address

Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1.26 Playgrounds(CR)

Met

Correction Deadline: 10/18/2023

Corrected on 4/18/2024

.26(9) - Most of the rocks have been pulverized and the Director continues efforts to control the formation of rocks on the playground. Other options are also being explored for ground cover.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
--	------------

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)	Met
--------------------------------	------------

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	N/A
------------------------------------	------------

Comment

The Provider currently does not dispense/administer medication.

	Safety
--	---------------

591-1-1-.11 Discipline(CR)	Met
-----------------------------------	------------

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Not Met
---------------------------------------	----------------

Correction Deadline: 10/28/2023

Corrected on 4/18/2024

.36(3)(a-b) - This citation was observed to be corrected on this date. The consultant observed current transportation training for all staff.

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of transportation logs and records for the current week's transportation, that one child transported from Scintilla Charter Academy to the center during the afternoon routes on April 15 through April 17, did not have emergency medical information on the vehicle while they were being transported. Additionally, it was determined that one child transported from Sallas Mahone Elementary School to the center during the afternoon route did not have the required emergency medical information present on the vehicle when they were transported on April 15 through April 16, 2024.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 4/18/2024

Recited on 4/18/2024

	Sleeping & Resting Equipment
--	---

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
---	------------

Comment

Pleasant naptime environment observed.

	Staff Records
--	----------------------

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
---	------------

Comment

Director provided eight files for employees hired since last visit.

Correction Deadline: 10/18/2023

Corrected on 4/18/2024

.09(1)(j) - Based on a review of staff records, all background checks were observed to be complete.

591-1-1-.33 Staff Training	Met
-----------------------------------	------------

Correction Deadline: 10/19/2023

Corrected on 4/18/2024

.33(2) - It was determined that new employees have been provided the required orientation and the documentation was observed in the staff files.

Correction Deadline: 11/17/2023

Corrected on 4/18/2024

.33(3) - Staff were observed to have verification of the ten hours of Health and Safety Orientation within ninety days of employment, as required.

591-1-1-.31 Staff(CR)	Not Met
------------------------------	----------------

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of staff records and staff statements that there is no lead teacher in the following classrooms that has one of the required credentials: Room C, Room E, Room I, and Room L.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 5/31/2024

Recited on 4/18/2024

Staffing and Supervision	
---------------------------------	--

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
--	------------

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
------------------------------------	------------

Comment

Staff observed to provide direct supervision and be attentive to children's needs.