



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/14/2025 **VisitType:** Incident Investigation & Follow Up **Arrival:** 10:00 AM **Departure:** 1:35 PM

CCLC-33320
SoulShine

2052 Hosea Williams Drive Atlanta, GA 30317 DeKalb County
 (404) 377-3560 ladesha.jenkins@makeyoursoulshine.com

Special Investigations Unit Specialist
 Brittany Cook
 Phone: (706) 434-4412
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 brittany.cook@dec.al.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/14/2025	Incident Investigation & Follow Up	Good Standing	
12/04/2024	Licensing Study	Good Standing	
08/15/2024	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Down 1st Rt	Two Year Olds	2	10	C	8	NC	NA	NA	Circle Time
Main	Down 2nd Rt		0	0	C	7	C	NA	NA	Not In Use
Main	Down Left	Two Year Olds	2	8	C	12	C	NA	NA	Free Play,Transitioning
Main	Up 1st Left		0	0	C	7	C	NA	NA	Not In Use
Main	Up 1st Left Two	Four Year Olds	2	9	C	6	NC	NA	NA	Circle Time,Transitioning
Main	Up 2nd Left	Three Year Olds	1	9	C	14	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 54					Total Capacity @25 sq. ft.: 0					
Two	Back Left	One Year Olds	1	6	C	11	C	NA	NA	Nap,Free Play
Two	Back Right	One Year Olds	2	9	C	13	C	NA	NA	Outside,Transiti oning
Two	Left	Infants	1	6	C	15	C	NA	NA	Floor Play,Nap
Two	Right	Infants	2	7	C	15	C	NA	NA	Floor Play,Nap
Two	Up Right-Otters	Two Year Olds	1	6	C	10	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 49					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 70		Total Capacity @35 sq. ft.: 103			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	9	C
Main	Playground B	18	C

Comments

The Consultant discussed the amendment process with the Provider in regards to which classrooms belong to which building.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a II/FollowUp:

Activities and Equipment

Records Reviewed: 11

Records with Missing/Incomplete Components: 1

Staff # 4

Not Met

Date of Hire: 07/14/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.24(1)-No Record,.09-Criminal Records Check Missing

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

Records Reviewed: 11

Records with Missing/Incomplete Components: 1

Staff # 4

Not Met

Date of Hire: 07/14/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.24(1)-No Record,.09-Criminal Records Check Missing

591-1-1.19 License Capacity(CR)

Technical Assistance

Technical Assistance

591-1-1.19(1) - Please ensure not to exceed capacity, including classrooms that are not completely separated by a barrier.

Correction Deadline: 7/14/2025

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.25 Physical Plant-Structural/Mechanical**Technical Assistance****Technical Assistance**

591-1-1-.25(14) - Please ensure classrooms are dimly lit during nap time where children can be seen in every area of the classroom.

Correction Deadline: 8/13/2025

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair on this date.

Health and Hygiene**Records Reviewed: 11****Records with Missing/Incomplete Components: 1**

Staff # 4

Not Met

Date of Hire: 07/14/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.24(1)-No Record,.09-Criminal Records Check Missing

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that nine 1-year-old children in the Back Right classroom did not wash their hands when they entered the classroom from outside play.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 7/14/2025

Prior Visits: 10/05/2022**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that two staff members in the Back Right classroom did not wash their hands when they entered the classroom from outside play.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 7/14/2025

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Staff Records

Staff # 4

Not Met

Date of Hire: 07/14/2025

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-No Record,.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that Staff #4 fingerprints were not completed prior to being hired. Staff #4 was observed to be in the Down 1st Rt classroom with ten 2-year-old children and another staff member with a Satisfactory Background Check.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will wait until the determination is received to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review background checks prior to hire to ensure the CRC rules are maintained.

Correction Deadline: 7/14/2025**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that Staff #4 fingerprints were not completed prior to being hired on July 14, 2025. Staff #4 was observed to be in the Down 1st Rt classroom with ten 2-year-old children and another staff member with a Satisfactory Background Check

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will wait to receive the determination to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review records monthly to ensure the CRC rules are maintained. The Director had staff #4 depart the premises immediately on this date.

Correction Deadline: 7/14/2025**591-1-1-.24 Personnel Records****Not Met**

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on a review of records that staff #4 did not have a personnel record on file on this date.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 7/19/2025

Staffing and Supervision

Records Reviewed: 11

Records with Missing/Incomplete Components: 1

Staff # 4

Not Met

Date of Hire: 07/14/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.24(1)-No Record,.09-Criminal Records Check Missing

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that there were six 2-year-old and nine 3-year-old children playing on Playground B on this date.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 7/14/2025