Bright from the Start - Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)

Date: 4/19/2024 **VisitType:** EX-Monitoring **Arrival:** 2:00PM **Departure:** 4:30PM

EX-42693 EXMT-12486 EX-1 - Government Cobb County District ASP - Argyle Elementary School

2420 Spring Road, Smyrna GA 30080 Cobb County
(678) 842-6800 patricia.jackson3@cobbk12.org

Mailing Address

Same

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929
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Joint with:

Compliance Zone Designation		
4/19/2024	EX-Monitoring	Intermediate

Prevention Action Category	IntermediateAction Category	Dismissal Action Category
Prevention Level 1 (P1)	**Intermediate Level 1 (I1)**	**Dismissal (D)**
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	**Intermediate Level 2 (I2)**	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	**Intermediate Level 3 (I3)**	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
132		0	0	Y	
154		0	0	Y	
Cafeteria	, Six and older	3	31	Y	
Gym		0	0	Y	
Media Center		0	0	Y	
Playground		0	0	Y	

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 3 #Children Count: 31

Comments:
The Specialist met with Ms. Jackson, program director, for the purpose of completing a CAPS Monitoring Visit.

Corrective Action Plan:Developed This Date

Please refer the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)

Date: 4/19/2024 **VisitType:** EX-Monitoring **Arrival:** 2:00PM **Departure:** 4:30PM

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A **Technical Assistance**

Technical Assistance
Discussed daily planned program and appropriate activities school age children.

EX-HS-.F Equipment & Toys (CS) **Met**

Comment
Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS) **N/A**

Comment
Program does not provide swimming activities.

Children's Records

EX-HS-.C **Met**

Comment
Provider reported that children's immunizations records can be accessed through the school clerk.

Exemptions

EX-HS-.X Exemption Requirements (NCP) **Not Met**

Comment
Observed the exemption approval letter and certificate posted by the program's main entrance.

Finding
EX-HS-.X(2) requires when a parent or guardian initially registers a child with an exempt program, the parent or guardian shall sign a form indicating the parent or guardian has been advised and understands that the program is not licensed and is not required to be licensed by the state. It was determined based on review of records that parents did not sign a form indicating that they have been informed and understand that the program is not licensed and is not required to be licensed by the state.

POI (Plan of Improvement)
The Program will ensure that all parents enrolled in the program sign the form indicating that have been informed and understand that the program is not licensed and is not required to be licensed by the state.

Correction Deadline: 4/19/2024

Finding
EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of records that the program did not submit a fire inspection report for review.

POI (Plan of Improvement)
The program will comply with the fire marshal guidelines and submit a fire inspection report to this department during the next CAPS Monitoring visit.

Correction Deadline: 4/21/2025

Facility

EX-HS-.L Physical Plant (NCP) **Met**

Comment
Program appears clean and well maintained.

EX-HS-.M Playgrounds (CS) **Met**

Comment
Playground observed to be clean and in good repair.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS) **N/A**

Comment
No diapered children are enrolled.

EX-HS-.H Hygiene (NCP) **Not Met**

Finding
EX-HS-.H(1) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids, and after contamination by any other means. It was determined based on observations that children did not wash their hands with liquid soap and warm running water upon arrival for care and before and after having snacks.

POI (Plan of Improvement)
Children will wash their hands with liquid soap and warm running water before and after having snacks.

Correction Deadline: 4/19/2024

Finding
EX-HS-.H(2) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any other means. It was determined based on observation that staff did not wash their hands with liquid soap and warm running water after handling food.

POI (Plan of Improvement)
Staff member will wash their hands with liquid soap and warm running water before and after handling food to the children.

Correction Deadline: 4/19/2024

EX-HS-.I Medications (CS) **N/A**

Comment
Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP) **Met**

Comment
Determined age-appropriate discipline is communicated to staff on this date.

Comment
It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP) **N/A**

Comment
There were no incidents or injuries that required reporting.

Safety

EX-HS-.S **N/A**

Comment
No field trips are offered

EX-HS-.E Discipline (CS) **Met**

Comment
Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS) **N/A**

Comment
Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS) **N/A**

Comment
No infants are enrolled.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) **Not Met**

Finding
EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on review of records that two out of four staff members did not have a DECAL Satisfactory Criminal Records Check Determination while children were present for care.

POI (Plan of Improvement)
The Program will ensure that staff members obtain a DECAL Comprehensive Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care.

Correction Deadline: 4/22/2024

EX-HS-.W First Aid & CPR (NCP) **Not Met**

Finding
EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that two out of four staff did not have CPR and First Aid training on file.

POI (Plan of Improvement)
The Program will ensure that staff members missing the first aid and CPR training certification and new staff complete the training within 90 days of hire date, maintain evidence on file, and submit to the department for review when requested.

Correction Deadline: 5/19/2024

EX-HS-.P Staff Training (NCP) **Not Met**

Finding
EX-HS-.P(1) requires all Employees and Provisional Employees to receive Initial Program orientation prior to assignment to children or task. It was determined based on review of records that three out of four staff members did not receive an Initial Program Orientation prior to assignment to children.

POI (Plan of Improvement)
The program will maintain written documentation of Initial Program Orientation in the staff file.

Correction Deadline: 5/20/2024

Finding
EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that one out of four employees did not complete 10 hours of ongoing training.

POI (Plan of Improvement)
The Program will ensure that all employees complete 10 hours of ongoing annual training.

Correction Deadline: 12/19/2024

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) **Met**

Comment
Adequate supervision observed on this date.