Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/2/2022 **VisitType:** Incident Investigation/Licensing Study **Arrival:** 12:05 PM **Departure:** 4:55 PM

CCLC-50380

Sunshine Childcare Learning Center

2841 West Main Street Snellville, GA 30078 Gwinnett County
(470) 210-8855 sscc30078@gmail.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923
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Mailing Address
Same

Quality Rated:

Compliance Zone Designation		
05/02/2022	Incident Investigation/Licensing Study	Good Standing
05/02/2022	Incident Investigation Closure	Good Standing
11/22/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Infants	1	5	C	12	C	NA	NA	Nap
Main	B-2nd Right	One Year Olds and Two Year Olds	1	7	C	10	C	NA	NA	Nap
Main	C-Middle	GA PreK	2	17	C	24	C	NA	NA	Nap
Main	D-Back Left	Three Year Olds and Four Year Olds	1	10	C	16	C	NA	NA	Nap
Main	E-1st Left	Two Year Olds	1	10	C	10	C	NA	NA	Nap
		Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 49		Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance

Comments
On this date, consultant followed up to previous visit and conducted an on-site Incident Investigation/Licensing study. Consultant requested provider submit required documents for the Administrative Review process.

Reminders: Please be sure to contact the Gwinnett County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

As of August 2, 2021, all amendments are required to be entered in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

If your center conducts transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Plan of Improvement: Developed This Date 05/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Vivian Rankins, Program Official Date

Dianne Clarke, Consultant Date

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(Findings Report)

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be accessible in the following classrooms:
-C Middle: 2 cans of Barbasol was observed to be accessible in the first drawer of the metal storage cabinet, which was unlocked.
-D-Back Left: A bottle of Lysol disinfectant cleaner was observed to be accessible in the unlocked door area of the metal storage cabinet.
-E-1st Left: A toilet brush was observed to be accessible on the left side of the toilet.
-Bathroom in the kitchen area used by PreK: A toilet brush was observed to be accessible on the right side of the first toilet.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. The teachers removed the Lysol and Barbasol during the visit and locked the cabinet.

Correction Deadline: 5/2/2022

Technical Assistance
591-1-1-.25(8) - Please ensure that all outlets are covered when not in use.

Correction Deadline: 5/2/2022

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding
591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that mulch was needed on the side of the playground structure. There were two inches of mulch at the ladder on the yellow climbing structure and at the side of the slide where three inches were needed on the back playground.

POI (Plan of Improvement)
The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 5/12/2022

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed on the playground:
-Front Toddler playground: Weeds were observed under the yellow slide, by the fence near the double gate and in the grassy area to the left.
-Middle: The black tarp was observed to be exposed beneath the blue climbing structure and a plastic drain pipes was observed in the same area as well. There was three detached shelf on a structure on the playground which appeared to be a greenhouse in the right corner. Weeds were also observed throughout the playground area.
-Back: Black tarp was observed to be exposed throughout the playground at the bottom and right of the climbing structure. Some weeds were also observed to the left of the fence. Also, a few tree barks were observed. A brown chair was observed to be rusting to the left upon exiting the classroom.

POI (Plan of Improvement)
The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 5/2/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Technical Assistance**

Technical Assistance
591-1-1-.17(8) - Please ensure to follow the diapering procedures from beginning to end and be sure to wash hands before and after diapering.

Correction Deadline: 5/2/2022

591-1-1-.20 Medications(CR) **Met**

Correction Deadline: 11/22/2021

Corrected on 5/2/2022
.20(1) - The previous citation was observed to be corrected in that according to the director, there were no medications given since the last visit. Please ensure that staff is dispensing the medication according to parent's authorization. Also, please ensure the the dates and times medication is to be given are completed by the parent.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding
591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the fire extinguisher was not recorded to have been checked for April 2021, and the smoke detector was not recorded to have been checked for April 2022. Also, the tornado drills were not recorded to have been completed for December 2021 and the review of Emergency plans were missing for 2021. The last entry recorded was January 20, 2021.

POI (Plan of Improvement)
The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 5/20/2022

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Please be mindful of voice tone in redirecting children.

Comment
Staff stated that redirection and talking is used to discipline children.

591-1-1-.36 Transportation(CR) **Not Met**

Finding
591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that staff #10, the director, did not have current evidence of transportation training. The training expired on December 28, 2021.

POI (Plan of Improvement)
The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 5/31/2022

Finding
591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the driver did not record when a child exited the vehicle from Centerville Elementary on May 6, 2022.

POI (Plan of Improvement)
The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 5/3/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Correction Deadline: 11/22/2021

Corrected on 5/2/2022
.09(1)(j) - The previous citation was observed to be corrected in that all staff has the current satisfactory records check on file. Please ensure that all staff are electronically ported before they are present at the facility.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 12/2/2021

Corrected on 5/2/2022
.14(3) - The previous citation was observed to be corrected in that the items were observed in the first aid kit. Please remember to check and replace missing items in the first aid kit.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 12/22/2021

Corrected on 5/2/2022
.33(3) - The previous citation was observed to be corrected in that the trainings were observed to be completed for all staff. Please ensure that staff are completing their trainings within their 90 day period.

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm’s length away from children thirty-six (36) months of age and younger.