



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/6/2024 **VisitType:** Licensing Study

Arrival: 9:30 AM **Departure:** 1:15 PM

CCLC-2855

Harbour Oaks Montessori School

1741 Athens Highway Grayson, GA 30017 Gwinnett County
(770) 979-8900 officehoms@gmail.com

Regional Consultant

Jermecia Moore-Fulton

Phone: ()

Fax:

jermecia.moore-fulton@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/06/2024	Licensing Study	Good Standing	
01/05/2024	Licensing Study	Good Standing	
05/12/2023	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Afterschool 1-2L		0	0	C	27	C	NA	NA	Not In Use
Main	Afterschool 2- 3L		0	0	C	26	C	NA	NA	Not In Use
Main	Primary 1- 1R	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	16	C	28	C	NA	NA	Centers
Main	Primary 2- 2R		0	0	C	25	C	NA	NA	
Main	Primary 3- 3R	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	13	C	28	C	NA	NA	Centers
Main	Toddler- 1L	One Year Olds and Two Year Olds	2	9	C	20	C	NA	NA	Outside,Transiti oning

Total Capacity @35 sq. ft.: 154

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 38

Total Capacity @35 sq. ft.: 154

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	15	C
Main	B	0	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
0	2	8	10	13	0	12

Comments

A Licensing Study was conducted on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. (i.e., grocery bags, wipes packages and items that state, "keep out of reach of children")

591-1-1.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair. However, please monitor playground for items that may pose a hazard:

- Biting and/or stinging insects (i.e., bees, ants, etc.).
- Normal wear and tear of playground equipment (i.e., chipped paint, etc.).
- Repluff resilient surface as needed.
- Standing water in and/or around playground equipment and/or toys.

Food Service

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Parents provide their children's lunches and the center and staff makes sure it follows the USDA's guidelines and requirements.

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)**

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures**

Met

Correction Deadline: 1/5/2024

Corrected on 11/6/2024

.21(3) - The previous citation was observed to be corrected. The consultant observed current fire, tornado and other emergency drills to be currently documented/recorded.

Safety**591-1-1-.05 Animals**

Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Correction Deadline: 1/5/2024

Corrected on 11/6/2024

.09(1)(c) - The previous citation was observed to be corrected. The consultant observed the previous cited staff members (#11 and #12) to have evidence of a current Comprehensive Records Check Determination on file. Staff member #11 and staff member #12 Comprehensive Records Check expires January 4, 2029.

Correction Deadline: 1/5/2024

Corrected on 11/6/2024

.09(1)(l)3. - The previous citation was observed to be corrected. The consultant observed the previous cited staff members (#11 and #12) to have evidence of a current Comprehensive Records Check Determination on file. Staff member #11 and staff member #12 Comprehensive Records Check expires January 4, 2029.

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Director provided [two] file(s) for employees hired since last visit. The consultant observed two out of two staff members hired since the previous visit to have evidence of a satisfactory comprehensive criminal background check on file.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 1/8/2024

Corrected on 11/6/2024

.33(5) - The previous citation was observed to be corrected. The previous cited staff member completed 6 hours of annual training for 2023 and 4 hours for 2024. Since the citation was given in January of 2024, the staff member was not able to take anymore 2023 trainings.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.