

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)**Date:** 3/19/2024**VisitType:** EX-Monitoring**Arrival:** 2:35PM**Departure:** 5:00PM**EX-43889 EXMT-6396 EX-1 - Government
DeKalb County Schools ASED - School of Arts**3131 Old Rockbridge Road, Avondale Estates GA
30002 DeKalb County
(678) 874-9302

michelle_johnson@dekalbschoolsga.org

Mailing Address

Same

Regional Consultant

Sherri Thompson

Phone: (770) 357-7038

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sherri.thompson@decal.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
3/19/2024	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafe	, Six and older	4	56	N	
Gym		0	0	N	
Playground		0	0	N	
Room 802		0	0	N	
Room 803		0	0	N	
Room 804		0	0	N	

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 56

Comments:

The purpose of today's visit was to conduct a CAPS monitoring visit.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 3/19/2024**VisitType:** EX-Monitoring**Arrival:** 2:35PM**Departure:** 5:00PM**EX-43889 EXMT-6396 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A** **Met****Comment**

EX-HS-.A(2)(a)-(c) - Individual attention to children in care was observed during the time of the visit.

EX-HS-.F Equipment & Toys (CS) **Met****Comment**

A variety of equipment and toys were observed throughout the Program.

EX-HS-.Q Swimming Pools & Water-related Activities (CS) **N/A****Comment**

Program does not provide swimming activities.

Children's Records**EX-HS-.C** **Met****Comment**

EX-HS-.C(4) - Arrival and departure records were reviewed.

Exemptions**EX-HS-.X Exemption Requirements (NCP)** **Not Met****Finding**

The most recent available fire inspection report was dated December 8, 2021. An annual fire inspection is required.

Correction Deadline: 3/22/2024**Facility****EX-HS-.B** **Met****Comment**

EX-HS-.B(5) - Bathrooms were observed to be clean and are the same bathrooms that the children use during the school day.

EX-HS-.L Physical Plant (NCP) **Met****Comment**

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS)	Met
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Comment

EX-HS-.M(1) - Please ensure all outdoor areas used by children in care are adequately supervised. A written supervision plan is suggested when outdoor areas used by children in care are not in a fenced location.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)	N/A
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Comment

There were no children enrolled in the program on this date.

EX-HS-.H Hygiene (NCP)	Met
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Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)	Met
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Comment

Discussed proper medication documentation and procedures. Medication was not dispensed during the time of the visit.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)	Met
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Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting (NCP)	Met
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Comment

There were no incidents or injuries that required reporting. Required reporting was discussed at the time of the visit.

Safety

EX-HS-.S	N/A
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Comment

No field trips are offered

EX-HS-.E Discipline (CS)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

EX-HS-.R Transportation (CS)	N/A
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Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)	Met
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Comment

No infants are enrolled.

Staff Records

EX-HS-.K

Met

Comment

EX-HS-.K(1) - Staff records were maintained at the program. Please ensure all staff records include all required information.

EX-HS-.N

Met

Comment

EX-HS-.N(1) - the Director was present at the time of the visit.

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)

Not Met

Finding

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on the Specialist's review of staff background checks that staff members number 5, 10, and 14 had expired Comprehensive Background Checks conducted by the Department.

POI (Plan of Improvement)

The Program will complete background checks for all three staff members within the next three days. A system will be created to notify staff prior to background check expiration.

Correction Deadline: 3/22/2024

EX-HS-.W First Aid & CPR (NCP)

Met

Comment

Please ensure that all staff have completed first aid and CPR training within the first 90 days of employment and completed training is documented in the staff member's record.

EX-HS-.P Staff Training (NCP)

Met

Comment

Observed initial orientation for all staff on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)

Met

Comment

Adequate supervision observed on this date.