



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/23/2024 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:55 AM **Departure:** 1:30 PM

**CCLC-48804**  
**Kids' Galaxy of Lawrenceville**  
154 Johnson Road Lawrenceville, GA 30046 Gwinnett County  
(484) 557-1356

Regional Consultant  
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**Mailing Address**  
Same

**Quality Rated:** ★ ★

| Compliance Zone Designation |                                           |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|-------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/23/2024                  | Complaint Investigation & Licensing Study | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 06/17/2024                  | Complaint Closure                         | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 05/17/2024                  | Complaint Closure                         | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room                      | Age Group              | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                  |
|---------------------------------|---------------------------|------------------------|-------|----------|-------------------------------|------------|--------------|------------|--------------|------------------------|
| Main                            | A 100 & 200- 1st left     | Infants                | 2     | 8        | C                             | 26         | C            | NA         | NA           | Free Play,Feeding,Na p |
| Main                            | B-300- 2nd left           | Two Year Olds          | 2     | 5        | C                             | 28         | C            | NA         | NA           | Transitioning          |
| Main                            | C400- 2's 1st right       | Three Year Olds        | 2     | 3        | C                             | 25         | C            | NA         | NA           | Clean Up               |
| Main                            | D500- 2nd right           | GA PreK                | 3     | 6        | C                             | 22         | C            | NA         | NA           | Art                    |
| Main                            | E600-PreK 3rd right       |                        | 0     | 0        | C                             | 23         | C            | NA         | NA           |                        |
| Main                            | F650 PreK- 4th right      | Six Year Olds and Over | 1     | 5        | C                             | 20         | C            | NA         | NA           | Centers                |
| Main                            | G700-Middle back right    |                        | 0     | 0        | C                             | 18         | C            | NA         | NA           |                        |
| Main                            | H800-School age Back left |                        | 0     | 0        | C                             | 25         | C            | NA         | NA           |                        |
| Main                            | I801-Back far left        |                        | 0     | 0        | C                             | 25         | C            | NA         | NA           |                        |
| Total Capacity @35 sq. ft.: 212 |                           |                        |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                        |
| Total # Children this Date: 27  |                           |                        |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                        |

| Building | Playground                           | Playground Occupancy | Playground Compliance |
|----------|--------------------------------------|----------------------|-----------------------|
| Main     | Playground A - 1L - Infant - Toddler | 30                   | C                     |
| Main     | Playground B - 1R - Preschool        | 18                   | C                     |

|      |                                                   |     |   |
|------|---------------------------------------------------|-----|---|
| Main | Playground C - Middle<br>- Right - School - Age   | 32  | C |
| Main | Playground D - Back-<br>Middle - SA               | 75  | C |
| Main | Playground E - Back -<br>Lower Rear Right -<br>SA | 304 | C |

| <b>Enrolled Children</b> |                |                |                |                |                           |                          |
|--------------------------|----------------|----------------|----------------|----------------|---------------------------|--------------------------|
| <b>Under 1 years</b>     | <b>1 years</b> | <b>2 years</b> | <b>3 years</b> | <b>4 years</b> | <b>5 years (Prekonly)</b> | <b>5 years and older</b> |
| 3                        | 9              | 12             | 16             | 15             | 18                        | 24                       |

#### **Comments**

A licensing visit was conducted on this date.

Plan of Improvement: Developed This Date 12/23/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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### Summary Report

**Date:** 12/23/2024 **VisitType:** Complaint Investigation & Licensing **Arrival:** 9:55 AM **Departure:** 1:30 PM  
**Study**

**CCLC-48804**

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The following information is associated with a Licensing Study Visit:

#### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Correction Deadline: 5/30/2024**

**Corrected on 12/23/2024**

**.03(2) - The previous citation was observed to be corrected.**

**Technical Assistance**

591-1-1-.03(7) requires the center to provide outdoor activities daily, weather permitting.

**Correction Deadline: 12/23/2024**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Correction Deadline: 5/3/2024**

**Corrected on 12/23/2024**

**.25(13) - The previous citation was observed to be corrected in that no hazards were observed on this date.**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that a green mat in the three year old room was observed to have multiple tears. A tear in the carpet was observed in the three year old classroom near the sinks. The exit door in the back two classrooms on the right were observed to be missing door handles. Classrooms 800 and 801 were observed to be not operating and used for storage.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. Classrooms that are not currently in use should be maintained to house children. If classrooms are being utilized for storage, please complete an amendment to remove the classrooms from licensed space.

**Correction Deadline: 1/15/2025**

**Recited on 12/23/2024**

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area.. It was observed that the back fence was bent no longer providing the required 4 foot height measurement.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 1/15/2025**

**Recited on 12/23/2024**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the climbing structure on the right side of the school had peeling paint and is need of repair.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 1/15/2025**

**Recited on 12/23/2024**

**Correction Deadline: 5/10/2024**

**Corrected on 12/23/2024**

.26(9) - The previous citation was observed to be corrected in that no active any hills were present on this date.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Please ensure that bottles are covered and fully labeled with child's full name.

**Comment**

Please ensure that infant feeding forms are updated regularly.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Please ensure lids remain on trash containing organic waste.

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed. week of December 11 and 16th Tag # RLS6579, Cedar Hill, Lawrenceville Elementary and Benefield

**Correction Deadline: 5/13/2024****Corrected on 12/23/2024****.36(3)(a-b) - The previous citation was observed to be corrected.****Correction Deadline: 5/31/2024****Corrected on 12/23/2024****.36(4)(b) - The previous citation was observed to be corrected. Please remove vehicles that are currently not in use from premises.****Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Please ensure that cribs/cots are labeled for individual use.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 6****Records with Missing/Incomplete Components: 1**

Staff # 4

Not Met

Date of Hire: 06/01/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Comment**

Director provided thirteen file(s) for employees hired since last visit on May 3, 2024

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff member # 5 with a hire date of June 1, 2023 was not ported from the Dacula location. The staff member had not previously appeared on staff lists.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will review policies to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will establish and maintain policies to ensure CRC rules are maintained.

**Correction Deadline: 12/23/2024****591-1-1-.14 First Aid & CPR(CR)****Met****Correction Deadline: 6/2/2024****Corrected on 12/23/2024****.14(1) - The previous citation was observed to be corrected.****591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.