



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/28/2022 **VisitType:** Licensing Study

Arrival: 8:50 AM

Departure: 12:00 PM

CCLC-46551

Dahlonega Country Day Academy

619 Buckhorn Tavern Road Dahlonega, GA 30533 Lumpkin County
 (706) 867-6290 dcd8676290@windstream.net

Regional Consultant

Stephanie Clark

Phone: (770) 357-1712

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stephanie.clark@decal.ga.gov

Mailing Address

619 Buckhorn Tavern Rd.
 Dahlonega, GA 30533

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/28/2022	Licensing Study	Good Standing	
06/16/2022	Licensing Study	Good Standing	
12/17/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Building	Back Right E		0	0	C	7	C	NA	NA	Not In Use
Back Building	Middle 1st Left C		0	0	C	9	C	NA	NA	Not In Use
Back Building	Middle 2nd Left D	Four Year Olds and Five Year Olds	1	9	C	14	C	NA	NA	Circle Time
Back Building	Middle B	Three Year Olds and Four Year Olds	1	7	C	22	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 37						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Heath Department Limitations			
Cottage	Back Room	Infants	2	5	C	5	C	NA	NA	Nap, Floor Play
Cottage	Front Room	Infants and One Year Olds	3	7	C	12	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 15						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Building Department			
Main	Room A- 1st Right	Three Year Olds	2	10	C	13	C	NA	NA	Outside
Main	Room B 2nd Right	Six Year Olds and Over	1	15	C	18	C	NA	NA	Outside
Main	Room C 3rd Right	One Year Olds	2	7	C	10	C	NA	NA	Floor Play
Main	Room D -1st Left	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	16	C	21	C	NA	NA	Outside
Main	Room E - 2nd Left	Four Year Olds	2	14	C	18	C	NA	NA	Circle Time
Main	Room F- 3rd Left	Two Year Olds	2	6	C	14	C	NA	NA	Floor Play
Main	Room G 4th Left	One Year Olds	2	6	C	11	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 103						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Heath Department Limitations			

Building	Playground	Playground Occupancy	Playground Compliance
Cottage	Main Playground & Front Porch	8	C
Cottage	Side Porch	2	C
Main	Covered Porch	5	C
Main	Playground A	55	C
Main	Playground B	16	C

Comments

An in person visit was conducted on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Heather Chambers, Program Official

Date

Stephanie Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 – Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

Comment

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decalfga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

Please include address of destinations on transportation checklist.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30 - Please ensure that cribs/cots are labeled for individual use.

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 35

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 08/21/2018

Staff # 2

Met

Records Reviewed: 35**Records with Missing/Incomplete Components: 0**

Date of Hire: 09/17/2020

Staff # 3 Met

Date of Hire: 01/07/2019

Staff # 4 Met

Date of Hire: 11/15/2016

Staff # 5 Met

Staff # 6 Met

Date of Hire: 09/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Date of Hire: 12/19/2016

Staff # 8 Met

Staff # 9 Met

Date of Hire: 12/19/2016

Staff # 10 Met

Date of Hire: 08/26/2020

Staff # 11 Met

Date of Hire: 09/05/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 09/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13 Met

Date of Hire: 05/22/2021

Staff # 14 Met

Date of Hire: 09/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15 Met

Staff # 16 Met

Date of Hire: 11/20/2016

Staff # 17 Met

Date of Hire: 09/05/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18 Met
Date of Hire: 05/13/2019

Staff # 19 Met
Date of Hire: 08/10/2020

Staff # 20 Met

Staff # 21 Met
Date of Hire: 08/08/2020

Staff # 22 Met
Date of Hire: 09/12/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 23 Met
Date of Hire: 05/04/2021

Staff # 24 Met
Date of Hire: 05/07/2020

Staff # 25 Met
Date of Hire: 05/26/2020

Staff # 26 Met
Date of Hire: 07/18/2018

Staff # 27 Met
Date of Hire: 12/19/2016

Staff # 28 Met
Date of Hire: 09/01/2017

Staff # 29 Met
Date of Hire: 12/07/2021

Staff # 30 Met
Date of Hire: 11/14/2018

Staff # 31 Met
Date of Hire: 09/05/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 32 Met
Date of Hire: 11/03/2021

Records Reviewed: 35

Records with Missing/Incomplete Components: 0

Staff # 33

Met

Date of Hire: 09/19/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 34

Met

Date of Hire: 12/19/2016

Staff # 35

Met

Date of Hire: 08/01/2020

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.