



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/28/2023 **VisitType:** Incident Investigation & Follow Up **Arrival:** 1:40 PM **Departure:** 4:50 PM

CCLC-52324

Suwanee Prep Academy Braselton

59 Charlie Smith Road Braselton, GA 30517 Jackson County
 (706) 684-0063 braselton@suwaneepreacademy.net

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

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lynn.schnitzer@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/28/2023	Incident Investigation & Follow Up	Good Standing	
11/28/2023	Incident Investigation Closure	Deficient	
08/31/2023	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	Infants	1	5	C	7	C	NA	NA	Feeding,Nap,Floor Play
Main	Room B	One Year Olds	2	12	C	16	C	NA	NA	Transitioning,Diapering
Main	Room C	Two Year Olds	2	12	C	15	C	NA	NA	Transitioning,Snack
Main	Room D	Two Year Olds and Three Year Olds	2	17	C	20	C	NA	NA	Snack,Transitioning
Main	Room E	Infants and One Year Olds	2	7	C	12	C	NA	NA	Floor Play
Main	Room F	Three Year Olds and Four Year Olds	2	22	C	26	C	NA	NA	Nap,Free Play
Total Capacity @35 sq. ft.: 96					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 75					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	14	C
Main	Playground B	164	C

Comments

The purpose of today's visit was to conduct an incident investigation and to follow up from the previous visit conducted on August 31, 2023.

Plan of Improvement: Developed This Date 11/28/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

Brandi Stembridge, Program Official

Date

Lynn Schnitzer, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Incident Investigation & Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/8/2023

Corrected on 11/28/2023

.25(3) - The previous citation was observed to be corrected. Consultant observed the center to be clean and in good repair.

Health and Hygiene

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 8/31/2023

Corrected on 11/28/2023

.20(1) - The previous citation was observed to be corrected. Consultant observed the center to have specific written authorization to dispense medications.

Organization

Finding

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on review of records that the center did not submit an amendment via DECAL KOALA to request that classroom F be divided into two separate classrooms.

POI (Plan of Improvement)

An application for amendment and all necessary documentation will be submitted.

Correction Deadline: 12/1/2023

Recited on 11/28/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met**

Correction Deadline: 8/31/2023

Corrected on 11/28/2023

.30(1)(d) - The previous citation was observed to be corrected. Consultant observed cribs to be placed so that the open sides were not adjacent to each other.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Director provided five files for employees hired since last visit August 31, 2023..

Correction Deadline: 8/31/2023

Corrected on 11/28/2023

.09(1)(a) - The previous citation was observed to be corrected. Consultant observed all current staff to have current satisfactory determination letters on file.

Correction Deadline: 8/31/2023

Corrected on 11/28/2023

.09(1)(c) - The previous citation was observed to be corrected. Consultant observed all current staff to have satisfactory comprehensive records check determination letters on file.