



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/29/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 1:20 PM

CCLC-25727

Kids 'R' Kids #25

2360 Ronald Reagan Parkway Snellville, GA 30078 Gwinnett County
 (770) 979-6767 almona1060@gmail.com

Regional Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/29/2022	Licensing Study	Good Standing	
05/26/2022	Incident Investigation & Follow Up	Good Standing	
11/23/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L - Infant Suite	Infants	1	4	C	15	C	NA	NA	Floor Play, Free Play
Main	B 2L - Suite 100	One Year Olds	1	7	C	16	C	NA	NA	Art
Main	C 3L - Suite 150		0	0	C	18	C	NA	NA	
Main	D 1R - Suite 250	Two Year Olds	1	6	C	23	C	NA	NA	Centers
Main	E 2R - Suite 300	Three Year Olds	2	10	C	22	C	NA	NA	Outside
Main	F 3R - Suite 350	Four Year Olds	1	9	C	22	C	NA	NA	Free Play
Main	G 4R - Suite 400	Four Year Olds	2	19	C	24	C	34	C	Free Play
Main	H 5R - Suite 450	Four Year Olds	1	9	C	23	C	33	C	Free Play
Main	I Center Right		0	0	C	30	C	41	C	
Main	J Left Rear Gym	Six Year Olds and Over	1	21	C	59	C	83	C	Centers
Main	K Middle Cafe		0	0	C	24	C	34	C	
Total Capacity @35 sq. ft.:			276		Total Capacity @25 sq. ft.: 341					
Total # Children this Date: 85			Total Capacity @35 sq. ft.: 276		Total Capacity @25 sq. ft.: 341					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Left	18	C
Main	PG Rear	141	C

Comments

On this date, consultant followed up to previous visit and conducted an on-site Licensing study. Consultant requested provider submit required documents for the Administrative Review process.

Reminders: Please be sure to contact the Gwinnett County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

As of August 2, 2021, all amendments are required to be entered in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

If your center conducts transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Plan of Improvement: Developed This Date 06/29/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mona Roberts, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

Date: 6/29/2022 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:20 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - Please ensure to keep an eye on the red couch for the wearing of the vinyl. Remove items until they can be repaired.

Correction Deadline: 6/29/2022

Technical Assistance

591-1-1-.12(4) - Please ensure that the two computer screens are secured in the cafeteria area.

Correction Deadline: 6/29/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 4	Met
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that child #2 was missing their father's complete work address, child #3 was missing their father's complete home address and child #5 was missing their father's work address.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 6/29/2022**Technical Assistance**

591-1-1-.08(6) - Please ensure that the parents are signing their children in and out electronically daily.

Correction Deadline: 6/29/2022**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

-D 1R: Wipes packaging were observed to be accessible in the children's cubbies.

-E 2R: Wipes packaging were observed to be accessible in the children's cubbies.

-I Center Right: Fabreeze, shaving cream accessible on a table. Also, in an unlocked cabinet Clorox wipes, glass cleaner and Lysol sprays were observed to be accessible.

-J: Alkaseltzer was observed to be accessible in the cabinet under the sink. Also, body cream, sunscreen and hand sanitizer were accessible in a child's bag. Further, a purse, sunscreen and bugspray were observed to be accessible in an unlocked closet

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. Some of the items were removed during the visit.

Correction Deadline: 6/29/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that repairs and cleaning were needed in the following classrooms:

-A 1L: The ceiling to the back of the classroom were observed to have water stains and a black substance.

Also, the vent over the changing table was observed to not be working properly.

-D 1R: The sink was observed to be filling up and draining slowly in the changing table area.

-E 2R: In the left closet, water stains were observed on the ceiling. Also, the fan in the boys and girls bathroom were not working.

-F 3R: The fan was observed to not be working in the boys and girls bathroom.

-G 4R: The fan was observed to not be working in the boys and girls bathroom. Also, the tile was observed to be broken to the left and right of the toilet.

-H 5R: The fan was observed to not be working in the boys and girls bathroom and there was a water stain on the tile near the fan. Also, there were broken tiles to the left and the right of the toilet in the boys and girls bathrooms.

-I Center Right: The fan was observed to not be working in the boys and girls bathroom. There were broken tiles in the boys and girls bathroom to the left of the toilet.

-J Left Rear Gym: The light cover was missing in the boys bathroom and the fan was not working. The vent in the girls bathroom was observed to be dusty.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 7/29/2022

Technical Assistance

591-1-1-.25(8) - Please ensure that outlets throughout the center are covered when not in use at all times.

Correction Deadline: 6/29/2022

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the double gates on the second right playground was observed to have a five and a half inch gap and the bottom of the fence to the right was detached in the first and second section from right to left. Also, there was a detached pole in the first section.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 7/29/2022

Health and Hygiene

Technical Assistance

591-1-1-.07(5) - Please ensure that all staff are aware that pacifier attachments are not allowed, as they are a hazard.

Correction Deadline: 6/29/2022

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation that the exhaust fans were not working in the following diaper classrooms:

-B 2L: The fan over the changing table was observed to not be working properly.

-C 3L: The fan in the bathroom and the changing area were not working.

POI (Plan of Improvement)

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

Correction Deadline: 7/29/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36(6) - Please ensure the times are recorded/checked on the transportation agreement forms for children participating in transportation.

Correction Deadline: 6/30/2022

Technical Assistance

591-1-1-.36(7)(b) - Please ensure that the physician's phone number is recorded on the medical emergency forms for all children participating in transportation.

Correction Deadline: 6/30/2022

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 22**Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 05/02/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Not Met
Date of Hire: 08/07/2014	
"Missing/Incomplete Components"	
.33(5)-10 Hrs. Annual Training	
Staff # 3	Met
Date of Hire: 04/18/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 06/06/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 05/31/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 10/26/2021	
Staff # 7	Met
Date of Hire: 01/03/2022	
Staff # 8	Met
Date of Hire: 05/02/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 02/01/2022	
Staff # 10	Met
Date of Hire: 04/09/2021	
Staff # 11	Met
Date of Hire: 08/16/2021	
Staff # 12	Met
Date of Hire: 06/01/2009	
Staff # 13	Met
Date of Hire: 05/23/2017	
Staff # 14	Not Met

Records Reviewed: 22**Records with Missing/Incomplete Components: 2**

Date of Hire: 04/26/2010

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 15

Met

Date of Hire: 08/03/2021

Staff # 16

Met

Date of Hire: 06/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Met

Date of Hire: 11/08/2021

Staff # 18

Met

Date of Hire: 05/06/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19

Met

Date of Hire: 04/10/2016

Staff # 20

Met

Date of Hire: 01/03/2022

Staff # 21

Met

Date of Hire: 04/26/2019

Staff # 22

Met

Date of Hire: 07/07/2021

Staff Credentials Reviewed: 10**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.33 Staff Training**Not Met**

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff #2 and #14 did not have current evidence of 10 hours of annual training completed for 2021.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 7/29/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.