



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/15/2025 **VisitType:** Licensing Study

**Arrival:** 9:20 AM **Departure:** 3:20 PM

**CCLC-46297**

**The Children's Courtyard #3214**

7460 McGinnis Ferry Road Suwanee, GA 30024 Forsyth County  
(770) 418-1882 3214@childrenscourtyard.com

Regional Consultant

Francine Arnone

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francine.arnone@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

| Compliance Zone Designation |                                    |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 05/15/2025                  | Licensing Study                    | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 02/17/2025                  | Complaint Closure                  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12/03/2024                  | Incident Investigation & Follow Up | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room         | Age Group                                            | Staff                           | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes      |
|---------------------------------|--------------|------------------------------------------------------|---------------------------------|----------|------|------------|--------------|------------|--------------|------------|
| First                           | LB           | GA PreK                                              | 2                               | 12       | C    | 32         | C            | NA         | NA           | Centers    |
| First                           | Left-side RT | GA PreK                                              | 2                               | 14       | C    | 22         | C            | NA         | NA           | Outside    |
| First                           | LF           | Two Year Olds and Three Year Olds and Four Year Olds | 1                               | 10       | C    | 29         | C            | NA         | NA           | Centers    |
| First                           | R2R          | One Year Olds                                        | 1                               | 3        | C    | 24         | C            | NA         | NA           | Floor Play |
| First                           | RB           | Two Year Olds                                        | 2                               | 4        | C    | 17         | C            | NA         | NA           | Free Play  |
| First                           | RT FT        | Infants                                              | 4                               | 4        | C    | 22         | C            | NA         | NA           | Floor Play |
| Total Capacity @35 sq. ft.: 146 |              |                                                      | Total Capacity @25 sq. ft.: 0   |          |      |            |              |            |              |            |
| Second                          | BkLF         |                                                      | 0                               | 0        | C    | 20         | C            | NA         | NA           | Not In Use |
| Second                          | BRT          |                                                      | 0                               | 0        | C    | 21         | C            | NA         | NA           | Not In Use |
| Second                          | Front LF     |                                                      | 0                               | 0        | C    | 20         | C            | NA         | NA           | Not In Use |
| Second                          | Middle LF    |                                                      | 0                               | 0        | C    | 20         | C            | NA         | NA           | Not In Use |
| Total Capacity @35 sq. ft.: 81  |              |                                                      | Total Capacity @25 sq. ft.: 0   |          |      |            |              |            |              |            |
| Total # Children this Date: 47  |              |                                                      | Total Capacity @35 sq. ft.: 227 |          |      |            |              |            |              |            |
|                                 |              |                                                      | Total Capacity @25 sq. ft.: 0   |          |      |            |              |            |              |            |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
|----------|------------|----------------------|-----------------------|

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 4                 | 6       | 7       | 9       | 20      | 22                 | 14                |

#### Comments

Building Two was not in use. The Director was not present on this day, the report was sent to the Assistant Director, Nicolette Dziengiel. A copy of the report was sent to the Provider on this day.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

Child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the CAPS/ QR Provisional Status, allowing for scholarships while working toward an initial star rating. Provisional Status eligibility will be determined at the time of CAPS enrollment as part of the CAPS application process.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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**(Findings Report)**

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**Mailing Address**

Same

The following information is associated with a Licensing Study:

**Activities and Equipment**

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 07/24/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

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**Records Reviewed: 17****Records with Missing/Incomplete Components: 3**

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.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 07/24/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

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**Records Reviewed: 5****Records with Missing/Incomplete Components: 1**

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Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

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**591-1-1-.08 Children's Records****Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. It was determined based on a review of the records that child #5 did not have listed the phone number for the child's primary source of health care, as required.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 5/15/2025**

|                 |
|-----------------|
| <b>Facility</b> |
|-----------------|

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**Records Reviewed: 17****Records with Missing/Incomplete Components: 3**

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Staff # 1

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 07/24/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**591-1-1-.06 Bathrooms****Not Met****Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that in Room First RB, the bathroom vent was not in working order and was not providing adequate ventilation as required.

**POI (Plan of Improvement)**

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

**Correction Deadline: 6/14/2025****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be accessible to children:

-Room First LB - the closet was unlocked and teacher's personal bags were accessible to the children. In addition, the broom and dust pan were observed to be propped up against the garbage pail adjacent to the sink area.

-Room First LF - the closet was unlocked and teacher's personal bags were accessible to children, along with a broom and dust pan. Additionally, the right cabinet below the sink had a broken hinge which left it unlocked. In the cabinet there was an open box of baking soda and a bottle of baby oil which were labeled Keep Out of Reach of Children.

-Room First R2R - the closet was unlocked and teacher's personal bags were accessible to children, along with a broom and dust pan.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 5/15/2025****591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(9) - Please ensure that the playground is kept clean, free from litter and free of hazards including overgrown vegetation growing through the fence area.

**Correction Deadline: 5/15/2025****Health and Hygiene**

Staff # 1

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 07/24/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**591-1-1-10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Safety**

Staff # 1

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 07/24/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Correction Deadline: 2/12/2024**

Corrected on 5/15/2025

.11(2) - The previous citation was observed to be corrected. The consultant observed positive reinforcement and redirection throughout the center.

**591-1-1-.13 Field Trips(CR)**

**Met**

**Comment**

Field trip documentation observed to be complete.

**591-1-1-.36 Transportation(CR)**

**Not Met**

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of the records that the annual vehicle safety check for the bus was not available for review as required.

**POI (Plan of Improvement)**

Please ensure the the annual safety check form is maintained on file at the Center as required.

**Correction Deadline: 5/20/2025**

**Sleeping & Resting Equipment**

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 07/24/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 07/24/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 12/3/2024****Corrected on 5/15/2025****.09(1)(j) - The previous citation has been observed to be corrected. The Consultant observed 100% of staff have a satisfactory comprehensive background determination on file****591-1-1-.33 Staff Training****Not Met****Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of the records that staff #1, hired on August 28, 2023, staff #6, hired on August 24, 2023, and staff #9, hired on July 24, 2023 did not have evidence of the required 10 hours of annual training as required.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 6/14/2025****591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

Staff # 1

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 08/28/2023

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 07/24/2023

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"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.