

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 2/12/2024**VisitType:** EX-Monitoring**Arrival:** 2:40PM**Departure:** 4:30PM**EX-43910 EXMT-6417 EX-1 - Government
DeKalb County Schools ASED - Rockbridge**

445 Halwick Way, Stone Mountain GA 30083

DeKalb County

(678) 676-6102 diare_l_riley@dekalbschoolsga.org

Mailing Address

Same

Regional Consultant

Melissa Malone

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melissa.mcfarlin@dec.al.ga.gov

Joint with: Sarah Benton

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
2/12/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafe	, Fours, Fives, Six and older	2	35	Y	
Media Center		0	0	N	
Tech Room		0	0	N	

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 35

Comments:

February 12, 2024, an in person visit was conducted for the purpose of a CAPS Monitoring Visit. In addition, an administrative review was conducted on this date to review required documents. There was a bug affecting the staff:child ratio form and all the rooms could not be added.

Corrective Action Plan:No Plan Developed



Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 2/12/2024**VisitType:** EX-Monitoring**Arrival:** 2:40PM**Departure:** 4:30PM**EX-43910 EXMT-6417 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Technical Assistance****Technical Assistance**

The program will ensure the equipment such as but not limited to TV's are properly secured to avoid injuries.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Not Met****Finding**

The program did not provide evidence that they were in compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

POI (Plan of Improvement)

The program will have evidence of local approvals on file for the department to verify.

Correction Deadline: 2/19/2024**Facility****EX-HS-.L Physical Plant (NCP)****Met****Comment**

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS)**Technical Assistance****Technical Assistance**

The playground was observed on this date, due to inclement weather the grounds were saturated with water and difficult to observe. The program was advised to ensure the gate is closed at all times. The program will ensure cones are placed in the areas surrounding the play area that are not enclosed with a fence. The program will also ensure no active ant beds are on the playground.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

No diapered children are enrolled.

Finding

EX-HS-.H(1) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids, and after contamination by any other means. It was determined based on observation that the children in the program did not wash their hands before eating.

POI (Plan of Improvement)

The Program will ensure that the children wash their hands before and after transitions as needed.

Correction Deadline: 2/12/2024

EX-HS-.I Medications (CS)

N/A

Comment

Medication is not dispensed.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)**

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S**

N/A

Comment

No field trips are offered.

EX-HS-.E Discipline (CS)

Met

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)

N/A

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)**

N/A

Comment

No infants are enrolled.

Staff Records

Finding

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on administrative review that two (2) of seven (7) staff members did not complete a criminal records check as required.

POI (Plan of Improvement)

The Program will ensure that criminal records check are completed as required.

Correction Deadline: 2/12/2024

Finding

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on administrative review that three (3) of seven (7) staff members did not complete First Aid and CPR as required.

POI (Plan of Improvement)

The Program will ensure First Aid and CPR are completed as required.

Correction Deadline: 3/13/2024

Technical Assistance

The consultant did not observe initial orientation for all seven (7) seven (7) staff on this date as it was not completed. The program will ensure that the program completes initial orientation as needed.

Technical Assistance

EX-HS-.P(3) - It was observed that one (1) of seven (7) staff members did not complete Health and Safety Training as required. The program will ensure all new staff complete Health and Safety training as needed.

Staffing and Supervision

Finding

EX-HS-.O(3) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation that a female child was observed unattended in the bathroom during the bathroom break. The class had already transitioned to the media center and was unaware that the child was not with the classroom.

POI (Plan of Improvement)

The Program will ensure adequate supervision is provided at all times.

Correction Deadline: 2/12/2024