



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/5/2022 **VisitType:** Monitoring Visit

Arrival: 10:30 AM **Departure:** 5:10 PM

CCLC-266

Andrew & Walter Young Family YMCA Preschool

2220 Campbellton Rd. Atlanta, GA 30311 Fulton County
 (404) 581-4963 RodneyM@ymcaatlanta.org

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

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lajuana.williams@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/05/2022	Monitoring Visit	Good Standing	
01/26/2022	Licensing Study	Good Standing	
11/08/2021	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1	Three Year Olds	2	11	C	30	C	NA	NA	Music
Main	10	Three Year Olds and Four Year Olds	2	10	C	16	C	NA	NA	Lunch
Main	11	Three Year Olds	2	15	C	24	C	NA	NA	Nap
Main	12	One Year Olds	2	6	C	20	C	NA	NA	Nap
Main	13	Three Year Olds	2	11	C	19	C	NA	NA	Lunch
Main	2	Three Year Olds and Four Year Olds	2	9	C	24	C	NA	NA	Music
Main	3	Two Year Olds and Three Year Olds	1	6	C	19	C	NA	NA	Lunch
Main	4	Two Year Olds and Three Year Olds	1	5	C	15	C	NA	NA	Lunch
Main	5	Two Year Olds	2	7	C	22	C	NA	NA	Lunch, Transitioning
Main	6	Two Year Olds	2	7	C	15	C	NA	NA	Transitioning, Nap
Main	7	One Year Olds and Two Year Olds	2	5	C	23	C	NA	NA	Nap, Transitioning
Main	8	Infants and One Year Olds	2	5	C	26	C	NA	NA	Floor Play
Main	9	One Year Olds	2	5	C	22	C	NA	NA	Nap
Main	UPSTAIRS 1		0	0	C	0	C	NA	NA	Not In Use
Main	UPSTAIRS 2	PreK	2	12	C	68	C	NA	NA	Transitioning

Main	UPSTAIRS 3 (Rm 14, 15, 16)	PreK	5	36	C	82	C	NA	NA	Transitioning
Main	UPSTAIRS 4	PreK	1	10	C	36	C	NA	NA	Art
Total Capacity @35 sq. ft.: 327			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations				
Total # Children this Date: 160			Total Capacity @35 sq. ft.: 327			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	LEFT PGR	65	C
Main	PGR	44	C

Comments

MV conducted this date.

Plan of Improvement: Developed This Date 12/05/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rodney Mallory, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 12/5/2022 **VisitType:** Monitoring Visit

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Departure: 5:10 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure staff personal items are stored in an area inaccessible to the children.

591-1-1.26 Playgrounds(CR)

Met

Comment

Playground not observed on this date due to inclement weather.

Food Service

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on Consultant observation that the Center mixed powder formula for infant bottles in classroom 8.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 12/5/2022

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands. Please review hand washing procedure with the children.

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met**

Correction Deadline: 1/27/2022

Corrected on 12/5/2022

.36(7)(c)2. - Previous cite corrected. Transportation documentation from November 28, 2022 through December 2, 2022.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 70**Records with Missing/Incomplete Components: 7**

Staff # 1	Met
Date of Hire: 10/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 09/24/2020	
Staff # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 4	Met
Date of Hire: 10/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 07/24/2017	
Staff # 6	Met
Date of Hire: 08/22/2022	
Staff # 7	Met
Date of Hire: 08/16/2018	
Staff # 8	Met
Staff # 9	Met
Date of Hire: 09/22/2021	
Staff # 10	Met
Date of Hire: 09/01/2021	
Staff # 11	Met
Date of Hire: 10/17/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 08/15/2022	
Staff # 13	Met
Date of Hire: 10/18/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met
Date of Hire: 09/06/2022	
Staff # 15	Met

Records Reviewed: 70**Records with Missing/Incomplete Components: 7**

Date of Hire: 12/04/2019

Staff # 16 Met

Date of Hire: 10/18/2019

Staff # 17 Met

Staff # 18 Met

Staff # 19 Met

Date of Hire: 10/15/2017

Staff # 20 Met

Staff # 21 Met

Date of Hire: 10/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22 Met

Date of Hire: 06/13/2022

Staff # 23 Met

Date of Hire: 07/31/2017

Staff # 24 Met

Date of Hire: 07/11/2022

Staff # 25 Met

Date of Hire: 09/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 26 Met

Date of Hire: 04/04/2020

Staff # 27 Met

Date of Hire: 09/01/2014

Staff # 28 Met

Date of Hire: 11/18/2004

Staff # 29 Met

Date of Hire: 10/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30 Met

Date of Hire: 08/01/2016

Staff # 31 Met

Records Reviewed: 70**Records with Missing/Incomplete Components: 7**

Date of Hire: 06/27/2022

Staff # 32 Met

Staff # 33 Met

Date of Hire: 03/14/2022

Staff # 34 Met

Date of Hire: 08/26/2021

Staff # 35 Met

Date of Hire: 08/15/2022

Staff # 36 Met

Date of Hire: 05/02/2022

Staff # 37 Met

Date of Hire: 08/22/2022

Staff # 38 Met

Date of Hire: 09/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 39 Met

Date of Hire: 03/25/2013

Staff # 40 Met

Staff # 41 Met

Date of Hire: 09/10/2010

Staff # 42 Met

Staff # 43 Met

Staff # 44 Met

Date of Hire: 08/15/2022

Staff # 45 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 46 Not Met

Date of Hire: 09/06/2022

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 47	Not Met
<u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	
Staff # 48	Met
Date of Hire: 08/16/2019	
Staff # 49	Met
Date of Hire: 08/06/2012	
Staff # 50	Met
Date of Hire: 10/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 51	Met
Date of Hire: 06/12/2022	
Staff # 52	Met
Date of Hire: 08/06/2018	
Staff # 53	Met
Date of Hire: 10/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 54	Met
Date of Hire: 08/06/2018	
Staff # 55	Met
Date of Hire: 10/25/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 56	Met
Date of Hire: 10/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 57	Not Met
Date of Hire: 08/07/2017	
<u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	
Staff # 58	Met
Date of Hire: 10/25/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 59	Met
Staff # 60	Met

Records Reviewed: 70**Records with Missing/Incomplete Components: 7**

Date of Hire: 08/06/2019

Staff # 61

Met

Date of Hire: 09/12/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 62

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 63

Met

Date of Hire: 08/08/2022

Staff # 64

Met

Date of Hire: 06/12/2022

Staff # 65

Met

Staff # 66

Met

Date of Hire: 11/05/2019

Staff # 67

Met

Date of Hire: 07/25/2022

Staff # 68

Met

Date of Hire: 12/05/2020

Staff # 69

Met

Date of Hire: 01/20/2017

Staff # 70

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff Credentials Reviewed: 15**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation of Staff Records Staff #58 did not have a current satisfactory Comprehensive Records Check Determination on file, in that the Records Check Determination for the employee expired in August 2022.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 12/5/2022

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation of Staff records that Comprehensive Check Determinations were not electronically ported for Staff #3, #46, #47, #48, #63 and #71.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 12/5/2022

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on the observation of Staff records and a review of Koala Outback that Staff #58 did not obtain a new Comprehensive Records Check Determination after five years. The Records Check Determination for the employee expired in August 2022.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 12/5/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs. Please ensure staff remain within arms reach of children under the age of four years while they are eating

Additionally, please ensure staff remain inside the classroom with volunteers at all times, as volunteers cannot supervise children.