



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/7/2022 **VisitType:** Initial Licensing Study **Arrival:** 8:55 AM **Departure:** 12:45 PM

CCLC-57498

Woods Academy

293 Knight Trail Thomaston, GA 30286 Upson County
 (706) 648-6353 woodsacademy1@gmail.com

Regional Consultant

Shantreze Anderson

Phone: (770) 405-7930

Fax: (404) 591-4950

shantreze.anderson@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/07/2022	Initial Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-School Age		0	0	C	15	C	NA	NA	
Main	B-2 year	Two Year Olds	1	8	C	20	C	NA	NA	Outside
Main	C-1 year	One Year Olds	2	13	C	18	C	NA	NA	Floor Play, Diapering, TV
Main	D-Infants	Infants	2	7	C	20	C	NA	NA	Nap, Floor Play, Feeding
Main	E-Infants		0	0	C	13	C	NA	NA	
Main	F-4 Years		0	0	C	18	C	NA	NA	
Main	G-3 Years	Three Year Olds and Four Year Olds	2	14	C	18	C	NA	NA	Outside
Main	H-School Age		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks				
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	35	C
Main	B	17	C
Main	C	115	C

Comments

An Administrative Review was conducted on October 7, 2022. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on October 7, 2022. Permission to Operate issued on this date. Facility does carry Liability Insurance. Capacity limited to 125 due to toilets and sinks.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

LaQuninta Whitaker, Program Official

Date

Shantreze Anderson, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

: Licensed capacity observed to be routinely met by center. The overall licensed capacity is 125 Children.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Consultant discussed with the director the fall zone requirement for swings and climbers and resilient surfaces beneath the equipment requirement.

Correction Deadline: 10/17/2022

Technical Assistance

Consultant discussed with the Center Director that the playgrounds should be kept clean of hazards. Consultant and director discussed cleaning the playground daily prior to outside playtime.

Correction Deadline: 10/7/2022

Health and Hygiene

591-1-1-10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

591-1-1-17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-20 Medications(CR)

Technical Assistance

Technical Assistance

Consultant discussed with the Director medication authorizations and ensuring such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent.

Correction Deadline: 10/7/2022

Safety

591-1-1-11 Discipline(CR)

Met

Comment

Appropriate discipline was observed.

591-1-1-36 Transportation(CR)

Met

Comment

Center does not provide routine transportation or field trips. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

Sleeping & Resting Equipment

591-1-1-30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Seven (7) of Seven (7) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2015, 2017, and 2020. Consultant discussed safe sleeping requirements with the director during the inspection visit.

Technical Assistance

Consultant discussed with the Director that crib mattresses should be at least two (2) inches thick.

Correction Deadline: 10/7/2022

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that the crib sheets in classroom D were not tight fitting sheets.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 10/7/2022

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 10/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met

Records Reviewed: 15

Date of Hire: 10/07/2022

Staff # 14

Date of Hire: 10/07/2022

Staff # 15

Date of Hire: 10/07/2022

Records with Missing/Incomplete Components: 0Reminder - Health & Safety training is required within 90 calendar days of hired

Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Met

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 3****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

16 of 16 staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed during the inspection visit.