



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/3/2025 **VisitType:** Licensing Study

Arrival: 11:00 AM **Departure:** 6:15 PM

CCLC-1789

McGinnis Woods Country Day School, Inc.
5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County
(770) 664-7764 ccolon@mcginniswoods.org

Regional Consultant
Francine Arnone
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Joint with: Dianne Clarke

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/03/2025	Licensing Study	Good Standing	
09/25/2024	Licensing Study	Good Standing	
01/03/2024	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side	Three Year Olds	1	10	C	40	C	NA	NA	Outside
Bldg 2	GYM	Three Year Olds and Four Year Olds	1	10	C	26	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 66					Total Capacity @25 sq. ft.: 0					
Elem. Bldg	101	Six Year Olds and Over	2	15	C	20	C	NA	NA	Centers
Elem. Bldg	102	Four Year Olds and Five Year Olds	1	15	C	20	C	NA	NA	Snack
Elem. Bldg	103	Six Year Olds and Over	1	17	C	19	C	NA	NA	Centers
Elem. Bldg	104	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	17	C	20	C	NA	NA	Centers
Elem. Bldg	105		0	0	C	24	C	NA	NA	Not In Use
Elem. Bldg	106 STEM	Six Year Olds and Over	1	15	C	15	C	NA	NA	Centers
Elem. Bldg	201-Library	Six Year Olds and Over	2	12	C	33	C	NA	NA	Story
Elem. Bldg	202-Collabration		0	0	C	44	C	NA	NA	Not In Use
Elem. Bldg	203	Six Year Olds and Over	1	17	C	21	C	NA	NA	Centers
Elem. Bldg	204	Six Year Olds and Over	2	15	C	20	C	NA	NA	Centers

Elem. Bldg	205		0	0	C	16	C	NA	NA	
Elem. Bldg	206		0	0	C	16	C	NA	NA	
Elem. Bldg	207		0	0	C	20	C	NA	NA	
Elem. Bldg	208	Six Year Olds and Over	3	16	C	15	NC	NA	NA	Centers
Total Capacity @35 sq. ft.: 303			Total Capacity @25 sq. ft.: 0							
Main bldg 1	C 3R	One Year Olds	1	6	C	13	C	NA	NA	Nap
Main bldg 1	B 2R	Infants	2	6	C	13	C	NA	NA	Nap
Main bldg 1	D RT Rear	One Year Olds and Two Year Olds	1	6	C	13	C	NA	NA	Nap
Main bldg 1	E 2RT Rear	One Year Olds	1	5	C	12	C	NA	NA	Nap
Main bldg 1	F 3Rt Rear	One Year Olds and Two Year Olds	1	6	C	14	C	NA	NA	Nap
Main bldg 1	G Middle	Three Year Olds	2	15	C	21	C	NA	NA	Outside
Main bldg 1	H LF Rear	Two Year Olds and Three Year Olds	2	13	C	16	C	NA	NA	Nap
Main bldg 1	I FT Rear	Two Year Olds and Three Year Olds	2	12	C	15	C	NA	NA	Nap
Main bldg 1	J LF FT	Three Year Olds	2	21	C	27	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0							
Main Building 1	A 1R	Infants	2	4	C	21	C	NA	NA	Floor Play, Centers
Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0							
Pre-k Bldg	1 LF	Four Year Olds	1	12	C	21	C	NA	NA	TV, Circle Time
Pre-k Bldg	2 LF	Four Year Olds	2	12	C	22	C	NA	NA	Circle Time
Pre-k Bldg	3 LF	Four Year Olds and Five Year Olds	2	13	C	21	C	NA	NA	Circle Time
Pre-k Bldg	4 LF		0	0	C	21	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 85			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 290			Total Capacity @35 sq. ft.: 619			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
11	24	27	51	46	27	198

Comments

A copy of this report was provided on this date.

The Consultant discussed the following:

-Effective July 1, 2025, new staff are required to obtain pediatric First Aid and pediatric CPR training within 45 days of employment. It was further discussed that programs must have at least one person with current pediatric First Aid and pediatric CPR training in each classroom at all times.

-Updating the Center's policies and procedures to include the program's practices regarding the expulsion and suspension of children enrolled for care within the description of behavior management and discipline actions used by the Center.

-Ensure a description of the practices followed by the Center to prevent shaken baby syndrome and abusive head trauma in children up to five years of age that includes the following information: how to recognize, respond to, and report the signs and symptoms of shaken baby syndrome and abusive head trauma; strategies to assist staff members in understanding how to care for infants and how to cope with a crying, fussing, or distraught child; strategies to ensure staff members understand the brain development of children up to five years of age; and a list of prohibited behaviors when dealing with children.

-Additional information can be found in the CCLC Indicator Manual found on DECAL's website at:

<https://www.dec.ga.gov/CCS/RulesAndRegulations.aspx> or through the Center on Shaken Baby Syndrome found at: <https://dontshake.org/>.

-All Employees, including volunteers, independent contractors, students-in-training, etc. should have a completed initial program orientation form on file.

-Effective July 1, 2025, all staff are required to obtain at least two hours in evidence based, developmentally appropriate language and literacy practices and at least two hours in on-going child development and health and safety related topics as part of their 10 hours of annual training.

- A new Child Care Weather Watch Chart is available on the KOALA website. Weather does not permit outdoor play when there is active precipitation or when weather advisories are in effect. Consult the Child Care Weather Watch Chart resource for further guidance, considering specific weather conditions.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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Joint with: Dianne Clarke

Mailing Address
Same

The following information is associated with a LS:

Activities and Equipment

Records Reviewed: 66

Records with Missing/Incomplete Components: 1

Staff # 49

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

Records Reviewed: 66

Records with Missing/Incomplete Components: 1

Staff # 49

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazardous items were observed to be accessible to the children present for care during the visit:

- In Room Main bldg A-1R - A broom and a swiffer mop was in right corner of the room.
- In Room Main bldg B-2R - A broom, swiffer mop and a dust pan were in the corner of the room next to the crib on the right side of the room.
- In Room Main bldg G- Middle - A tape dispenser was present on the teachers desk.
- In Room Main bldg H- LF Rear - The cabinet below the children's sink was not locked and contained baby oil, baking soda, Clorox wipes, shaving cream and food coloring.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/10/2025

Prior Visits: 01/03/2024

Recited on 9/3/2025

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

Records Reviewed: 66

Records with Missing/Incomplete Components: 1

Staff # 49

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 10/9/2024

Prior Visits: 09/25/2024

Corrected on 9/3/2025

.10(4) - The previous citation has been corrected. The Consultant observed that the classroom diaper changing pads in classroom C 3R and D RT Rear were smooth, non porous and equipped with a guard to prevent falls.

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 9/25/2024

Prior Visits: 09/25/2024

Corrected on 9/3/2025

.17(7) - The citation has been corrected. The Consultant observed children washing hands and staff stated when the children washed hands throughout the day.

591-1-1-.20 Medications(CR)

Not Met

Correction Deadline: 9/25/2024

Prior Visits: 09/25/2024

Corrected on 9/3/2025

.20(1) - The citation has been corrected. The Consultant observed written authorization from all children's physicians and parents to dispense all prescriptions.

Correction Deadline: 9/25/2024

Prior Visits: 09/25/2024

Corrected on 9/3/2025

.20(3) - The previous citation has been corrected. The Consultant observed that the Center has maintained a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication.

Finding

591-1-1-.20(5) requires that medicines no which are no longer to be dispensed shall be returned to the child's Parent(s) immediately. It was determined based on review of records that two medications were expired and not returned to parents, one expiring in July 2025 and one expired in June 2025.

POI (Plan of Improvement)

The Center will train Staff on a system for tracking the use of medications and returning them to Parent(s).

Correction Deadline: 9/3/2025

Policies and Procedures

Records Reviewed: 66

Records with Missing/Incomplete Components: 1

Staff # 49

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

591-1-1-.21(2)(r) - New - Please ensure to update the Center's policies and procedures to include the program's practices regarding the expulsion and suspension of children enrolled for care within the description of behavior management and discipline actions used by the Center.

Also ensure a description of the practices followed by the Center to prevent shaken baby syndrome and abusive head trauma in children up to five years of age that includes the following information: how to recognize, respond to, and report the signs and symptoms of shaken baby syndrome and abusive head trauma; strategies to assist staff members in understanding how to care for infants and how to cope with a crying, fussing, or distraught child; strategies to ensure staff members understand the brain development of children up to five years of age; and a list of prohibited behaviors when dealing with children.

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Correction Deadline: 9/8/2025

Safety

Records Reviewed: 66

Records with Missing/Incomplete Components: 1

Staff # 49

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.05 Animals

Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that staff #56 did not have current evidence of transportation training on file and acts as Driver.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training. One staff completed the training during the visit.

Correction Deadline: 9/13/2025

Prior Visits: 09/25/2024

Recited on 9/3/2025

Sleeping & Resting Equipment

Records Reviewed: 66

Records with Missing/Incomplete Components: 1

Staff # 49

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SUIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 66

Records with Missing/Incomplete Components: 1

Staff # 49

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 9/25/2024

Prior Visits: 09/25/2024

Corrected on 9/3/2025

.09(1)(a) - The previous citation has been corrected. The Consultant observed 100% of staff with evidence of a Satisfactory Comprehensive Background Check on file.

Correction Deadline: 9/25/2024

Prior Visits: 09/25/2024

Corrected on 9/3/2025

.09(1)(c) - The previous citation was corrected. The Consultant observed 100% of employees with a Satisfactory Comprehensive Records Check on file.

591-1-1-.14 First Aid & CPR(CR)

Met

Comment

Evidence observed of 100% of center Staff certified in First Aid and CPR containing emergency care for infants and children on this date.

591-1-1-.33 Staff Training

Technical Assistance

Correction Deadline: 10/25/2024

Prior Visits: 09/25/2024

Corrected on 9/3/2025

.33(3)(a)-(k) - The previous citation has been corrected. The Consultant observed all staff to have the required health and safety orientation training.

Technical Assistance

591-1-1-.33(5)(a) - New - Please ensure that effective July 1, 2025, all staff are required to obtain at least two hours in evidence based, developmentally appropriate language and literacy practices and at least two hours in on-going child development and health and safety related topics as part of their 10 hours of annual training.

Correction Deadline: 10/3/2025

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Records Reviewed: 66

Records with Missing/Incomplete Components: 1

Staff # 49

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.