



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/25/2023 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:15 AM **Departure:** 4:15 PM

CCLC-32500

Discovery Point #10

2380 Hamilton Mill Parkway Dacula, GA 30019 Gwinnett County
 (770) 614-3556 hmdiscoverypoint@att.net

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

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lynn.schnitzer@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/25/2023	Complaint Investigation Follow Up	Good Standing	
08/17/2023	Licensing Study	Good Standing	
02/23/2023	Incident Investigation/Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	7	C	19	C	NA	NA	Nap,Floor Play
Main	1R	Two Year Olds	2	12	C	22	C	NA	NA	Centers
Main	2L	One Year Olds	2	8	C	16	C	NA	NA	Outside
Main	2R	Two Year Olds and Three Year Olds	3	19	C	24	C	NA	NA	Centers,Art
Main	3L	One Year Olds	2	8	C	19	C	NA	NA	Outside
Main	3R	Three Year Olds and Four Year Olds	2	18	C	26	C	NA	NA	Outside
Main	4R	GA PreK	2	19	C	29	C	NA	NA	Lunch
Main	5R	GA PreK	2	14	C	36	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 191

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 105

Total Capacity @35 sq. ft.: 191

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A infant/Toddler	20	C
Main	B rear Preschool/ S/A	79	C
Main	C two-threes	74	C

Comments

The purpose of today's visit was to conduct a complaint investigation and to follow up from the previous visit conducted on August 17, 2023.

Plan of Improvement: Developed This Date 10/25/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Cyndi Virgilio, Program Official

Date

Lynn Schnitzer, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the cabinet under the sink had a gouge in the middle of the door in classroom 3L.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 11/10/2023

Recited on 10/25/2023

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 8/17/2023

Corrected on 10/25/2023

.10(4) - The previous citation was observed to be corrected. Staff stated disinfection of the changing table as part of diapering procedures.

Safety

591-1-1-.13 Field Trips(CR)**Met****Correction Deadline: 8/17/2023****Corrected on 10/25/2023**

.13(2) -The previous citation was observed to be corrected. Director reported that permission forms will be filed with summer transportation checklists.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff #25, date of hire August 2, 2021, completed transportation training on October 25, 2023. Staff #25's previous transportation training expired October 4, 2020. Center transportation records show that staff #25, participated in school transportation services on October 9-13, 2023, and on October 16-20, 2023.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 10/25/2023**Recited on 10/25/2023****Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on review of records that four of twelve emergency medical information records did not include the name and telephone number of the child's doctor, and three of twelve emergency medical information records did not include complete information regarding allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 10/27/2023**Recited on 10/25/2023****Correction Deadline: 8/17/2023****Corrected on 10/25/2023**

.36(7)(d)2. - The previous citation was observed to be corrected. Consultant observed documentation of second checks of the vehicle being conducted when school transportation routes are completed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided four files for employees hired since last visit August 17, 2023..

Correction Deadline: 9/16/2023

Corrected on 10/25/2023

.33(3) - The previous citation was observed to be corrected. Consultant observed center staff hired more than 90 days to have documentation of Health and Safety Orientation training.

Correction Deadline: 9/16/2023

Corrected on 10/25/2023

.33(5) - The previous citation was observed to be corrected. Director stated that an log has been created to track annual training and that each staff person has a specified number of training hours to be completed quarterly. An administrator will create a Professional Development System account and a ProSolutions account for each staff during orientation and will put the required training courses in the staff member's queue.