



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/12/2022 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 10:45 AM

CCLC-53531

The Learning Voyage Student Success Center

567 Jefferson Highway, Building 563 Winder, GA 30680 Barrow County
 (404) 512-1778 thelearningvoyage@gmail.com

Regional Consultant

Lynn Schnitzer

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Mailing Address

567 Jefferson Highway, Building 563 & 565
 Winder, GA 30680

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/12/2022	Licensing Study	Good Standing	
09/29/2021	Monitoring Visit	Good Standing	
06/17/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	1st Right Room		0	0	C	21	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0							
Main	Room A		0	0	C	14	C	NA	NA	
Main	Room B		0	0	C	7	C	NA	NA	
Main	Room C		0	0	C	11	C	NA	NA	
Main	Room D		0	0	C	16	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 48			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 69			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	37	C

Comments

An Administrative Review was conducted on January 12, 2022. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on January 12, 2022 with the Director, Joyia Henry. An in-person visit was not conducted due to the COVID-19 pandemic. Consultant provided Training FAQ, updated COVID19 Guidance, and First Aid kit Checklist.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Joyia Henry, Program Official

Date

Lynn Schnitzer, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the consultant observed a variety of equipment and toys throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Consultant discussed with the Director to ensure children's records include complete parent work information and release person's complete address.

Correction Deadline: 1/12/2022

Technical Assistance

591-1-1-.08(6) - The consultant discussed with the director that attendance documentation shall include the arrival and departure times, and the signature or initials of the parent or authorized person at the time of arrival and departure.

Correction Deadline: 1/12/2022

Facility

591-1-1-.06 Bathrooms

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the bathrooms appeared to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

No children present on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no hazards appeared accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the Playground appeared to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines. Well done!

591-1-1-.18 Kitchen Operations

Met

Comment

During the virtual walk through kitchen appeared clean and well organized. Consultant observed refrigerator and freezer at proper temperatures for food storage.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No children present on the day of the visit. Director stated thorough knowledge of proper diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Comment

Consultant observed documentation of complete emergency drills

591-1-1-.27 Posted Notices Met

Comment

During the virtual walk through consultant observed all required posted notices.

591-1-1-.29 Required Reporting Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment

There were no children present on this date. The director stated that staff are trained to redirect children to mitigate issues and that staff use sign language to support children's communication.

591-1-1-.13 Field Trips(CR) Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

No children present on this date. Director stated knowledge of infant safe sleep practices.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 06/16/2021

Staff # 2

Met

Records Reviewed: 8**Records with Missing/Incomplete Components: 0**

Staff # 3 Met

Date of Hire: 10/26/2020

Staff # 4 Met

Date of Hire: 11/01/2020

Staff # 5 Met

Date of Hire: 12/29/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6 Met

Staff # 7 Met

Date of Hire: 11/03/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Staff Credentials Reviewed: 3**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** Met**Comment**

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR) Met**Comment**

The consultant observed three of three newly hired staff members to have evidence of a comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR Met**Comment**

Complete first aid kits observed in centers.

Comment

Consultant observed evidence 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** Met**Comment**

There were no children present on this date.

591-1-1-.32 Supervision(CR) Met

Comment

There were no children present on this date.