



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/16/2023 **VisitType:** Monitoring Visit

Arrival: 10:40 AM

Departure: 12:50 PM

CCLC-39092

G. R. Lighthouse Learning Center

18360 Hwy 80 Jeffersonville, GA 31044 Twiggs County
 (478) 973-1860 sandra_flowers@aol.com

Regional Consultant

Laura Johnson

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laura.johnson@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/16/2023	Monitoring Visit	Good Standing	
05/09/2023	Licensing Study	Good Standing	
10/12/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds	1	2	C	5	C	NA	NA	Outside,Transiti oning
Main	B	One Year Olds and Two Year Olds	1	3	C	5	C	NA	NA	Outside,Transiti oning
Main	C	Three Year Olds and Four Year Olds	1	11	C	12	C	17	C	Outside,Transiti oning
Main	E	Infants	1	4	C	10	C	NA	NA	Feeding,Nap,Fr ee Play
Main	F		0	0	C	15	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			47		Total Capacity @25 sq. ft.:		56			
Total # Children this Date: 20			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.:		56			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	33	C

Comments

The purpose of this visit was to complete a Monitoring Visit. The program does not provide transportation, administer medications, or provide swimming activities. A criminal record check citation for portability was found on this date.

Plan of Improvement: Developed This Date 10/16/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

Sandra Flowers, Program Official

Date

Laura Johnson, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)(c)-Keep center advised of change in Family Physicians,.08(1)(c)-Keep center advised of change in Phone Numbers,.08(1)(c)-Keep center advised of change in Work Locations,.08(1)(c)-Keep center advised of change in Emergency Contact

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)(a)-Work Address Missing

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)(c)-Keep center advised of change in Phone Numbers,.08(1)(c)-Keep center advised of change in Family Physicians,.08(1)(c)-Keep center advised of change in Work Locations,.08(1)(c)-Keep center advised of change in Emergency Contact

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that four out of five files did not include the address of the person(s) whom the child may be released to. Furthermore, one out of five files was missing the mother's work address.

POI (Plan of Improvement)

The Director stated that the program is in the process of changing over to the ProCare System and all child files will be maintained electronically with all required information completed. Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 10/31/2023**Recited on 10/16/2023****Finding**

591-1-1-.08(1)(c) requires Center Staff to maintain a file for each child that includes Parental acknowledgment of their responsibility for keeping Center advised of any significant changes in enrollment information concerning phone numbers, work locations, emergency contact, family physicians, etc. It was determined based on a review of records that two out of five child files reviewed were missing Parental acknowledgement form documenting their responsibilities of keeping the center informed on changes.

POI (Plan of Improvement)

Center staff will obtain parental or guardian acknowledgement of responsibility to update enrollment information and maintain it on file for each child.

Correction Deadline: 10/31/2023**Facility****591-1-1-.19 License Capacity(CR)****Met****Correction Deadline: 5/9/2023****Corrected on 10/16/2023**

.19(1) - This citation was corrected. Licensing capacity was met in all classrooms at the program on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that large sections of white paint were peeling from the fire place in Classroom C, above where children hang their jackets on the wall, posing a potential hazard to the children in care.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 10/30/2023**Recited on 10/16/2023**

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Correction Deadline: 5/26/2023**Corrected on 10/16/2023**

.26(4) - This citation was corrected. A new fence had been installed around the center playground as required. The playground area was observed completely fenced in as required on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Finding**

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on observation that whole milk was not available on this date for the one-year-old children present on this date.

POI (Plan of Improvement)

Center Staff will prepare menus and/or serve foods that meet the USDA guidelines and will offer and serve seconds to children.

Correction Deadline: 10/16/2023**Recited on 10/16/2023**

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Comment**

Staff state proper knowledge of diapering procedures.

Technical Assistance

591-1-1-.10(4) - The consultant spoke with the Director about ensuring that all changing surfaces are not quilted causing them to be porous and not nonporous as required. Quilted changing pads were removed during the visit and replaced with pads that were smooth and nonporous as required.

Correction Deadline: 10/16/2023

591-1-1-.17 Hygiene(CR)**Technical Assistance****Comment**

Proper hand washing observed throughout the center.

Technical Assistance

591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition.

The consultant spoke with the Director about ensuring that all garbage and organic waste containers were lined with plastic liners as required.

Correction Deadline: 10/16/2023

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Evaluated****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Correction Deadline: 5/31/2023

Corrected on 10/16/2023

.30(1)(a)2 - This citation was corrected. New crib mattresses were purchased for all cribs in the center.

Staff Records

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that employees #1 and #6 had been hired at the facility and their current satisfactory comprehensive records check determination letters completed within the preceding 12 months, had no been ported in the program's Decal Koala account prior to the employee beginning to work at the facility as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will check decal koala for satisfactory comprehensive records check determination results prior to allowing any employee to begin work at the program to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will develop a schedule for checking criminal record check determinations in the program's Decal Koala to ensure CRC rules are maintained.

Correction Deadline: 10/16/2023

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 5/26/2023

Corrected on 10/16/2023

.14(3) - This citation was corrected. A new First Aid Kit had been purchased for the program.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 5/31/2023

Corrected on 10/16/2023

.32(4) - This citation was corrected on this date. Children under the age of three-years-old were housed separately from children aged three-years-old and older as required.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.