



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/20/2024 **VisitType:** Incident Investigation & Follow Up **Arrival:** 9:30 AM **Departure:** 1:15 PM

CCLC-55111

Primrose School of Alpharetta East

5425 McGinnis Village Place Alpharetta, GA 30005 Forsyth County
(678) 339-0107 ljones@primrosealpharettaeast.com

CCS Coordinator

Margarita Collier

Phone: (770) 342-7934

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margarita.collier@decal.ga.gov

Joint with: Amanda Schofield

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/20/2024	Incident Investigation & Follow Up	Good Standing	
09/20/2023	Incident Investigation Closure	Good Standing	
09/13/2023	Incident Investigation/Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1st Right	Infants and One Year Olds	1	10	C	19	C	NA	NA	Feeding
Main	B1 - 1st Left	One Year Olds	1	5	C	12	C	NA	NA	Transitioning
Main	B2 - 2nd Left	One Year Olds and Two Year Olds	2	6	C	18	C	NA	NA	Circle Time
Main	C1 - 3rd Left	Two Year Olds	2	13	C	22	C	NA	NA	Snack
Main	C2 - Behind C1	Two Year Olds and Three Year Olds	2	9	C	22	C	NA	NA	Snack
Main	D1 - 3rd Right	Three Year Olds and Four Year Olds	1	12	C	22	C	NA	NA	Transitioning, Circle Time
Main	D2 - Behind D1	Three Year Olds and Four Year Olds	1	10	C	22	C	NA	NA	Transitioning
Main	E1 - R Wing Left	Five Year Olds and Six Year Olds and Over	1	9	C	21	C	NA	NA	Centers
Main	E2 - R Wing Right	Four Year Olds and Five Year Olds	2	10	C	20	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 178					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 84					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Infants Front Left	12	C

Main	B - Toddlers Back Left	27	C
Main	D - ASP Right Side	78	C
Main	Older Age Back Left	51	C
Main	Planting Patch	7	C

Comments

The purpose of this visit was to follow up on the previous visit conducted on September 13, 2023.

Plan of Improvement: Developed This Date 02/20/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Lauren Jones, Program Official

Date

Margarita Collier, CCS Coordinator

Date

Amanda Schofield, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Incident Investigation & Follow Up:

Food Service

591-1-1.15 Food Service & Nutrition

Met

Correction Deadline: 9/20/2023

Corrected on 2/20/2024

The previous citation was observed to be corrected. The consultant observed all infants present to be fed their assigned meals and bottles or sippy cups as needed.

Correction Deadline: 9/20/2023

Corrected on 2/20/2024

The previous citation was observed to be corrected. The consultant did not observe any infants to be fed with their bottles while sitting in a bouncy seat. The consultant observed all infants present to be sitting up in a feeding chair eating their snack for the day.

Staff Records

591-1-1.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

The director provided eight files for staff members hired since the previous visit was conducted on September 13, 2023. The consultant observed six of eight newly hired staff members to have evidence of a satisfactory comprehensive determination letter on file and two of eight staff members to have evidence of a satisfactory national criminal record check letter on file. The consultant observed one of two staff members to be supervised by a staff member with a satisfactory comprehensive determination letter on file. However, one of two staff members with a national satisfactory criminal record check letter was not present during the visit.

Correction Deadline: 9/13/2023

Corrected on 2/20/2024

The previous citation was observed to be corrected. The consultant observed all staff members to have a current satisfactory criminal record check letter on file.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff member #22, date of hire July 24, 2023, did not complete first aid and CPR training within the first 90-days of their date hire. Per the director, the center has scheduled a first aid and CPR training class on February 23, 2024.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/21/2024

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on review of records that staff member #20, date of hire October 10, 2023, did not have evidence of orientation on file prior to assignment to children or task.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 2/20/2024

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that staff member #22, date of hire July 24, 2023, did not complete the required health and safety orientation training within the first 90-days.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 3/21/2024

Technical Assistance

Discussed: Health and Safety Training and first aid and CPR training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Correction Deadline: 9/19/2023

Corrected on 2/20/2024

The previous citation was observed to be corrected. The consultant observed the staff members to provide direct supervision and attention to the children's needs during the visit.