Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/19/2024 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 2:50 PM

CCLC-11072
Kids Time Academy
9562 Bells Ferry Road Canton, GA 30114 Cherokee County
(770) 345-0636 doris@kidztymeacademy.com

Regional Consultant
Randy Gaytan
Phone: (770) 357-7022
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randy.gaytan@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
09/19/2024	Licensing Study	Good Standing
04/25/2024	Incident Investigation Closure	Good Standing
04/02/2024	Incident Investigation/Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L Turtles	One Year Olds	1	4	C	15	C	NA	NA	Free Play
Building 1	1R Cuddle Bugs/Infants	Infants	1	1	C	24	C	NA	NA	Story
Building 1	2L Turtles	One Year Olds	2	8	C	16	C	NA	NA	Free Play
Building 1	2R Butterfly I	Infants and One Year Olds	1	2	C	19	C	NA	NA	Floor Play
Building 1	3L Bumble Bees I	Five Year Olds and Six Year Olds and Over	1	20	C	18	NC	NA	NA	Outside
Building 1	3R Pre-k	Two Year Olds and Three Year Olds	2	18	C	20	C	NA	NA	Centers
Building 1	4L Bumble bees II		0	0	C	19	C	NA	NA	
		Total Capacity @35 sq. ft.: 131			Total Capacity @25 sq. ft.: 0					
Main	Back first left Butterfly 4 PreK3		0	0	C	21	C	NA	NA	
Main	Back Left Midddle Butterfly 3 PreK2		0	0	C	21	C	NA	NA	
Main	Back Right Private PReK Dolphins	Three Year Olds and Four Year Olds	1	5	C	20	C	NA	NA	Outside
Main	Capterpillars II 2nd Left		0	0	C	18	C	NA	NA	
Main	Main 1st Left Caterpillars I	One Year Olds and Two Year Olds	1	9	C	17	C	NA	NA	Circle Time
		Total Capacity @35 sq. ft.: 97			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 67		Total Capacity @35 sq. ft.: 228			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Playground Back Middle	74	C
Building 1	Playground Patio	9	C
Building 1	Playground Toddler Right	18	C
Main	Playground Back Right	43	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekony)	5 years and older
4	14	13	17	10	2	20

Comments
The purpose of this visit was to conduct a Licensing Study.

Plan of Improvement: Developed This Date 09/19/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Comment
Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment
Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment
Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. The playgrounds on the back right and on the right side had roots that protruded at least one inch above the surface of the mulch, the Director stated that both of these playgrounds are not in use until the roots are removed.

Finding
591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the playgrounds on the back left and back middle had more that zero inches, but less than one inch of resilient surface. The Director stated that mulch would be delivered on September 20, 2024.

POI (Plan of Improvement)
The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 9/29/2024

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment
Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment
Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Technical Assistance**

Technical Assistance
591-1-1-.17(7) - Discussed hand washing with Director.

Correction Deadline: 9/19/2024

591-1-1-.20 Medications(CR) **N/A**

Comment
The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment
Program observed complete emergency drills

Safety

591-1-1-.05 Animals **Met**

Comment
Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

Correction Deadline: 4/23/2024

Corrected on 9/19/2024
.11(2) - The previous citation of inappropriate discipline was observed to be corrected on this date in that appropriate discipline was observed in all classes.

591-1-1-.13 Field Trips(CR) **Met**

Comment
Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Met**

Comment
Complete documentation of transportation observed.

Comment
Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment
The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

Comment
The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment
Director provided eight file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Comment
Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment
Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Not Met**

Finding
591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of records that staff #'s 3, 17, 20,21, 23, and 25 did not have credentials to qualify them for Lead Teachers. Center has been actively trying to recruit qualified staff and have current staff enroll in training to gain one of the required credentials.

POI (Plan of Improvement)
The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 9/19/2024

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Staff observed to provide direct supervision and be attentive to children's needs.

Correction Deadline: 4/23/2024

Corrected on 9/19/2024
.32(7) - The previous citation of lack of supervision was observed to be corrected on this date in that active supervision was observed in all rooms.