Bright from the Start - Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)

Date: 10/16/2024 **VisitType:** EX-Monitoring **Arrival:** 10:55AM **Departure:** 2:00PM

EX-43315 EXMT-8354 EX-7 - Day camp
Albany Area YMCA

1701 Gillionville Road, Albany GA 31707 Dougherty County
(229) 436-0531 qthomas@albanyareaymca.com

Mailing Address

Same

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868
Fax: (770) 232-1931
rosalyn.elder@decal.ga.gov

Joint with:

Compliance Zone Designation		
10/16/2024	EX-Monitoring	Prevention

Prevention Action Category	IntermediateAction Category	Dismissal Action Category
Prevention Level 1 (P1)	**Intermediate Level 1 (I1)**	**Dismissal (D)**
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	**Intermediate Level 2 (I2)**	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	**Intermediate Level 3 (I3)**	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Computer Room		0	0	Y	
Hallway		0	0	Y	
Playground		0	0	Y	
Room 102		0	0	Y	
Room 103	, Fives, Six and older	5	22	Y	
Room 104		0	0	Y	
Teen Zone		0	0	Y	

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 5 #Children Count: 22

Comments:
On October 17, 2024, an (in-person) visit was conducted at the facility for the purpose of the CAPS Health and Safety Monitoring with Ms. Quaslind Thomas, Director and Ms. Jamya Nix, Lead. During the visit we discussed Health and Safety Protocols. After the children are dropped off by their parents, the children’s hands are sanitized. Other handwashing/sanitation practices are completed, after eating, toileting and playtime. It was determined through the observation of records and through discussion, that the Program is operating as approved.

Corrective Action Plan:Developed This Date

Please refer the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A **Met**

Comment
EX-HS-.A(1) - The Provider does provide a daily prescribed program of varied and developmentally appropriate activities such as coloring sheets, dry erase board games, physical educational games, book reading, writing, anti-bullying projects, and outdoor play that promote the social, emotional, creative, physical, cognitive, language and literacy development of each child.

EX-HS-.F Equipment & Toys (CS) **Met**

Comment
The equipment and furniture observed to be properly secured, as applicable. The chairs and tables are wiped down and sanitized multiple times throughout the day.

EX-HS-.Q Swimming Pools & Water-related Activities (CS) **N/A**

Comment
The Program does not provide swimming activities.

Children's Records

EX-HS-.C **Met**

Comment
EX-HS-.C(1) - EX-HS-.C(1) – The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, gender, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released. The file also contains a signature from each Parent advising they are aware the program is not licensed and is not required to be licensed.

Exemptions

EX-HS-.X Exemption Requirements (NCP) **Not Met**

Comment
EX-HS-.X(1) - The Program is in compliance with the posting of the Exemption Approval letter and certificate. Both are adjacent to each other and placed in a prominent area in the main lobby.

Finding
EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined by the review of records, the Program had a fire inspection completed August 9. 2023.

POI (Plan of Improvement)
Fire Inspections should be conducted on an annual basis. Please ensure a fire inspection is scheduled with the appropriate authorities. Once the inspection has been completed, please email a copy to the Specialist.

Correction Deadline: 11/29/2024

Facility

EX-HS-.B **Met**

Comment
EX-HS-.B(2) - It was determined through observation, the bathrooms are located adjacent to the child care areas. The supplies are within easy reach for the children and equipped with soap, toilet tissue and single-use towels.

EX-HS-.L Physical Plant (NCP) **Met**

Comment
No hazards were observed accessible to the children on this date.

EX-HS-.M Playgrounds (CS) **Met**

Comment
The Playground observed to be clean and in good repair.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS) **N/A**

Comment
No diapered children are enrolled.

EX-HS-.H Hygiene (NCP) **Met**

Comment
Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS) **Met**

Comment
Documentation for medication dispensing was observed to be completed by each parent/guardian.

Comment
Observed medication stored inaccessible to children on this date.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP) **Met**

Comment
It was determined that the program provides parents a copy of its written policies and procedures.

Comment
It was determined through the review of records, the Provider does execute emergency preparedness by conducting monthly fire drills as well as severe weather and lock down drills twice a year.

EX-HS-.T Required Reporting (NCP) **Met**

Comment
There were no incidents or injuries that required reporting.

Safety

EX-HS-.S **Met**

Comment
EX-HS-.S(1) - The Provider does obtain written permission from Parent(s) in advance of the child's participation in any field trip and is signed and dated by a Parent/Guardian.

EX-HS-.E Discipline (CS) **Met**

Comment
Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS) **Technical Assistance**

Comment
Complete documentation of transportation observed.

Technical Assistance
Technical assistance was provided regarding Old #1 Bus. Some of the seats are in need of repair. Also, there was no first aid kit available on the bus. The Director stated they are in the process of ensuring all of the aforementioned are completed through a grant that was recently provided.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS) **N/A**

Comment
No safe sleep policies are necessary.

Staff Records

EX-HS-.K **Met**

Comment
EX-HS-.K(1) - It was determined by the observation of records the program does maintain a personnel file on all staff.

EX-HS-.N **Met**

Comment
EX-HS-.N(1) - EX-HS-.N(1) - The Director is responsible for the supervision, operation, and maintenance of the program. The Director is generally on the premises and if absent at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) **Met**

Comment
Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) **Not Met**

Finding
EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined by the review of records, one out of 22 staff members have not completed the CPR/First Aid training.

POI (Plan of Improvement)
The Program will ensure all staff members complete the CPR/First Aid training within 90 days of employment.

Correction Deadline: 12/20/2024

EX-HS-.P Staff Training (NCP) **Met**

Comment
Observed initial orientation for all staff on this date.

Comment
Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) **Met**

Comment
Adequate supervision observed on this date.