



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/22/2023 **VisitType:** Monitoring Visit

**Arrival:** 9:50 AM

**Departure:** 11:10 AM

**FR-000005531**

**Harvey, Gwendolyn**

2124 CAPITAL STREET Savannah, GA 31404 Chatham County  
(912) 232-1217 daycare2124@gmail.com

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

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stacey.foston@dec.al.ga.gov

**Mailing Address**

2124 CAPITAL STREET  
SAVANNAH, GA 31404

**Quality Rated:** No

| Compliance Zone Designation |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09/22/2023                  | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 03/10/2023                  | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 09/20/2022                  | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

| Ratio Capacity                                            |                  |               |      |             |                   |
|-----------------------------------------------------------|------------------|---------------|------|-------------|-------------------|
| Age Ranges                                                | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
| Infant (0-11 mos)                                         | 0                | 0             | 0    | 0           | 0                 |
| 1 & 2 Years                                               | 0                | 0             | 0    | 0           | 0                 |
| 3 & 4 Years                                               | 0                | 0             | 0    | 0           | 0                 |
| School Age(5+) Years                                      | 0                | 0             | 0    | 0           | 0                 |
| Total Under 13 Years                                      | 0                | 0             | 0    | 0           | 0                 |
| Total Under 18 Years                                      | 0                |               |      |             |                   |
| Children Present: 0 Total Children: 0                     |                  |               |      |             |                   |
| Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 1 |                  |               |      |             |                   |

**Comments**

The purpose of this visit was to conduct a monitoring visit. There were no children enrolled at the time of this visit. The video affidavit is to be submitted by September 29, 2023. A one-day letter was left with the provider.

Plan of Improvement: Developed This Date 09/22/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**

Gwendolyn Harvey, Program Official

Date

Stacey Foston, Regional Consultant

Date



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**(Findings Report)**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Not Evaluated**

**Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities.

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

There were no children enrolled during the visit. The provider will ensure there are no hazards in the home before enrolling children.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

There were no children enrolled during the visit. The provider will ensure there are no hazards in the home before enrolling children.

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**290-2-3-.13 Playgrounds(CR)****Met****Comment**

The are no children enrolled. The provider will ensure there are no hazards in the yard and adequate amounts of mulch are in the fall zones of the swings and slides before enrolling children.

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**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

There were no children enrolled on this date.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

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**290-2-3-.11 Medications(CR)****N/A****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

There were no children enrolled during the visit

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)****Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

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**290-2-3-.11 Transportation(CR)****Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

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**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

290-2-3-.21(1)(b) requires every Provider to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the license date; provided, however, if the Provider has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that Provider did not have a current and valid satisfactory Comprehensive Records Check Determination on file.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Home will ensure that the Provider has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before an individual age 17 or older resides in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will ensure the CRC rules are maintained.

There are no children enrolled in this program. The video affidavit is to be submitted by September 29, 2023. A one-day letter was left with the provider.

**Correction Deadline: 9/22/2023**

**Finding**

290-2-3-.21(1)(m)3. requires that a new Comprehensive Records Check Determination be completed for the Provider and each Employee and Provisional Employee at least once every five years. It was determined based on a review of records that the Staff #1 criminal record check had expired on September 1, 2023, and the staff had not obtained a new record check as required.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Home will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will ensure CRC rules are maintained.

The video affidavit is to be submitted by September 29, 2023.

**Correction Deadline: 9/22/2023**

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**290-2-3-.08 Staff Training****Not Met****Finding**

290-2-3-.08(14) requires that documentation of training be maintained in the Home and include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based on discussion and a review of records submitted that the Provider did not have the health and safety orientation training certificate available for review.

**POI (Plan of Improvement)**

The provider has completed the training in the past. The Provider is in the process of retaking the training. The Home Provider will ensure that complete training information is on file.

**Correction Deadline: 10/23/2023**

**Recited on 9/22/2023**

|                                           |
|-------------------------------------------|
| <b>Staff:Child Ratios and Supervision</b> |
|-------------------------------------------|

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**290-2-3-.07 Staff:Child Ratios(CR)****Not Evaluated****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

**Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)