Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/18/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 11:20 AM **Departure:** 5:30 PM

CCLC-213

Skyline Christian Academy

2877 Bouldercrest Road Ellenwood, GA 30294 DeKalb County
(404) 241-7202 skyline2877@aol.com

Regional Consultant
Verlyn Gant
Phone: (404) 591-6059
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verlyn.gant@decal.ga.gov

Mailing Address
Same

Quality Rated:

Compliance Zone Designation		
11/18/2022	Complaint Investigation & Licensing Study	Good Standing
04/05/2022	Licensing Study	Good Standing
03/09/2022	Complaint Investigation by Phone	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
BLD II	A		0	0	C	74	C	NA	NA	
		Total Capacity @35 sq. ft.: 74			Total Capacity @25 sq. ft.: 0					
Main	2nd right	Four Year Olds and Five Year Olds	2	10	C	20	C	NA	NA	Nap
Main	3rd Center	Four Year Olds and Five Year Olds	2	9	C	20	C	NA	NA	Nap
Main	A, 1st Left		0	0	C	14	C	NA	NA	
Main	B, 2nd Left	Infants	1	6	C	9	C	NA	NA	Nap
Main	C, 3rd Left	One Year Olds and Two Year Olds	2	12	C	20	C	NA	NA	Nap
Main	D, 1st Right	Three Year Olds	2	17	C	19	C	NA	NA	Nap
Main	E, 1st center, infants		0	0	C	12	C	NA	NA	
Main	G, 2nd Center		0	0	C	19	C	NA	NA	
		Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 54		Total Capacity @35 sq. ft.: 207			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
BLD II	A	227	C
Main	Back	22	C

Main	Large left	132	C
Main	Left, toddlers	18	C

Comments

An in-person inspection was conducted on November 18, 2022 with the Director. Background checks were all reviewed on November 18, 2022.

An Administrative Review was conducted on November18, 2022. Staff files, children's files, and training documentation were all reviewed.

The Consultant completed the exit conference, and a copy of the Licensing Study Visit report was given to the Director on November 18, 2022.

Plan of Improvement: Developed This Date 11/18/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

<u>Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.</u> If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Chars Virgil, Program Official	Date	Verlyn Gant, Consultant	Date

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(Findings Report)

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

Correction Deadline: 4/5/2022

Corrected on 11/18/2022
.12(2) - Previous citation was observed to be corrected during this visit, in that based on observation the blue chair in BLD II A that had exposed foam had been removed and the brown sofa in the Main A, 1st Left classroom had been removed. Additionally, the teachers chair in the Main B, Left classroom had been removed.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the following hazards were observed:

• BLD II A - The carpet next to the floor divider, towards the back of the classroom, was frayed and posed a potential tripping hazard.

POI (Plan of Improvement)
Floors will be maintained to be safe and sanitary.

Correction Deadline: 11/25/2022

Recited on 11/18/2022

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

• Main 3rd Left - There were cleaning supplies such as Lysol wipes, clorox spray, and toilet cleaner in an unlocked cupboard under the diaper change station accessible to children.
• Main 3rd Center - Plastic bags were stored accessible to children. Additionally, in the Main 3rd Left classroom, plastic bags were stored in an unlocked drawer accessible to children.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/18/2022

Recited on 11/18/2022

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following hazards were observed:

• Main 3rd Center - There was rust in the sink in the classroom.
• Main G, 2nd Center classroom - There was a roach and a bug in the restroom on the right side.
• Main A, 1st Left - The air vent in the classroom, had a build up of dust and needed to be cleaned.

POI (Plan of Improvement)
The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 12/2/2022

Recited on 11/18/2022

Correction Deadline: 4/5/2022

Corrected on 11/18/2022
.25(7) - Previous citation was observed to be corrected during this visit, in that based on observation the cupboard containing heating equipment in the Main A 1st Left classroom, was locked. Additionally, the door leading to the basement where hazardous materials were stored was locked as required.

591-1-1-.25 Physical Plant-Structural/Mechanical **Met**

Correction Deadline: 5/5/2022

Corrected on 11/18/2022
.25(14) - Previous citation was observed to be corrected during this visit, in that based on observation the boys restroom in the Main A 1st Left classroom had a working light as required.

591-1-1-.26 Playgrounds(CR) — Not Met

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following potential hazards were observed on the playground:

• Back Playground - There was rust on the yellow car, rust on the chain on the swing, and rust on the handle on the grey slide. Additionally, there was a broken bucket seat on the swing.
• Building II A Playground - There was peeling paint on the red and yellow climbing structure.
• Left, Toddlers Playground - There was rust on the blue and green swings, and on the black bucket seat.
• Large Left Playground - There was peeling paint on the red horse. Additionally, there was peeling paint on the red barrel of the train.

POI (Plan of Improvement)
The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/28/2022

Food Service

591-1-1-.15 Food Service & Nutrition — Not Met

Finding
591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that there were baby bottles in the refrigerator in the B, 2nd Left infant classroom that were not labeled with the individual child's name as required.

POI (Plan of Improvement)
The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 11/18/2022

591-1-1-.18 Kitchen Operations — Not Met

Finding
591-1-1-.18(2) requires the Center to have a designated space for food preparation separate from rooms used by children and in an area not used for diaper changing. The area shall be kept clean and free of accumulation of dust, dirt, food particles and grease deposits. Food preparation surface areas shall be nonporous with no unsealed cracks or seams. It was determined based on observation that there were portions of peeling paint/plaster on the ceiling in the kitchen on the right and left side.

POI (Plan of Improvement)
The Center will ensure that a separate food preparation area is provided that meets the requirements. If needed, the area will be cleaned and cracks and seams will be sealed.

Correction Deadline: 11/28/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **N/A**

Comment
The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals **N/A**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **N/A**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Finding
591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the children on the second page of the transportation records were not documented in writing with a check or other marks/symbol to account for each child listed on the passenger transportation checklist as the children entered and exited the vehicle as required.

POI (Plan of Improvement)
The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 11/19/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding
591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that two of five crib sheets were not tightly fitted as required causing the mattresses to be curled up in the corners.

POI (Plan of Improvement)
The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 11/18/2022

Correction Deadline: 4/5/2022

Corrected on 11/18/2022
.30(1)(b)3 - Previous citation was observed to be corrected during this visit, in that based on observation all mats had a fitted sheet or similar covering as required.

Technical Assistance
591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row.

Please ensure that if children move position on their cots or mats after they have been placed on the cots or mats, that staff ensure that one child's head is towards another child's feet in the same row.

Correction Deadline: 11/18/2022

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) — Not Met

Finding
591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that the most recently issued determination letter eligible for portability had not been electronically ported for staff member # 6 as required.

POI (Plan of Improvement)
IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 11/18/2022

591-1-1-.14 First Aid & CPR — Met

Comment
Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training Not Met

Finding
591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined was determined based on a review of documentation that staff member # 13 had not completed the health and safety orientation training within the first 90 days of employment as required.

POI (Plan of Improvement)
The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 12/18/2022

Defer
591-1-1-.33(5) - Staff training hours will be reviewed during the next regulatory visit in 2023.

POI (Plan of Improvement)
The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 5/5/2022

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.