



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/27/2023 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 3:45 PM

CCLC-2787

Glynn Head Start

One Community Action Dr. Brunswick, GA 31520 Glynn County
 (912) 262-1400 sreed@coastalgacaa.org

Regional Consultant

Jerica Davis

Phone: (478) 314-9452

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jerica.davis@decal.ga.gov

Mailing Address

One Community Action Dr. - Suite D
 Brunswick, GA 31520

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/27/2023	Licensing Study	Good Standing	
09/06/2023	Incident Investigation & Follow Up	Good Standing	
02/16/2023	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1		0	0	C	17	C	NA	NA	
Main	10	Three Year Olds and Four Year Olds	1	11	C	17	C	NA	NA	Lunch,Outside
Main	11	Three Year Olds and Four Year Olds	2	13	C	17	C	NA	NA	Transitioning,Circle Time
Main	12	Three Year Olds and Four Year Olds	2	15	C	17	C	NA	NA	Art,Lunch
Main	13	Two Year Olds and Three Year Olds	1	7	C	17	C	NA	NA	Outside
Main	14		0	0	C	17	C	NA	NA	
Main	15	GA PreK	2	16	C	21	C	NA	NA	Outside,Lunch
Main	16	One Year Olds and Two Year Olds	2	7	C	17	C	NA	NA	Outside,Lunch
Main	17		0	0	C	17	C	NA	NA	
Main	18	Infants and One Year Olds	2	5	C	17	C	NA	NA	Feeding,Nap,Floor Play
Main	2	Three Year Olds and Four Year Olds	2	15	C	17	C	NA	NA	Circle Time,Outside
Main	3		0	0	C	17	C	NA	NA	
Main	4		0	0	C	17	C	NA	NA	
Main	5	Three Year Olds and Four Year Olds	2	16	C	17	C	NA	NA	Lunch,Outside

Main	6	GA PreK	2	18	C	23	C	NA	NA	Lunch,Outside
Main	7		0	0	C	24	C	NA	NA	
Main	8	GA PreK	2	18	C	23	C	NA	NA	Outside,Lunch,T ransitioning
		Total Capacity @35 sq. ft.: 300			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations		
Total # Children this Date: 141		Total Capacity @35 sq. ft.: 300			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd - Main	228	C

Comments

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 10/27/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Sonja Reed, Program Official

Date

Jerica Davis, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that there were two black tower style fans stored accessible to children in Classroom 12. Additionally, in classroom 15, there was one black tower style fan that was leaning and not secured stored accessible to children.

POI (Plan of Improvement)

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 10/27/2023

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please ensure that the playground be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. Please inspect the back fence near the tricycle path for thorny vines and removed as needed.

Correction Deadline: 10/27/2023

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that one of five medication logs reviewed was missing the time to be given, the amount to be given, and the dates to be given. Additionally, on October 27, 2023, no reaction was documented after the medication was administered.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 10/27/2023

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the following logs did not with a mark or symbol when children were loaded and uploaded from the vehicle:

-On the morning route from Ameri-Mart to Glynn Head Start, one child was not documented with a check or symbol as loaded and uploaded from the vehicle.

-On the afternoon route from Glynn Head Start to Ameri-Mart, one child was not documented with a check or symbol as loaded and uploaded from the vehicle.

-On the morning route from MLK and Mansfield Street to Glynn Head Start, one child was not documented with a check or symbol as loaded and uploaded from the vehicle.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 10/28/2023**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

Technical Assistance

Please ensure that each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. Please ensure that blankets are not stored over the ends of the cots to ensure they do not touch.

Correction Deadline: 10/27/2023**Staff Records**

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Director provided five files for employees hired since the last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Staff observed to provide direct supervision and be attentive to children's needs.