Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/14/2023 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 12:45 PM

FR-000009312

Boone, Sheila Y

122 HOLLY HILL LANE Thomasville, GA 31757 Thomas County
(229) 224-8646 sheilabo@rose.net

Regional Consultant

Angela Williams-Jackson

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Mailing Address
122 HOLLY HILL LANE
THOMASVILLE, GA 31757

Quality Rated: No

Compliance Zone Designation		
09/14/2023	Licensing Study	Good Standing
06/26/2023	Licensing Study	Good Standing
08/31/2022	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratio Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	0	0
Total Under 18 Years	6				

Children Present: 6 Total Children: 6
Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1

Comments
The purpose of this visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 09/14/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Sheila Boone, Program Official Date

Angela Williams-Jackson, Regional Consultant Date

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Not Met**

Finding
290-2-3-.12(3) requires furniture and equipment to be kept clean and in a safe usable condition. It was determined based on observation that there were two Graco Pack and Play in the living room that were not in good repair as required. They were unclean and stained.

POI (Plan of Improvement)
The Home will clean, repair, and/or replace any item(s) noted and will maintain furniture and equipment so they are clean, safe and usable.

Correction Deadline: 9/14/2023

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Home does not provide swimming activities.

Children's Records

Records Reviewed: 6 **Records with Missing/Incomplete Components: 6**

Child # 1 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form,Immunization Form - (.08)(2)

Child # 2 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form,Immunization Form - (.08)(2)

Child # 3 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 4 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 5 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 6 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form,Immunization Form - (.08)(2)

290-2-3-.08 Children's Records **Not Met**

Finding
290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on a review of records that six out of six children's records were without liability insurance notification to the parents of each child in care as required.

POI (Plan of Improvement)
The Home Provider will obtain and maintain documentation.

Correction Deadline: 9/14/2023

Finding
290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that three out of six children's immunization records were expired.

POI (Plan of Improvement)
The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 9/14/2023

Finding
290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date, the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined based on a review of records the provider did not have sign in and out sheets for children in care as required.

POI (Plan of Improvement)
The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

Correction Deadline: 9/14/2023

Recited on 9/14/2023

290-2-3-.08 Parental Authorization(CR) **Met**

Comment
Parent authorizations obtained/completed.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Not Met**

Correction Deadline: 7/26/2023

Corrected on 9/14/2023
The citation was observed to be corrected on this date.

Comment
Home observed complete emergency drills.

Finding
290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on observation that the bathroom the children use had the following hazards in an unlocked cabinet accessible to children:
- Two black plungers.
- Cleaning brushes.
- Cleaning spray bottle with clear solution inside.

POI (Plan of Improvement)
To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 9/14/2023

Comment
An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment
Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment
The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Technical Assistance**

Technical Assistance
The consultant discussed with the provider to ensure the toys on the playground are clean.

Correction Deadline: 9/24/2023

Correction Deadline: 7/10/2023

Corrected on 9/14/2023
The citation was observed to be corrected on this date.

Food Service

290-2-3-.10 Food Service & Nutrition **Technical Assistance**

Technical Assistance
The consultant discussed with the provider to ensure that a menu listing all meals and snacks to be served during the current week is posted.

Correction Deadline: 9/14/2023

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment
Staff stated proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment
Per the provider no medication is currently dispensed.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Correction Deadline: 6/26/2023

Corrected on 9/14/2023
The citation was observed to be corrected on this date.

Comment
Appropriate vaccination records were available on this date.

290-2-3-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

290-2-3-.11 First Aid Kit **Met**

Comment
Complete first aid kit observed in the Family Child Care Learning Home.

290-2-3-.11 Transportation(CR) **N/A**

Comment
The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Met**

Comment
Annual training requirement and documentation observed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment
Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.