



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/25/2024 VisitType: Licensing Study

Arrival: 10:20 AM Departure: 3:10 PM

CCLC-30341

Primrose School of Lawrenceville North

625 Russell Road Lawrenceville, GA 30043 Gwinnett County
(770) 962-9595 hinesteam@comcast.net

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

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lynn.schnitzer@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/25/2024	Licensing Study	Good Standing	
02/20/2024	Licensing Study	Good Standing	
02/14/2024	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	2R- Two's	Two Year Olds and Three Year Olds	1	7	C	18	C	NA	NA	Outside
Main	1L Infant/Toddler	Infants	1	3	C	10	C	NA	NA	Floor Play,Feeding
Main	1R-Toddlers	One Year Olds	2	6	C	12	C	NA	NA	Outside
Main	2L Infants		0	0	C	11	C	NA	NA	
Main	3L Pre-k	Four Year Olds	1	8	C	21	C	NA	NA	Outside,Transiti oning
Main	3R- Three's	Three Year Olds and Four Year Olds	2	10	C	21	C	NA	NA	Outside
Main	4L PRV Pre-K	GA PreK	2	16	C	20	C	NA	NA	Centers
Main	4R- Three's		0	0	C	20	C	NA	NA	
Main	5L A/S		0	0	C	18	C	25	C	
Main	5R Kinder/1st grade		0	0	C	14	C	20	C	
Total Capacity @35 sq. ft.: 165			Total Capacity @25 sq. ft.: 165							
Total # Children this Date: 50			Total Capacity @35 sq. ft.: 165							
			Total Capacity @25 sq. ft.: 165							

Building	Playground	Playground Occupancy	Playground Compliance
Main	2nd Left PG	39	C
Main	Left Front	21	C
Main	Right Front	29	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
3	9	10	11	30	0	15

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on February 20, 2024.

Consultant provided vehicle transportation checklist and professional learning plan forms.

Plan of Improvement: Developed This Date 09/25/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

Date: 9/25/2024 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

591-1-1-.12(2) - Consultant discussed with the director to monitor vinyl items, such as play mats and children's furniture for tears and exposed foam.

Correction Deadline: 9/25/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Technical Assistance

591-1-1-.08(1)(a) - Consultant discussed with director to ensure that a description of any special procedures to be followed in caring for the child is kept in the child's file.

Correction Deadline: 9/25/2024

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

Bathrooms observed to be clean and well maintained.

Technical Assistance

591-1-1-.06(4) - Consultant discussed with the director to ensure the restroom ventilation is working throughout the center.

Correction Deadline: 10/25/2024

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

Correction Deadline: 2/20/2024

Corrected on 9/25/2024

.25(3) - The previous citation was observed to be corrected. Consultant observed the center to be clean and well-maintained.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was approximately three inches of resilient surfacing around the swings on PG Right Back. Six inches of resilient surfacing was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 10/4/2024

Recited on 9/25/2024

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Comment**

Center menu meets USDA guidelines.

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that two of three children's bottles were not labeled with their full name in the classroom 1L.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 9/25/2024

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Correction Deadline: 2/20/2024

Corrected on 9/25/2024

.20(1) - The previous citation was observed to be corrected. Per the director the center is no longer dispensing medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Program observed complete emergency drills

Comment

591-1-1-.21(1)(p) - Consultant observed a comprehensive emergency plan.

Correction Deadline: 9/30/2024

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Not Met
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Technical Assistance

591-1-1-.36(4)(b) - Consultant discussed with director to secure the bin in the back of the vehicle.

Correction Deadline: 9/26/2024

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that four of eleven emergency medical information records did not have the phone number of the child's doctor and one of eleven records did not have information regarding the child's medical needs and conditions.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 9/26/2024**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that center staff did not document the loading and unloading of each child after returning from a field trip to Regal Theater at the Mall of Georgia on July 17, 2024, and after returning from field trip to Splash Pad, on July 22, 2024.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 9/26/2024**Finding**

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the date and time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that center staff did not document the time the vehicle departed from the field trip location and the time the vehicle returned to the center after a field trip to Regal Theater at the Mall of Georgia on July 17, 2024, and after a field trip to Splash Pad, on July 22, 2024.

POI (Plan of Improvement)

The Center will ensure that each date and time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 9/26/2024**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that center staff did not document the first check of the vehicle after returning from a field trip to Regal Theater at the Mall of Georgia on July 17, 2024, and after returning from field trip to Splash Pad, on July 22, 2024.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 9/26/2024**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that center staff did not document the second check of the vehicle after returning from a field trip to Regal Theater at the Mall of Georgia on July 17, 2024, and after returning from field trip to Splash Pad, on July 22, 2024.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Center staff stated knowledge of infant safe sleep practices.

Technical Assistance

591-1-1-.30(1)(a)2 - Consultant discussed with director to ensure that crib mattress are in good repair and do not have any rips or tears.

Correction Deadline: 9/25/2024

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided seven files for employees hired since last visit February 20, 2024.

591-1-1-.14 First Aid & CPR

Technical Assistance

Comment

Evidence observed of 100% of center staff hired more than 90 days certified in First Aid and CPR.

Technical Assistance

591-1-1-.14(3) - Consultant discussed with director to ensure that the center first aid kit has protective eyewear.

Correction Deadline: 10/5/2024

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

591-1-1-.33(1) - Consultant discussed with director to ensure that new staff receive Initial Center orientation prior to assignment to children or task.

Correction Deadline: 9/25/2024

Correction Deadline: 3/21/2024

Corrected on 9/25/2024

.33(4) - The previous citation was observed to be corrected. Consultant observed the director to have four hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. Center cook has one year from their hire date to complete nutrition training.

Correction Deadline: 3/21/2024

Corrected on 9/25/2024

.33(5) - The previous citation was observed to be corrected. Consultant observed that center staff had completed the required annual training.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.