



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/17/2024 **VisitType:** Licensing Study

**Arrival:** 8:30 AM **Departure:** 11:15 AM

**CCLC-33868**

**Hazzard Hill Early Head Start**

1403 Pendergast Street, Suite A Waycross, GA 31501 Ware

County

(912) 490-0201 lroberts@myactionpact.org

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

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connie.boatright@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

| <u>Compliance Zone Designation</u> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09/17/2024                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 09/12/2023                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 02/20/2023                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                    |                  |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                      | Room  | Age Group | Staff | Children | NC/C                            | Max 35 SF. | 35 SF. Comp.                  | Max 25 SF. | 25 SF. Comp. | Notes      |
|-------------------------------|-------|-----------|-------|----------|---------------------------------|------------|-------------------------------|------------|--------------|------------|
| One bldg.                     | EHS 1 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | EHS 2 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | EHS 3 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | EHS 4 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | EHS 5 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | EHS 6 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | EHS 7 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | EHS 8 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | EHS 9 |           | 0     | 0        | C                               | 8          | C                             | NA         | NA           | Not In Use |
| One bldg.                     | HS 1  |           | 0     | 0        | C                               | 20         | C                             | NA         | NA           | Not In Use |
| One bldg.                     | HS 2  |           | 0     | 0        | C                               | 20         | C                             | NA         | NA           | Not In Use |
|                               |       |           |       |          | Total Capacity @35 sq. ft.: 112 |            | Total Capacity @25 sq. ft.: 0 |            |              |            |
| Total # Children this Date: 0 |       |           |       |          | Total Capacity @35 sq. ft.: 112 |            | Total Capacity @25 sq. ft.: 0 |            |              |            |

| Building  | Playground         | Playground Occupancy | Playground Compliance |
|-----------|--------------------|----------------------|-----------------------|
| One bldg. | EHS - 2 Playground | 27                   | C                     |
| One bldg. | EHS - 3 Playground | 30                   | C                     |
| One bldg. | EHS 1 Playground   | 26                   | C                     |
| One bldg. | HS Playground      | 24                   | C                     |

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 5                 | 9       | 25      | 16      | 0       | 0                  | 0                 |

#### Comments

An in person Licensing study was conducted on this day. The enter director stated no medication has been administered since the consultant's last visit, no field trips, routine transportation, or swimming activities are provided. The center has had a large water leak this morning and have sent the children home while repairs are being made at the center.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed current lesson plans in all classrooms that were in use when the center opened this morning.

Correction Deadline: 9/17/2024

Comment

The consultant observed a variety of age appropriate activities through out the center.

Correction Deadline: 9/17/2024

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Toys and equipment were observed to be clean and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center. No children were present on this day as they had been sent home early that morning due to a water break at the center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.07 Children's Health** **Met**

**Comment**

Children's health was not evaluated on the day as the children had been sent home earlier this morning due to a water break at the center.

**Correction Deadline: 9/17/2024**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff stated proper hand washing procedure.

**Correction Deadline: 9/17/2024**

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The provider dispenses medication, however, no medication has been dispensed since the consultant's last visit.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills

**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed all required posted notices.

**591-1-1-.29 Required Reporting** **Met**

**Comment**

Thank you for reporting as required.

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Defer**

**Defer**

591-1-1-.30(2)-This citation will be deferred to the next regulatory visit. There were no children present during this visit due to a water break at the center.

**POI (Plan of Improvement)**

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

**Correction Deadline: 9/12/2023**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 3 file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Comment**

Please be mindful of training expiration dates.

**591-1-1-.33 Staff Training**

**Technical Assistance**

**Technical Assistance**

591-1-1-.33(3) - The center director will ensure that each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. Staff # 25 has no proof of completion of the required health and safety orientation training in their file.

**Correction Deadline: 10/17/2024**

**Technical Assistance**

591-1-1-.33(5) - The center director will ensure that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. Staff # 25 has no proof of completion of 10 hours of annual training for the calendar year of 2023 as required.

**Correction Deadline: 10/17/2024**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

**Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.