

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 3/5/2026 **VisitType:** EX-CAPS-Monitoring**Arrival:** 7:10AM **Departure:** 7:50AM**EX-44630 EXMT-13207 EX-1 - Government
Camden County - Woodbine Elementary
Extended Day Program**495 Broadwood Road, Woodbine GA 31569
Camden County**Mailing Address****Exemption Unit Consultant**

Brianne Walters

Phone: (912) 544-9775

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brianne.walters@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
3/5/2026	EX-CAPS-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Room 1	, Fives, Six and older	2	10	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 10

Comments:

The program was in compliance with the approved exemption category.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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(Summary Report)**Date:** 3/5/2026 **VisitType:** EX-CAPS-Monitoring**Arrival:** 7:10AM**Departure:** 7:50AM**EX-44630 EXMT-13207 EX-1 - Government
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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

EX-HS-.A - Activities observed to be appropriate and safe for children in care.

EX-HS-.F Equipment & Toys**Met****Comment**

EX-HS-.F(1)(a-b) - The equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

EX-HS-.Q - The Program does not provide swimming activities.

Children's Records**EX-HS-.C Children's Records****Met****Comment**

EX-HS-.C - Observed children's files as required.

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

EX-HS-.X - Program operating as approved.

Facility**EX-HS-.B Bathrooms****Met****Comment**

EX-HS-.B - Program observed to have adequate toilets, sinks and supplies available.

EX-HS-.L Physical Plant(CS)**Not Met****Finding**

EX-HS-.L(2) requires the Program to be in compliance with applicable laws and regulations issued by the state fire marshal, the proper local fire marshal or state inspector, including a certificate of occupancy if required prior to receiving any children for care. It was determined based on a review of records the program did not have a copy of a fire marshal inspection report on file dated within the last year. The last inspection available for the program was dated March 15, 2019.

POI (Plan of Improvement)

The Program will contact the appropriate fire authority to inquire about the procedures for an annual inspection. Based on what is communicated, a fire inspection will be completed with a copy of the report kept on file for review, or documentation will be obtained from the fire authority on their letterhead stating that a fire inspection is not conducted annually. The documentation will be maintained on file. The program will maintain inspection reports annually.

Correction Deadline: 4/17/2026

Comment

EX-HS-.L(3) - No hazards observed accessible to children.

Comment

EX-HS-.L(4) - The program appears clean and well maintained.

EX-HS-.M Playgrounds(CS)

Met

Comment

EX-HS-.M - The program uses a grassy area outside of the extended care room that was observed in good repair.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices(CS)**

N/A

Comment

EX-HS-.U - No diapered children are enrolled.

EX-HS-.H Hygiene

Met

Comment

EX-HS-.H - Proper hand washing observed throughout the program.

EX-HS-.I Medications(CS)

N/A

Comment

EX-HS-.I - Medication is not dispensed.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures**

Met

Comment

EX-HS-.J(2) - Observed evidence of written drills conducted within the Program on this date.

EX-HS-.T Required Reporting

Met

Comment

EX-HS-.T - The program has not had any incidents that required reporting.

Safety**EX-HS-.E Discipline(CS)**

Met

Comment

EX-HS-.E - Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips

N/A

Comment

EX-HS-.S - No field trips are conducted at the program.

EX-HS-.R Transportation(CS)

N/A

Comment

EX-HS-.R - Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)**

N/A

Comment

EX-HS-.V - No safe sleep policies are necessary.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)	Met
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Comment

EX-HS-.D(1) - Evidence of satisfactory Comprehensive Records Check Determination letters were observed on file for four current employees.

EX-HS-.G First Aid & CPR(CS)	Met
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Comment

EX-HS-.G - Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records	Met
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Comment

EX-HS-.K - Observed personal records maintained.

EX-HS-.N Staff Requirements	Met
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Comment

EX-HS-.N - Observed a director or person responsible for overall supervision of the program.

EX-HS-.P Staff Training	Met
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Comment

EX-HS-.P - Observed staff training as required.

Staffing and Supervision	
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EX-HS-.O Staff:Child Ratios and Supervision(CS)	Met
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Comment

EX-HS-.O - Adequate supervision and staff:child ratios observed during the visit.