Bright from the Start - Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)

Date: 3/26/2025 **VisitType:** EX-Monitoring **Arrival:** 10:05AM **Departure:** 12:00PM

EX-48578 EXMT-15353 EX-1 - Government
Clayton County Public Schools - ChildTec

137 Spring Street, Jonesboro GA 30236 Clayton County
(770) 480-8361 andrea.henry@clayton.k12.ga.us

Mailing Address

Same

Exemption Unit Consultant

Keia Cole

Phone: (678) 717-5146
Fax: (770) 342-7801
keia.cole@decal.ga.gov

Joint with:

Compliance Zone Designation		
3/26/2025	EX-Monitoring	Prevention

Prevention Action Category	IntermediateAction Category	Dismissal Action Category
Prevention Level 1 (P1)	**Intermediate Level 1 (I1)**	**Dismissal (D)**
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	**Intermediate Level 2 (I2)**	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	**Intermediate Level 3 (I3)**	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Room 401	, Infants	2	2	Y	
Room 403	, Twos	1	1	Y	
Room 405		0	0	Y	

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 3 #Children Count: 3

Comments:
The child care program is in compliance with the approved exemption category.

Corrective Action Plan:Developed This Date

Please refer the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature______________________________

Printed Name____ Date_____________________

Specialist Signature____ Date_____________________

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(Findings Report)

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A Activities **Met**

Comment
A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.F Equipment & Toys(CS) **Met**

Comment
A variety of equipment and toys were observed throughout the Program.

Comment
Discussed rotating toys to support the procedures of daily disinfecting.

Comment
Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS) **N/A**

Comment
Program does not provide swimming activities.

Children's Records

EX-HS-.C Children's Records **Met**

Comment
Observed children's files as required.

Exemptions

EX-HS-.X Exemption Requirements **Met**

Comment
Observed compliance with fire safety agencies on this date.

Facility

EX-HS-.B Bathrooms **Met**

Comment
Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.L Physical Plant(CS) **Met**

Comment
Observed approval from the Department and fire safety agencies on this date.

Comment
Please be mindful to keep items that pose a hazard inaccessible to children.

Comment
Program appears clean and well maintained.

EX-HS-.M Playgrounds(CS) **N/A**

Comment
No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS) **Met**

Comment
Proper diapering procedures observed.

EX-HS-.H Hygiene **Met**

Comment
Proper hand washing observed throughout the program.

EX-HS-.I Medications(CS) **N/A**

Comment
Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures **Not Met**

Comment
It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment
Observed evidence of written drills conducted within the Program on this date.

Comment
Observed the Program's written emergency plan on this date.

Finding
EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on review of records on this date that the Program did not have a functioning policies and procedures document applicable to the designated category.

POI (Plan of Improvement)
The Program shall develop a policies and procedures document and ensure that it contains all required content. A follow-up will be completed during the next monitoring visit for re-evaluation.

Correction Deadline: 4/23/2025

EX-HS-.T Required Reporting **Met**

Comment
There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS) **Met**

Comment
Determined age-appropriate discipline is communicated to staff on this date.

Comment
Observed age-appropriate discipline policies on this date.

Comment
Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips **N/A**

Comment
No field trips are offered

EX-HS-.R Transportation(CS) **N/A**

Comment
Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS) **Met**

Comment
Discussed SIDS and infant sleeping position.

Comment
It was observed on this date that all cribs/cots are labeled for individual use.

Comment
Pleasant naptime environment observed.

Comment
The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS) **Met**

Comment
Criminal record checks were observed to be complete for three (3) out of three (3) staff members.

EX-HS-.W First Aid & CPR **Technical Assistance**

Technical Assistance
EX-HS-.W(2) - requires staff who provide direct care to children must satisfactorily obtain certification in first aid and pediatric CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. Based on review of records, it was noticed that the Program did not have evidence of pediatric CPR. The Program has been granted ten (10) business days, expiring on April 9, 2025, to have evidence from the administering nurse that the certificates reflect pediatric training. A follow-up will be completed during the next monitoring visit for re-evaluation.

EX-HS-.P Staff Training **Met**

Comment
Observed initial orientation for all staff on this date.

Comment
Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS) **Met**

Comment
Adequate supervision observed on this date.

Comment
Discussed naptime ratios.

Comment
Program observed to maintain appropriate staff: child ratios.