



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/17/2023 **VisitType:** Monitoring Visit

Arrival: 9:30 AM

Departure: 11:15 AM

FR-32391

Hoke, Frank M

10 Lakeside Drive Ellenwood, GA 30294 Henry County
(404) 980-8992 joyscrutchings@hokemcnealacademy.com

Regional Consultant

April Brown

Phone: (770) 357-5101

Fax: (770) 357-5102

april.brown@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/17/2023	Monitoring Visit	Good Standing	
03/30/2023	Monitoring Visit	Good Standing	
12/07/2022	Licensing Study	Good Standing	

Ratio Capacity					
Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	4	4	0	0	0
Total Under 13 Years	4	4	0	0	0
Total Under 18 Years	4				
Children Present: 4 Caregivers/Helpers Present: 1					
Total Children: 4 Total Caregivers/Helpers: 1					

Comments

Monitoring visit was completed on this date.

Plan of Improvement: Developed This Date 10/17/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

Frank Hoke, Program Official

Date

April Brown, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **N/A**

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Home does not provide swimming activities on this date.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment

Home observed to have completed emergency drills on this date.

Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date.

Comment

Operable smoke detector(s) were observed as required in the home on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

The Home appears clean and free from hazards on this date.

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please ensure the outdoor play areas is kept clean and free of hazards such as exposed sharp corners of concrete or equipment, wooden boards, rust and splinters on equipment, holes and stagnant water. Consultant discussed with the provider to replace the swings as they were observed to be taped up and enclose the pvc pipes that surround the playground equipment. Additional toys that the provider reported that were not used, consultant discussed removing them from the playground area.

Correction Deadline: 10/27/2023

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Staff stated proper knowledge of hand washing and hygiene procedures on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

There are no diapered children currently enrolled in the program on this date.

290-2-3-.11 Medications(CR)**N/A****Comment**

Per the provider no medication was currently dispensed.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed on this date.

290-2-3-.11 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed on this date. The provider's driver's license was current with an expiration date of February 13, 2025.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since the last visit which was completed on March 30, 2023.

Comment

Criminal records checks were observed to be complete on this date.

290-2-3-.07 First Aid & CPR	Met
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Comment

Evidence observed that the provider was certified in First Aid and CPR with an expiration date of August 2024.

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Provider observed to be compliant with applicable laws and regulations on this date.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.