



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/29/2022 **VisitType:** Licensing Study

Arrival: 10:30 AM **Departure:** 12:15 PM

CCLC-67

The Sunshine House #161

5970 Crooked Creek Rd. Norcross, GA 30092 Gwinnett County
 (770) 447-1964 center161@sshhouse.com

Mailing Address

5970 Crooked Creek Rd.
 Peachtree Corners, GA 30092

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

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leena.mitchell@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/29/2022	Licensing Study	Good Standing	
02/11/2022	Licensing Study	Good Standing	
08/25/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	20	C	NA	NA	Not In Use
Main	1R	Infants	2	5	C	13	C	NA	NA	Floor Play
Main	2L		0	0	C	19	C	NA	NA	Not In Use
Main	2R Back	One Year Olds	1	6	C	19	C	NA	NA	Circle Time
Main	2R Front		0	0	C	13	C	NA	NA	Not In Use
Main	L1R	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	15	C	25	C	NA	NA	Centers
Main	Left Back		0	0	C	26	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 135			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 26		Total Capacity @35 sq. ft.: 135			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Back	60	C
Main	PG Right	41	C

Comments

The purpose of today's visit was to conduct a licensing study and follow up on previous citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Pearlene Bingley, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 3/13/2022

Corrected on 7/29/2022

.25(11) - The consultant observed the previous citation to be corrected in that the consultant observed floor coverings to be in good repair on this date.

Correction Deadline: 3/4/2022

Corrected on 7/29/2022

.25(3) - The consultant observed the previous citation to be corrected in that the consultant observed the center to be clean and well maintained on this date.

591-1-1-.26 Playgrounds(CR)**Met**

Correction Deadline: 3/4/2022

Corrected on 7/29/2022

.26(4) - The consultant observed the previous citation to be corrected in that the consultant observed the fence to be in good repair on this date.

Correction Deadline: 2/21/2022

Corrected on 7/29/2022

.26(6) - The consultant observed the previous citation to be corrected in that the consultant observed the playground equipment to be in good repair on this date.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Correction Deadline: 2/11/2022

Corrected on 7/29/2022

.10(2) - The consultant observed the previous citation to be corrected in that the consultant observed that the hand washing sink had warm running water on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Please ensure lids remain on trash containing organic waste.

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Correction Deadline: 2/11/2022

Corrected on 7/29/2022

.27 - The consultant observed the previous citation to be corrected in that the consultant observed required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - AWM 4619 - Expires July 27, 2023.
- Vehicle Tag # - 5CC FF763 - Expires August 3, 2023.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 2/21/2022

Corrected on 7/29/2022

.36(3)(a-b) - The consultant observed the previous citation to be corrected in that the consultant observed staff members who participate in transportation to have evidence of transportation training on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 07/27/2016	
Staff # 2	Met
Date of Hire: 06/11/2021	
Staff # 3	Not Met
Date of Hire: 09/23/2019	
"Missing/Incomplete Components"	
.14(2)-First Aid Missing,.14(2)-CPR missing	
Staff # 4	Met
Date of Hire: 08/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 06/25/2013	
Staff # 6	Met
Date of Hire: 07/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 06/27/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

The director provided three files for staff members hired since the previous visit conducted on February 11, 2022. The consultant observed three of three newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Correction Deadline: 3/13/2022

Corrected on 7/29/2022

.14(2) - The consultant observed the previous citation to be corrected in that the consultant observed newly hired staff to evidence of CPR and first aid on this date.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Technical Assistance****Technical Assistance**

591-1-1-.31 - Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 2/11/2022

Corrected on 7/29/2022

.32(4) - The consultant observed the previous citation to be corrected in that the consultant observed children under three-years-old to be housed in a separate physical area from older children.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.