

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 8/21/2025**VisitType:** EX-CAPS-Monitoring**Arrival:** 2:30PM**Departure:** 5:05PM**EX-48539 EXMT-13959 EX-1 - Government
Marietta Community Schools - A.L. Burruss
Elementary ASP/BSP**325 Manning Road, SW, Marietta GA 30064 Cobb
County**Mailing Address****Exemption Unit Consultant**

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.us

Joint with:

<u>Compliance Zone Designation</u>			<u>Prevention Action Category</u>	<u>Intermediate Action Category</u>	<u>Dismissal Action Category</u>
8/21/2025	EX-CAPS-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Fives, Six and older	4	35	Y	
Gym		0	0	Y	
Playground		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 35

Comments:

The exempt program was operating as approved.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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(Summary Report)**Date:** 8/21/2025**VisitType:** EX-CAPS-Monitoring**Arrival:** 2:30PM**Departure:** 5:05PM**EX-48539 EXMT-13959 EX-1 - Government**
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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

Activities appropriate

EX-HS-.F Equipment & Toys**Met****Comment**

Equipment Observed Secured

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

No Swimming Activities Provided

Children's Records**EX-HS-.C Children's Records****Met****Comment**

Observed children's files as required

Exemptions**EX-HS-.X Exemption Requirements****Not Met****Finding**

EX-HS-.X(1) requires the program to post in a prominent place near the front entrance of the facility a copy of both the exemption approval letter issued by the department and a notice to parents or guardians that the program is not required to be licensed. It was determined based on observation that only the exemption approval certificate was posted by the program's main entrance.

POI (Plan of Improvement)

The Program will ensure a copy of both the exemption approval letter issued by the Department and a notice to parents or guardians that the program is not required to be licensed is post in a prominent place near the front entrance of the facility.

Correction Deadline: 8/21/2025**Facility****EX-HS-.B Bathrooms****Met****Comment**

Toilets and sinks available

EX-HS-.L Physical Plant(CS)	Met
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Comment

Observation-Program Clean/Well Maintained

EX-HS-.M Playgrounds(CS)	Met
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Comment

Discussed-Fluff/Redistribute Surface

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)	N/A
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Comment

No diapered children enrolled

EX-HS-.H Hygiene	Not Met
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Finding

EX-HS-H(1)(a-f) requires that children wash their hands with liquid soap and warm running water (a) upon arrival for care, (b) when moving from one child care group to another, (c) upon re-entering the child care area after outside play, (d) before and after eating meals and snacks, handling or touching food, and playing in water; (e) after toileting and diapering, (f) playing in sand, touching animals or pets, and contact with bodily fluids, and after contamination by any other means. It was determined based on observation that the children did not wash their hands after eating snacks.

POI (Plan of Improvement)

The program will train staff on required handwashing for children, and staff will ensure children's hands are washed when required. The director will monitor for compliance.

Correction Deadline: 8/21/2025

EX-HS-.I Medications(CS)	N/A
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Comment

Medication not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Technical Assistance
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Comment

Conducted drills documented

EX-HS-.T Required Reporting	Met
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Comment

No incidents/injuries requiring reporting

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

Observed-Discussion/Redirection

EX-HS-.S Field Trips	N/A
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Comment

No field trips

EX-HS-.R Transportation(CS)	N/A
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Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)	N/A
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Comment

No safe sleep policies necessary

Staff Records

Staff # 1 Not Met

Date of Hire: 08/15/2023

"Missing/Incomplete Components"

EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing

Staff # 2 Not Met

Date of Hire: 01/02/2023

"Missing/Incomplete Components"

EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing

Staff # 6 Not Met

Date of Hire: 03/26/2024

"Missing/Incomplete Components"

EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing

Staff # 7 Not Met

Date of Hire: 07/21/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing

Staff # 8 Not Met

Date of Hire: 06/18/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

EX-HS-.K(1)-No Record

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS) **Met**

Comment

Criminal Records Check complete

EX-HS-.G First Aid & CPR(CS) **Technical Assistance**

Comment

Please add or edit the comment under the view findings button.

EX-HS-.K Personnel Records **Not Met**

Finding

EX-HS-.K(1)(a-c) requires the program to maintain a personnel file on the director, all employees, provisional employees, personnel, staff, students-in-training, volunteers, clerical, housekeeping, maintenance, and other support staff for the duration of the term of employment plus one calendar year, and it shall contain the following: (a) identifying information to include name, date of birth, current address, and current telephone number; (b) evidence of all training required by these standards, which shall include title of training, date of training, trainer's signature, location of training, and number of clock hours obtained; and (c) verification of a satisfactory criminal background check. It was determined based on review of records that three of eight staff did not have identifying information.

POI (Plan of Improvement)

The program will secure required information for all personnel. The program will ensure that complete information is in the personnel file for all directors, employees, provisional employees, personnel, staff, students-in-training, volunteers, clerical staff, housekeeping staff, maintenance staff, and other support staff.

Correction Deadline: 8/21/2025

EX-HS-.N Staff Requirements **Met**

Comment
Director available

EX-HS-.P Staff Training

Not Met

Finding

EX-HS.P(1) requires that prior to assignment to children or tasks, all employees (i.e., volunteers, students-in-training, independent contractors, etc.) and provisional employees must receive initial center program orientation. It was determined based on review of records that four of eight staff did not complete program orientation.

POI (Plan of Improvement)

The Program will develop and provide orientation for all new Staff prior to their assignment to children or task.

Correction Deadline: 8/21/2025

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Observed-Adequate Supervision