



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/14/2023 **VisitType:** Licensing Study **Arrival:** 9:05 AM **Departure:** 11:35 AM

CCLC-49516

**Application Services Unit
Coordinator**

Bright Beginning Early Learning Center

2545 Benjamin E. Mays Drive Atlanta, GA 30311 Fulton County
 (678) 812-3261 brightbeginelc@gmail.com

Shantreze Anderson

Phone: (770) 405-7930

Fax: (404) 591-4950

shantreze.anderson@decal.ga.gov

Joint with: Derian Williams

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/14/2023	Licensing Study	Good Standing	
01/24/2023	Licensing Study	Good Standing	
09/21/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Afterschool	One Year Olds and Two Year Olds and Three Year Olds	2	17	NC	30	C	NA	NA	Centers
Main	B 1-2 Yrs		0	0	C	14	C	NA	NA	
Main	C Infants		0	0	C	4	C	NA	NA	
Main	D 3-4yrs		0	0	C	13	C	NA	NA	
Total Capacity @35 sq. ft.: 61			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 17			Total Capacity @35 sq. ft.: 61							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	83	C

Comments

The purpose of this visit is to conduct a licensing study and follow-up to previous visit conducted on January 24, 2023. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

Sherita Daniel, Program Official	Date
----------------------------------	------

Shantreze Anderson, Application Services Unit Coordinator	Date
--	------

Derian Williams, Application Services Unit Consultant	Date
---	------



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 9/14/2023 VisitType: Licensing Study Arrival: 9:05 AM Departure: 11:35 AM

CCLC-49516

Bright Beginning Early Learning Center

2545 Benjamin E. Mays Drive Atlanta, GA 30311 Fulton County
(678) 812-3261 brightbeginelc@gmail.com

Mailing Address
Same

**Application Services Unit
Coordinator**

Shantreze Anderson
Phone: (770) 405-7930
Fax: (404) 591-4950
shantreze.anderson@dec.al.ga.gov
Joint with: Derian Williams

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that all classrooms were missing current lesson plans.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 9/15/2023

Recited on 9/14/2023

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 2

Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(2)-Immunization

Child # 4 Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

Child # 5 Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on a review of children's files that five of five files reviewed did not contain immunization records as required by the department.

POI (Plan of Improvement)

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation.

Correction Deadline: 9/23/2023**Recited on 9/14/2023****Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that a fan was located in classroom C was accessible to the children.

POI (Plan of Improvement)

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 9/14/2023**Correction Deadline: 2/7/2023****Corrected on 9/14/2023**

.25(3) - The consultant observed that the walls were painted.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 1/31/2024

Corrected on 9/14/2023

.10(2) - Consultant observed warm running water in the sink in classroom B on September 14, 2023.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices **Not Met**

Finding

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined that the fire drills were not conducted for the months of July 2023 and August 2023.

POI (Plan of Improvement)

The Center will post the notices as required and ensure they remain posted.

Correction Deadline: 9/14/2023

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Please be mindful of voice tone in redirecting children.

591-1-1-.36 Transportation(CR) **Not Met**

Correction Deadline: 1/31/2023

Corrected on 9/14/2023

.36(3)(a-b) - Consultant observed transportation training completed by the Director and additional staff on September 14, 2023.

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on observation and a review of documents that the five children transported on January 24, 2023 from their home to the facility did not have written parental authorization prior to beginning transport.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 9/14/2023

Recited on 9/14/2023

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of documentation that the emergency medical information for the six children transported on the morning of September 14, 2023 was not available nor present on the vehicle transporting the children from their homes to the facility.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 9/30/2023

Recited on 9/14/2023

Correction Deadline: 1/25/2023

Corrected on 9/14/2023

.36(7)(d)1. - Transportation checklist reviewed from the week of August 28, 2023 through September 14, 2023 were properly completed and displayed the first check and second check by staff.

Correction Deadline: 9/21/2022

Corrected on 9/14/2023

.36(7)(d)2. - Consultant observed first and second staff checks for the vehicle checklist for the week of August 28, 2023 through September 14, 2023.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

591-1-1-.30(1)(a) - Six (6) cribs were observed meeting the safety standard requirements.

Correction Deadline: 9/24/2023

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

One (1) staff was hired since the last visit. The hired staff did not have a personnel file.

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on observation that the staff hired on September 7, 2023 did not have a personnel file.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 9/19/2023

591-1-1-.33 Staff Training

Not Met

Finding

Previously Cited: 591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on Consultants reviewing of staff records that four (4) hours of food safety training was not on file for the cook .

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of files that the food preparation training was not completed by the cook.

POI (Plan of Improvement)

Previously Cited: The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 2/24/2024

Recited on 9/14/2023

Correction Deadline: 2/3/2024

Corrected on 9/14/2023

.33(5) - Staff 10 Hour Annual Training was completed.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that three year old were housed with children one (1) to two (2) years of age.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 9/14/2023

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that staff were not providing proper supervision to the children when a toddler ran out of the classroom.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 9/14/2023