

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)**Date:** 10/23/2025 **VisitType:** EX-CAPS-Monitoring**Arrival:** 2:00PM**Departure:** 3:35PM**EX-43847 EXMT-9113 EX-1 - Government
Sumter County Schools - ASTEP - Sumter
Elementary**438 Bumphead Road, Americus GA 31719 Sumter
County**Mailing Address**

Same

Exemption Unit Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

<u>Compliance Zone Designation</u>			<u>Prevention Action Category</u>	<u>Intermediate Action Category</u>	<u>Dismissal Action Category</u>
10/23/2025	EX-CAPS-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Second Grade Classroom	, Six and older	1	6	Y	
Third Grade Classroom	, Six and older	1	12	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 18

Comments:

The child care program is in compliance with the approved exemption category.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

EX-HS-.A - Activities appropriate

EX-HS-.F Equipment & Toys**Met****Comment**

EX-HS-.F - Equipment Observed Secured

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

EX-HS-.Q - No Swimming Activities Provided

Children's Records**EX-HS-.C Children's Records****Met****Comment**

EX-HS-.C - Observed children's files as required

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

EX-HS-.X(1) - The Program is in compliance regarding the posting of the exemption approval letter and certificate. Both posted in a prominent area.

Facility**EX-HS-.B Bathrooms****Not Evaluated****Technical Assistance**

EX-HS-.B(5) - Please ensure the restrooms are cleaned daily.

EX-HS-.L Physical Plant(CS)**Met****Comment**

EX-HS-.L - Zoning, fire, building approvals observed

EX-HS-.M Playgrounds(CS)**Met****Comment**

EX-HS-.M - Observation-Clean/Good Repair

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

N/A

Comment

EX-HS-.U - No diapered children enrolled

EX-HS-.H Hygiene

Met

Comment

EX-HS-.H - Hand washing not observed - hand washing discussed

EX-HS-.I Medications(CS)

Met

Comment

EX-HS-.I - Discussed-Documentation/Procedures

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

Met

Comment

EX-HS-.J1(a-i) - Discussed the Operational Policies and Procedures should also include the following:
Discipline practices, including suspension and expulsion.

Technical Assistance

Hex-s-.J1(a-i) - Discussed the Operational Policies and Procedures should also include the following:
Discipline practices, including suspension and expulsion.

EX-HS-.T Required Reporting

Met

Comment

EX-HS-.T - No incidents/injuries requiring reporting

Safety

EX-HS-.E Discipline(CS)

Met

Comment

EX-HS-.E - Age-appropriate discipline policies

EX-HS-.S Field Trips

Met

Comment

EX-HS-.S(3) - Discussed field trip checklists, parent's permission forms, and emergency medical information available at all times.

EX-HS-.R Transportation(CS)

N/A

Comment

EX-HS-.R - No Routine Transportation Provided

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)

Met

Comment

EX-HS-.V - No infants enrolled

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

EX-HS-.D - Criminal Records Check complete

EX-HS-.G First Aid & CPR(CS)

Met

Comment

EX-HS-.G(2)(a-d) - Observed Pediatric CPR/First aid training completed for all staff.

EX-HS-.K Personnel Records	Met
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Comment

EX-HS-.K - Personnel Records maintained

EX-HS-.N Staff Requirements	Met
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Comment

EX-HS-.N(1) - The Site Coordinator is responsible for the supervision, operation, and maintenance of the program. The Site Coordinator is generally on the premises and if absent at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

EX-HS-.P Staff Training	Met
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Comment

EX-HS-.P(4)(a-b) - Please ensure annual training include two hours of language and literacy education by the end of 2025 and then annually every year thereafter.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)	Met
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Comment

EX-HS-.O - Observed-Adequate Supervision