

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 5/9/2024**VisitType:** EX-Monitoring**Arrival:** 1:25PM**Departure:** 3:50PM**EX-48579 EXMT-13997 EX-1 - Government
International Academy of Smyrna**2144 South Cobb Drive, Smyrna GA 30080 Cobb
County
(678) 370-0980 Tonicka.Lewis@iasmyrna.org**Mailing Address**

Same

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
5/9/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Fives, Six and older	4	47	Y	
Computer Room		0	0	Y	
Multipurpose Room		0	0	Y	
Playground		0	0	Y	
Room 144		0	0	Y	
Room 146		0	0	Y	
Room 147		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 47

Comments:

The Specialist met with Ms. Northington, program director, for the purpose of completing a CAPS Monitoring Visit.

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Findings Report)**Date:** 5/9/2024**VisitType:** EX-Monitoring**Arrival:** 1:25PM**Departure:** 3:50PM**EX-48579 EXMT-13997 EX-1 - Government
International Academy of Smyrna**2144 South Cobb Drive, Smyrna GA 30080 Cobb
County
(678) 370-0980 Tonicka.Lewis@iasmyrna.org**Mailing Address**

Same

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.us

Joint with:

The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

Observed age appropriate activities for school age children on this date.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

Program does not provide swimming activities.

Children's Records**EX-HS-.C****Not Met****Technical Assistance**

TA provided to ensure that the program request children's date of birth when the child is first enrolled in the program.

Comment

Observed children's immunizations records on this date

Finding

EX-HS-.C(4) requires the Program to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on review of records that the children's pick up attendance records were missing the signature or initials of the parent or authorized person.

POI (Plan of Improvement)

The will request signature or initials of the parent or authorized person picking the child up from the program.

Correction Deadline: 5/9/2024**Exemptions****EX-HS-.X Exemption Requirements (NCP)****Met****Comment**

Observed compliance with the fire safety agency. The program's next fire inspection by the City of Smyrna was scheduled for June 2, 2024. The exemption approval letter and certificate was also observed posted by the program's main entrance.

Facility

EX-HS-.B	Met
-----------------	------------

Comment

Observed bathrooms clean and equipped with liquid soap, running water, and hand dryers.

EX-HS-.L Physical Plant (NCP)	Met
--------------------------------------	------------

Comment

No hazards observed accessible to children on this date.

Comment

Program appears clean and well maintained.

EX-HS-.M Playgrounds (CS)	N/A
----------------------------------	------------

Comment

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)	N/A
--	------------

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)	Met
-------------------------------	------------

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)	N/A
----------------------------------	------------

Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)	Met
---	------------

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed the Program's written emergency plan and documented emergency drills, including monthly fire drills.

EX-HS-.T Required Reporting (NCP)	Met
--	------------

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S	N/A
-----------------	------------

Comment

No field trips are offered

EX-HS-.E Discipline (CS)	Met
---------------------------------	------------

Comment

Determined age-appropriate discipline is communicated to staff on this date.

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

Comment

No infants are enrolled.

Staff Records

Comment

Criminal record checks were observed to be complete.

Technical Assistance

TA provided to ensure that staff members complete CPR and first aid training.

Finding

EX-HS-.P(1) requires all Employees and Provisional Employees to receive Initial Program orientation prior to assignment to children or task. It was determined based on review of records that four out of eight staff members did not receive an Initial Program Orientation prior to assignment to children.

POI (Plan of Improvement)

The program will maintain written documentation of Initial Program Orientation in the staff file prior to assignment to children.

Correction Deadline: 5/9/2024

Finding

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that three out of eight employees did not complete 10 hours of ongoing training.

POI (Plan of Improvement)

The Program will ensure that all employees complete 10 hours of ongoing annual training. The specialist will review training during the next monitoring visit.

Correction Deadline: 6/8/2024

Staffing and Supervision

Comment

Program observed to maintain appropriate staff: child ratios.

