



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/10/2022 **VisitType:** Monitoring Visit

Arrival: 10:30 AM **Departure:** 12:30 PM

CCLC-299

Minnie Howell Child Development Center

399 Macedonia Road SE Atlanta, GA 30354 Fulton County
 (404) 366-3700 jupshaw@premier-academy.org

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@decal.ga.gov

Mailing Address

Same

Joint with: Alicia Loney

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/10/2022	Monitoring Visit	Good Standing	
12/10/2021	Licensing Study	Good Standing	
05/28/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A-1L	Infants and One Year Olds	2	6	C	8	C	NA	NA	Outside
Main	Room C-3R	Three Year Olds	2	16	C	17	C	NA	NA	Outside
Main	Room D-1L		0	0	C	19	C	NA	NA	Outside
Main	Room D-2L	Infants and One Year Olds	2	3	C	19	C	NA	NA	Transitioning
Main	Room E-2L		0	0	C	19	C	NA	NA	
Main	Room E-3L	Three Year Olds	2	8	C	19	C	NA	NA	Outside
Main	Room F-1R	Two Year Olds	1	7	C	19	C	NA	NA	Outside
Main	Room F-3R		0	0	C	19	C	NA	NA	
Main	Room G-4L		0	0	C	19	C	NA	NA	
Main	Room G-4R		0	0	C	19	C	NA	NA	
Main	Room H-3L	GA PreK	1	8	C	19	C	NA	NA	Outside
Main	Room H-3R		0	0	C	17	C	NA	NA	
Main	Room I-2R	Three Year Olds	2	7	C	21	C	NA	NA	Outside
Main	Room J-1R		0	0	C	18	C	NA	NA	
Main	Room K-5R	GA PreK	2	8	C	18	C	NA	NA	Transitioning
Main	Room L-7R	GA PreK	2	6	C	17	C	NA	NA	Transitioning
Main	Room M-8R		0	0	C	17	C	NA	NA	
Main	Room N (Afterschool)		0	0	C	20	C	NA	NA	

Total Capacity @35 sq. ft.: 324

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 69

Total Capacity @35 sq. ft.: 324

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	12	C
Main	Infant Playground	40	C
Main	PreK Playground	51	C
Main	Toddler I Playground	51	C
Main	Toddler II Playground	40	C

Comments

The purpose of this visit was to conduct a monitoring visit. This visit was conducted on site.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jill Upshaw, Program Official

Date

Stacy Whitten, Consultant

Date

Alicia Loney, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(4) - Please monitor and ensure the computer monitors in classrooms are secured with heavy velcro or a strap, to prevent a tipping hazard from becoming present.

Correction Deadline: 5/10/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Technical Assistance

Technical Assistance

591-1-1-.19 - Please submit an amendment to label the classrooms currently in use to match the floor plan and koala system.

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure cabinets without safety locks remain free from hazards or cleaning products, and staff bags are stored in locked cabinets or on a high shelf, inaccessible to children.

Comment

Center appears clean and well maintained.

Technical Assistance

591-1-1-.25(3) - Please monitor the walls for chipping paint and repair or repaint the areas where soap dispensers have been removed.

Correction Deadline: 5/10/2022

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(4) - Please monitor the fencing and top of fencing, and repair or repaint areas where chipping paint is beginning to develop.

Correction Deadline: 5/10/2022

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 11/11/2021

Staff # 2	Met
Staff # 3	Met
Date of Hire: 05/19/2021	
Staff # 4	Met
Date of Hire: 02/09/2010	
Staff # 5	Met
Date of Hire: 07/02/2019	
Staff # 6	Met
Date of Hire: 11/28/2016	
Staff # 7	Met
Date of Hire: 08/16/2021	
Staff # 8	Met
Date of Hire: 08/03/2021	
Staff # 9	Met
Date of Hire: 03/10/2020	
Staff # 10	Met
Date of Hire: 09/08/2015	
Staff # 11	Met
Date of Hire: 11/29/2021	
Staff # 12	Met
Date of Hire: 08/01/2017	
Staff # 13	Met
Staff # 14	Met
Date of Hire: 11/11/2019	
Staff # 15	Met
Staff # 16	Met
Date of Hire: 08/03/2021	
Staff # 17	Met
Date of Hire: 11/15/2016	
Staff # 18	Met

Records Reviewed: 29**Records with Missing/Incomplete Components: 0**

Date of Hire: 10/09/2014

Staff # 19

Met

Date of Hire: 08/03/2021

Staff # 20

Met

Date of Hire: 04/16/2014

Staff # 21

Met

Date of Hire: 08/03/2021

Staff # 22

Met

Date of Hire: 03/01/2021

Staff # 23

Met

Staff # 24

Met

Staff # 25

Met

Date of Hire: 05/14/2019

Staff # 26

Met

Date of Hire: 10/14/2019

Staff # 27

Met

Date of Hire: 01/23/2020

Staff # 28

Met

Date of Hire: 08/03/2021

Staff # 29

Met

Date of Hire: 04/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 6****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete. Consultant observed evidence of all staff to have satisfactory comprehensive background check letters.

Comment

Director provided one file for employees hired since last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.