

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)**Date:** 2/4/2025**VisitType:** EX-Monitoring**Arrival:** 3:20PM**Departure:** 6:15PM**EX-43919 EXMT-6426 EX-1 - Government
DeKalb County Schools ASED - Wynbrooke**440 Wicksbury Way, Stone Mountain GA 30087
DeKalb County
(678) 676-5002
valeria_hicks@dekalbschoolsga.org**Mailing Address**

Same

Regional Consultant

Melissa Malone

Phone: (770) 359-5224

Fax: (770) 302-9130

melissa.mcfarlin@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
2/4/2025	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria		0	0	Y	
Gym		0	0	Y	
Playground		0	0	Y	
Playground	, Six and older	1	12	Y	
Room 311 Media Center		0	0	Y	
Room 335		0	0	Y	
Room 339 (Art)	, Six and older	0	12	Y	
Room 402		0	0	Y	
Room 403	, Six and older	1	7	Y	
Room 414		0	0	Y	
Room 416		0	0	Y	
Room 419		0	0	Y	
Room 424		0	0	Y	
Room 462		0	0	Y	
Room 473	, Six and older	1	7	Y	
Room 474		0	0	Y	
Room 476		0	0	Y	

Room 509	, Six and older	1	5	Y	
Room 510		0	0	Y	
Room 556	, Six and older	1	1	Y	
Room 564		0	0	Y	
Room 565		0	0	Y	
Room 569	PreK, Fives	1	6	Y	
Room 577		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 6

#Children Count: 50

Comments:

February 4, 2025, an in person visit was conducted for the purpose of a CAPS Monitoring Visit. In addition, an administrative review was conducted on this date to review required documents.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 2/4/2025**VisitType:** EX-Monitoring**Arrival:** 3:20PM**Departure:** 6:15PM**EX-43919 EXMT-6426 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

The equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Not Met****Finding**

It was determined based on administrative review that the program could not provide evidence of compliance with the local fire safety agencies and local building authorities on this date. An updated Fire Inspection was not observed on this date.

Correction Deadline: 3/4/2025**Facility****EX-HS-.L Physical Plant (NCP)****Met****Comment**

No hazards observed.

EX-HS-.M Playgrounds (CS)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

No diapered children are enrolled

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)	N/A
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Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)	Met
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Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting (NCP)	Met
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Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S	N/A
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Comment

No field trips are offered

EX-HS-.E Discipline (CS)	Met
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Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)	N/A
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Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)	N/A
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Comment

No infants are enrolled.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)	Met
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Comment

Criminal record checks were observed to be complete for seventeen of seventeen staff members.

EX-HS-.W First Aid & CPR (NCP)	Not Met
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Finding

EX-HS-.W(1) When any child is present, there must be a staff member who is trained in pediatric CPR and first aid on the premises, on any field trip, or when transporting children. It was determined based on administrative review that nine of seventeen staff members could not provide evidence of Pediatric CPR and First Aid training. Pediatric CPR and First Aid training is required for all staff members.

POI (Plan of Improvement)

The program will develop a schedule to ensure there is always a staff person with current first aid and pediatric CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. All training including Pediatric CPR and First Aid will be reviewed on the follow up visit.

EX-HS-.P Staff Training (NCP)

Not Met

Finding

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016, and staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on administrative review that four of seventeen staff members could not provide evidence of Health and Safety training. Health and Safety training must be completed within the first ninety days of hire.

POI (Plan of Improvement)

The program will develop and implement a plan to schedule and track this training for all employees based on their hire dates. A review of all training including Health and Safety training will be reviewed on the follow up visit.

Correction Deadline: 3/6/2025

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)

Met

Comment

Adequate supervision observed on this date.