

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)**Date:** 4/16/2025**VisitType:** EX-Monitoring**Arrival:** 1:55PM**Departure:** 4:45PM**EX-43907 EXMT-6414 EX-1 - Government
DeKalb County Schools ASED - Princeton**

1321 South Deshon Road, Lithonia GA 30058

DeKalb County

(678) 875-3002

daniel_wilson@dekalbschoolsga.org

Mailing Address

Same

Exemption Unit Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@decal.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
4/16/2025	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
254		0	0	Y	
Art Room		0	0	Y	
Cafe	PreK, Six and older	1	25	Y	
Gym		0	0	Y	
PG		0	0	Y	
PG 2		0	0	Y	
Room 121		0	0	Y	
Room 122		0	0	Y	
Room 149		0	0	Y	
Room 177		0	0	Y	
Room 183		0	0	Y	
Room 203	, Six and older	1	13	Y	Playing bingo
Room 245		0	0	Y	
Room130		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 38

Comments:

The child care program is in compliance with the approved exemption category.

Corrective Action Plan:No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____

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(Findings Report)**Date:** 4/16/2025**VisitType:** EX-Monitoring**Arrival:** 1:55PM**Departure:** 4:45PM**EX-43907 EXMT-6414 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

The Program provides a daily varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.F Equipment & Toys(CS)**Met****Comment**

The equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Children's Records**EX-HS-.C Children's Records****Met****Comment**

Observed children's files as required. Immunization records are kept on file for each child in the nurse's office.

Exemptions**EX-HS-.X Exemption Requirements****Technical Assistance****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Technical Assistance

EX-HS-.X(1) - Technical Assistance was provided regarding the posting of the exemption approval letter to be placed adjacent to the certificate.

Comment

EX-HS-.X(2) - A signed parental agreement acknowledging the Program is not licensed were observed on file for each child.

Facility

EX-HS-.B Bathrooms	Met
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Comment

The bathrooms are located adjacent to the child care areas and rooms.

EX-HS-.L Physical Plant(CS)	Met
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Comment

The Program appears clean and well maintained. The chairs and tables are wiped down and sanitized on a daily basis.

EX-HS-.M Playgrounds(CS)	Met
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Comment

The playgrounds were observed to be clean and in good repair.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)	N/A
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Comment

No diapered children are enrolled.

EX-HS-.H Hygiene	Met
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Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)	N/A
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Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Not Met
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Comment

It was determined that the Program provides parents a copy of it's written policies and procedures.

Comment

Observed evidence of documented fire and severe weather drills conducted monthly and lock down semi-annually.

Comment

Observed the Program's written emergency plan on this date.

Finding

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on a review of documentation that program was missing the following policies and procedures: Notification of all parents of enrolled children when a reportable illness is present; Prevention and response to food and allergic reactions; Recognition and reporting of child abuse and neglect.

POI (Plan of Improvement)

The Program will establish and implement policies and procedures that will include notification of all parents of enrolled children when a reportable illness is present, prevention and response to food and allergic reactions, and the recognition and reporting of child abuse and neglect

Correction Deadline: 8/1/2025

EX-HS-.T Required Reporting

Met

Comment

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)**

Met

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips

N/A

Comment

The Program does not sponsor field trips.

EX-HS-.R Transportation(CS)

N/A

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)**

N/A

Comment

No safe sleep policies are necessary.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**Met****Comment**

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR**Not Met****Finding**

EX-HS-.W(1) When any child is present, there must be a staff member who is trained in pediatric CPR and first aid on the premises, on any field trip, or when transporting children. . It was determined based on review of records, 11 out of 11 staff members did not have CPR and First Aid training on file.

POI (Plan of Improvement)

The Program will develop a schedule to ensure there is always a staff person with current first aid and pediatric CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 8/1/2025

EX-HS-.K Personnel Records**Met****Comment**

EX-HS-.K(1) - It was determined by the observation of records the program does maintain a personnel file on all staff.

EX-HS-.N Staff Requirements**Met****Comment**

EX-HS-.N(1) - The Director is responsible for the supervision, operation, and maintenance of the program. The Director is generally on the premises and if absent at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

EX-HS-.P Staff Training**Not Met****Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016, and staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined by a review of records, 11 out of 11 staff members did not complete the 10 hours health and safety training within 90 days of employment.

POI (Plan of Improvement)

The Program will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 6/30/2025**Finding**

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver personnel, except independent contractors, students-in-training, and volunteers, to attend ten (10) clock hours of training that is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university, vocational program, or other department-approved source. It was determined based on review of records, 11 out of 11 staff members did not complete 10 hours of ongoing training.

POI (Plan of Improvement)

The Program will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/30/2025

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)**Met****Comment**

Adequate supervision observed on this date.

