Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/8/2021 **VisitType:** Monitoring Visit **Arrival:** 8:50 AM **Departure:** 9:45 AM

FR-23315

Williams, Lateisha L

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Regional Consultant

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Quality Rated:

Compliance Zone Designation		
12/08/2021	Monitoring Visit	Good Standing
05/24/2021	Licensing Study	Good Standing
10/26/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	1	0	0	0
1 & 2 Years	3	3	0	0	1
3 & 4 Years	3	5	0	0	0
School Age(5+) Years	0	5	0	0	2
Total Under 13 Years	6	12	0	0	1
Total Under 18 Years	6				

Children Present: 7 Total Children: 17
Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1

Comments

Plan of Improvement: Developed This Date 12/08/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lateisha Williams, Program Official Date

Melyn Smith, Consultant Date

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Findings Report

Date: 12/8/2021 **VisitType:** Monitoring Visit **Arrival:** 8:50 AM **Departure:** 9:45 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment
A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment
Pleasant naptime environment observed.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Home does not provide swimming activities.

Children's Records

Records Reviewed: 6 **Records with Missing/Incomplete Components: 4**

Child # 1 Not Met

"Missing/Incomplete Components"

Name Missing - (.08)(1),Date of Birth Missing -(.08)(1),Parents Names Missing -(.08)(1),Mom Home # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1),Immunization Form - (.08)(2),Emergency Medical Authorization - (.08)(3),Allergy/Medical Information - (.08)(4),Release Person Information - (.08)(10)

Child # 2 Met

Child # 3 Not Met

"Missing/Incomplete Components"

Parents Names Missing -(.08)(1),Mom Home # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1),Immunization Form - (.08)(2),Emergency Medical Authorization - (.08)(3),Allergy/Medical Information - (.08)(4),Release Person Information - (.08)(10)

Child # 4 Not Met

"Missing/Incomplete Components"

Parents Names Missing -(.08)(1),Mom Home # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1),Emergency Medical Authorization - (.08)(3),Allergy/Medical Information - (.08)(4),Release Person Information - (.08)(10)

Child # 5 Not Met

"Missing/Incomplete Components"

Name Missing - (.08)(1),Parents Names Missing -(.08)(1),Mom Home # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1),Immunization Form - (.08)(2),Emergency Medical Authorization - (.08)(3),Allergy/Medical Information - (.08)(4),Release Person Information - (.08)(10)

Child # 6 Met

290-2-3-.08 Children's Records **Not Met**

Finding
290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined, based on review of records, that the provider was lacking a record for 10 of 17 children enrolled on this date.

POI (Plan of Improvement)
The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 12/15/2021

Recited on 12/8/2021

Finding
290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined, based on review of records, that the Home was lacking evidence of age-appropriate immunizations for seven children enrolled on this date.

POI (Plan of Improvement)
The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 12/15/2021

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Not Met**

Finding
290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined, based on review of records, that the Home had no documentation for emergency drills for 2021 on this date.

POI (Plan of Improvement)
The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 12/17/2021

Comment
An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment
Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Not Met**

Finding
290-2-3-.13(1)(e) prohibits the use of multiple plugs and electric extension cords. Electrical outlets within reach of children shall be plugged or covered. It was determined, based on observation, in that two electrical outlets accessible to children in the play room were observed not covered on this date. It was further determined that three electrical outlets accessible to children in the living room were observed not covered on this date.

POI (Plan of Improvement)
The Home will not use multiple plugs and electric extension cords and will check regularly to ensure electrical outlets are plugged or covered.

Correction Deadline: 12/8/2021

290-2-3-.13 Playgrounds(CR) **Met**

Correction Deadline: 6/3/2021

Corrected on 12/8/2021
.13(2)(a) - Previous citation corrected, based on observation, in that the outdoor play area was observed to free of hazards on this date.

Comment
The outside area appears clean and well maintained.

Food Service

290-2-3-.10 Food Service & Nutrition **Not Met**

Finding
290-2-3-.10(3) requires a signed written feeding plan for children less than one (1) year of age be obtained from Parent(s). Instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the main child care area and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined, based on observation that the Home was lacking an infant feeding plan for one infant enrolled on this date.

POI (Plan of Improvement)
The Home will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis.

Correction Deadline: 12/15/2021

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Staff state proper knowledge of hand washing and hygiene procedures.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment
The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR) **N/A**

Comment
Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Appropriate number of children observed in Family Child Care Learning Home this date. The Provider was observed to provide care for five unrelated children for pay and one related child for no pay on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment
Pleasant interactions observed between the provider and children in care.

290-2-3-.11 Transportation(CR) **Met**

Comment
Complete documentation of transportation observed.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Defer**

Defer
290-2-3-.07(9) - This citation was deferred and will be evaluated at the next regulatory visit due to the Provider having until December 31, 2021 to complete annual training for 2021.

POI (Plan of Improvement)
The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 12/31/2021

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment
Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.