



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/9/2024 **VisitType:** POI Follow Up

**Arrival:** 12:10 PM **Departure:** 5:00 PM

**CCLC-48274**

**Front Row Early Learning Academy**

6350 Old National Highway College Park, GA 30349 Fulton County  
(770) 996-8059 sheliabolden@att.net

Regional Consultant

Shameka Dozier

Phone: (770) 857-7010

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**Mailing Address**

Same

**Quality Rated:** ★ ★

| <u>Compliance Zone Designation</u> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/09/2024                         | POI Follow Up    | Deficient     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 06/11/2024                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 03/05/2024                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                    |                  |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room            | Age Group                                 | Staff | Children | NC/C                           | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                       |
|---------------------------------|-----------------|-------------------------------------------|-------|----------|--------------------------------|------------|--------------|------------|--------------|-----------------------------|
| Main                            | D - Modular 1   | Four Year Olds and Six Year Olds and Over | 1     | 38       | NC                             | 15         | NC           | 21         | NC           | Transitioning,Free Play,Nap |
| Main                            | E - Modular 2   | Three Year Olds                           | 1     | 15       | C                              | 15         | C            | 21         | C            | Nap                         |
| Main                            | Rm -A           | Infants and One Year Olds                 | 2     | 11       | C                              | 10         | NC           | NA         | NA           | Free Play,Nap               |
| Main                            | Rm B            | One Year Olds                             | 1     | 8        | C                              | 8          | C            | NA         | NA           | Nap                         |
| Main                            | Rm C- Preschool | Six Year Olds and Over                    | 1     | 22       | NC                             | 10         | NC           | 14         | NC           | Free Play                   |
| Main                            | Room D          | Two Year Olds                             | 1     | 10       | C                              | 9          | NC           | 13         | C            | Nap                         |
| Total Capacity @35 sq. ft.: 67  |                 |                                           |       |          | Total Capacity @25 sq. ft.: 79 |            |              |            |              |                             |
| Total # Children this Date: 104 |                 |                                           |       |          | Total Capacity @25 sq. ft.: 79 |            |              |            |              |                             |

| Building | Playground   | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main     | A - Small PG | 4                    | C                     |
| Main     | All Children | 38                   | C                     |

**Comments**

The purpose of this visit was to conduct a plan of improvement and to follow up on a previous visit.

Plan of Improvement: Developed This Date 07/09/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**



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**(Findings Report)**

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The following information is associated with a POI Follow Up:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Not Met**

**Finding**

591-1-1-.03(13) requires Center Staff to develop a daily schedule for each group to reflect routines and activities that is flexible but routinely followed to provide structure. The schedule must be posted in each group's room or area and made available to Parent(s) upon request. It was determined based on observation that a school-age group did not follow a daily schedule to reflect routine activities and provide structure on this date as the children were observed to be sitting for over twenty minutes with no activities being provided.

**POI (Plan of Improvement)**

The Center will develop a daily schedule for each age group, post the schedule in each room, and make it available to parents upon request. The Center will train Staff and monitor to ensure the schedules are followed and remain posted.

**Correction Deadline:** 7/16/2024

**Recited on** 7/9/2024

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that the center failed to provide 35 square feet of usable space per child on this date. Modular 2 was licensed for 15 children and had fifteen preschool children present which were observed to be merged with twenty- three school-aged children. Additionally, the group of school-age children and one staff member were observed outside from 12:20 p.m. to 1:56 p.m. Modular 1 had 38 children present and was licensed for 15 children. Room A had 11 children present and was licensed for 10 children. Room C had 22 school-age children present and was licensed for 10 children. Room D had 10 children present and was licensed for 9 children.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 7/10/2024**

**Recited on 7/9/2024**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met**

**Correction Deadline: 6/11/2024**

**Corrected on 7/9/2024**

**.25(13) - Previous citation of a cabinet containing staff personal bag and cleaning supplies was observed to be corrected on this date.**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that playground with the max capacity of 38 had equipment that did not provide an opportunity for the children to engage in a variety of experiences and age-appropriate for school age children. Additionally, all of the outdoor equipment was observed to not be regularly maintained as there was evidence of peeling paint and rust.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 7/23/2024**

**Recited on 7/9/2024**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground with a maximum capacity of 38 contained pine cones, large sticks, weeds, vines along the rear fence line and exposed tree roots.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 7/23/2024**

**Recited on 7/9/2024**

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

Correction Deadline: 6/11/2024

Corrected on 7/9/2024

.15(2)(a) - Previous citation of at a baby bottle propped on a Boppy Pillow to feed an infant child who was placed in a swing and fell asleep while feeding was observed to be corrected on this date. All infants were observed to be placed in cribs and napping.

Correction Deadline: 6/11/2024

Corrected on 7/9/2024

.15(3) - previous citation of baby bottles not properly labeled and dated as required was observed to be corrected on this date.

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**591-1-1-.18 Kitchen Operations****Not Met****Finding**

591-1-1-.18(3) requires ventilation to be provided either by mechanical or natural means so as to provide fresh air and control of unpleasant odors in the food preparation area. It was determined based on observation that the stove hood was not operable and there were no other means to provide fresh air and control unpleasant odors in the food preparation area.

**POI (Plan of Improvement)**

The Center will ensure there is an adequate working ventilation system in the food preparation area.

Correction Deadline: 8/2/2024

Recited on 7/9/2024

**Finding**

591-1-1-.18(6) requires that non-disposable dishes, glasses and silverware are properly cleaned by pre-rinsing, or scraping, washing, sanitizing and air drying. A three (3) compartment sink or a dishwasher with a sani-cycle or capability of maintaining a rinse water temperature of a minimum of one hundred fifty (150) degrees Fahrenheit and a two (2) compartment sink shall be available. Dishes, glasses and silverware shall be rinsed in the approved dishwasher or rinsed in a chemical sanitizer and air dried. It was determined based on observation that a dishwasher with a sani-cycle or capability of maintaining a rinse water temperature of a minimum of one hundred fifty (150) degrees Fahrenheit was not operable in the kitchen where a two compartment sink was observed to be used to clean and sanitize dishes.

**POI (Plan of Improvement)**

The Center will train Staff in the required dishwashing methods, will repair or replace any equipment that cannot meet the standards, and will routinely check equipment and monitor dishwashing.

Correction Deadline: 8/2/2024

Recited on 7/9/2024

|              |
|--------------|
| Organization |
|--------------|

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**591-1-1-.16 Governing Body & License****Not Met****Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation and a review of records that the provider failed to submit an application for an amended License at least 30 days prior to a change. It was determined based on observation that Room C- Preschool is an office, and an amendment application was not submitted as required.

**POI (Plan of Improvement)**

An application for amendment and all necessary documentation will be submitted.

Correction Deadline: 7/23/2024

Recited on 7/9/2024

## Safety

### 591-1-1-.05 Animals

N/A

#### Comment

Center does not keep animals on premises.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Not Met

#### Finding

591-1-1-.13(6) requires Center Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Center uses in the area where the Center is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Center as well as taken on the trip in the possession of the adult in charge of the trip. It was determined based on review of records that the center director could not provide a copy of the emergency medical information on each child who goes on a field trip.

#### POI (Plan of Improvement)

Center Staff will review emergency medical information for each child who goes on a field trip and obtain any missing information. The Center will ensure that this information is in the possession of both the Center and the required adult on the trip.

Correction Deadline: 7/9/2024

### 591-1-1-.36 Transportation(CR)

Not Met

#### Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that the provider failed to ensure that two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children was completed prior to transporting children.

#### POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 7/23/2024

Recited on 7/9/2024

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 6/11/2024

Corrected on 7/9/2024

.30(2)(c) - Previous citation of an infant asleep in a bouncy seat inside a crib and another infant toddler asleep in a swing was observed to be corrected on this date.

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR** **Met**

**Correction Deadline: 7/23/2024**

**Corrected on 7/9/2024**

**.14(1) - previous citation of 50 percent of staff CPR certification was observed on this date.**

**591-1-1-.33 Staff Training** **Not Met**

**Correction Deadline: 7/16/2024**

**Corrected on 7/9/2024**

**.33(3) - Previous citation was corrected as consultant observed that staff to have health and safety training.**

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the Director and person(s) primarily responsible for food preparation did not have evidence of the completion of four clock hours of training in food nutrition planning preparation, serving, proper dish washing and food storage as required.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 7/16/2024**

**Recited on 7/9/2024**

**Defer**

591-1-1-.33(5)-

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 7/23/2024**

**Recited on 1/1/0001**

**591-1-1-.31 Staff(CR)** **Not Met**

**Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that two (2) of four lead teacher files reviewed did not have evidence of lead care giver requirements as required. The staff did not have any credentials or meet academic requirements.

**POI (Plan of Improvement)**

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

**Correction Deadline: 7/16/2024**

**Recited on 7/9/2024**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 6/11/2024**

**Corrected on 7/9/2024**

**.32(1) - Previous citation of of inadequate staff was observed to be corrected as all classroom were observed to have the correct number of staff.**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.