



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/23/2024 **VisitType:** LS POI Follow Up

Arrival: 10:45 AM

Departure: 5:30 PM

CCLC-49094

Kids 'R' Kids Hamilton Mill

3690 Ridge Road Buford, GA 30519 Gwinnett County
(678) 482-5437 kelsi@kidskidshamiltonmill.com

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

Fax:

amanda.schofield@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/23/2024	LS POI Follow Up	Good Standing	
12/27/2023	Complaint Closure	Support	
12/08/2023	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L/100 6wks-12mth	Infants	2	6	C	19	C	NA	NA	Nap,Feeding
Main	B-2L/150-6wks-12mths	Infants	3	9	C	19	C	NA	NA	Transitioning,Circle Time
Main	C-3L/200-1's	One Year Olds	2	9	C	20	C	NA	NA	Transitioning,Centers
Main	D-4L/250-2's	One Year Olds	3	11	C	19	C	NA	NA	Centers
Main	E-1M/300-2's		0	0	C	30	C	NA	NA	
Main	F-2M/350-3's	Three Year Olds	3	14	C	26	C	37	C	Transitioning,Centers
Main	G-3M/400-3's	Two Year Olds	4	16	C	26	C	37	C	Transitioning,Centers
Main	H-4M/450-3+4's	Three Year Olds and Four Year Olds	3	22	C	26	C	37	C	Lunch
Main	I-5M/500-4's	Three Year Olds and Four Year Olds	3	21	C	26	C	37	C	Transitioning,Lunch
Main	J-5M/550-4's	Four Year Olds and Five Year Olds	2	21	C	26	C	37	C	Transitioning,Nap
Main	K-BR/5+up afterschool	Four Year Olds and Five Year Olds	2	16	C	70	C	98	C	Nap

Main	M-1R/Cafeteria	Three Year Olds	2	13	C	0	NC	NA	NA	
Total Capacity @35 sq. ft.: 307					Total Capacity @25 sq. ft.: 410					
Total # Children this Date: 158					Total Capacity @25 sq. ft.: 410					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A /Left	20	C
Main	Playground B/Back Left	44	C
Main	Playground C/Middle	46	C
Main	Playground D/Back right	55	C
Main	Splash Pad/Special Use/Right	16	C

Comments

The purpose of this visit was to conduct a Licensing Study. Staff files, children files, and criminal records checks were reviewed.

Reminders:

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Kelsi Hickey, Program Official

Date

Amanda Schofield, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Consultant discussed with the director to please ensure that equipment and furniture is secured to prevent injury from tipping, falling, or being pulled or pushed over.

Correction Deadline: 1/23/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be completed and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Consultant observed 13 two year olds and two teachers occupying the Cafeteria, due to a flood in the classroom E-1M 300.

POI (Plan of Improvement)

The classroom is currently being repaired.

Technical Assistance

591-1-1-.25 - Consultant discussed with director to please ensure that all hazardous items and/or equipment (i.e., ointments,diaper wipes, etc.) are stored in a locked cabinet and/or container inaccessible to children at all times.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on an observation that the entrance/exit gates connecting playgrounds B/Back Left, C/Middle, and D/Back Right had exposed sharp edges surrounding the bottom areas of the fence posing a potential hazard to children.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 2/9/2024**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on an observation, the red ropes on the swings were frayed and exposing the silver wires on white circular swing located on the left side of Playground C/Middle

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/9/2024**Food Service****591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15 - Consultant discussed with the director to please ensure that all bottles are fully labeled with child's full name and date.

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18 - Consultant discussed with the director to please ensure all containers for food storage are labeled with the content name and date.

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR)	Not Met
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Technical Assistance

591-1-1-.20 - Consultant discussed with the director the proper medication documentation and procedures.

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on an observation that two out of five children had incomplete Emergency medication forms, one of five children did not have the correct prescription number written on the medication form. Also, one out of five children had ointment cream that expired in September 2023.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 1/26/2024

	Safety
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591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Correction Deadline: 12/27/2023

Corrected on 1/23/2024

.11(2) - The previous citation was observed to be corrected. Consultant observed positive interaction between staff and children on this date.

591-1-1-.13 Field Trips(CR)	N/A
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

A current/completed inspection was observed for all vehicles used in transporting children on this date.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Cribs/cots are labeled for individual use.

	Staff Records
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591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

Comment

Director provided two files for employees hired since last visit.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Correction Deadline: 12/22/2023

Corrected on 1/23/2024

.32(7) - The previous citation was observed to be corrected. Consultant observed adequate supervision on this date.