



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/6/2022 **VisitType:** Incident Investigation & Follow Up **Arrival:** 3:05 PM **Departure:** 5:45 PM

CCLC-2460

Prime Time Discovery - Sue Reynolds

3840 Wrightsboro Road Augusta, GA 30909 Richmond County
 (706) 922-9611 tsharp@thefamilyy.org

Regional Consultant

Melyn Smith

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Mailing Address

1058 Claussen Road
 Augusta, GA 30909

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/06/2022	Incident Investigation & Follow Up	Good Standing	
09/27/2022	Licensing Study	Good Standing	
02/10/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Four Year Olds and Five Year Olds and Six Year Olds and Over	5	53	C	114	C	159	C	Centers, Snack, Homework
Main	Gym		0	0	C	30	C	NA	NA	
Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 189							
Total # Children this Date: 53			Total Capacity @35 sq. ft.: 144							
			Total Capacity @25 sq. ft.: 189							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	227	C

Comments

The purpose of this visit was to conduct an Incident Investigation and Follow Up visit on this date. Investigative findings were not concluded on this date.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Terri Johnson, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 10/7/2022

Corrected on 12/6/2022

.08(1) - Previous citation corrected, based on review of records, in that five of five children's files reviewed contained all required information on this date.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/27/2022

Corrected on 12/6/2022

.25(13) - Previous citation corrected, based on observation, in that no potential hazards were observed accessible to children on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 10/2/2022

Corrected on 12/6/2022

.21(3) - Previous citation corrected, based on review of records, in that the center had documentation for conducting fire drills monthly and tornado and lockdown drills every six months as required.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 10/03/2020

Staff # 2 Met

Date of Hire: 09/19/2022

Staff # 3 Met

Date of Hire: 08/25/2015

Staff # 4 Met

Date of Hire: 05/13/2022

Staff # 5 Met

Date of Hire: 09/01/2021

Staff # 6 Met

Date of Hire: 10/19/2021

Staff # 7 Met

Date of Hire: 08/26/2020

Staff # 8 Met

Date of Hire: 03/14/2021

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training

Met

Correction Deadline: 10/27/2022

Corrected on 12/6/2022

.33(3) - Previous citation corrected, based on review of records, in that all staff with direct care responsibilities had evidence of completing Health and Safety Orientation training as required on this date.

